

Warrior After School Care/Warrior Summer Care

Personal Data Sheet

Child's Name: _____	Grade: _____ Birth date: _____
Dad's Name: _____	Mom's Name: _____
Address: _____	Address: _____
City: _____	City: _____
Employment: _____	Employment: _____
Work Phone: _____	Work Phone: _____
Cell Phone: _____	Cell Phone: _____
Email: _____	Email: _____

Emergency Contact Information:

Name of Person to call if parents cannot be reached:

Name and Relationship: _____ Phone Number: _____

Name and Relationship: _____ Phone Number: _____

Is this person authorized to pick up your child in the event school personnel cannot reach you: Yes___ No___?

Parent/Guardian Signature authorizes this person to pick up child/children.

Health Information:

Check those that apply:

___ Ear Infections ___ Throat Infections ___ Seizures ___ Diabetes ___ Asthma ___ Allergies

List allergies: _____

Indicate the most recent Tetanus shot for your child: _____

Authorization for Medical Care:

I expect to be notified at once in case of an accident or illness to my child. I will make arrangements for medical care of my child with the physician or hospital of my choice. If I cannot be reached to make the necessary arrangements, I hereby authorize the Warrior Summer Care/After School Care program personnel to arrange for emergency transport and to contact the nearest hospital for emergency medical treatment of _____ and/or contact my family physician.

Physician's Name: _____ Phone Number: _____

Location: _____

I certify that my child, _____ is to my knowledge, in good health and free of any disabilities that would endanger him/her or other children in the program.

Warrior After School Care/ Summer Care Handbook

Program Administration

The “Warrior Care Program”, provides extended school day and summer care services for students in grades K-6. The program is owned and operated by the Westside Consolidated School District. The program is under the direction of the Superintendent and Westside Board of Education. Westside Consolidated School District is responsible for the legal obligations of the Warrior Care Program.

Philosophy

Westside School District childcare program provides an alternative to “babysitting” through supervised activities and structured learning environment. Students will experience educational, recreational, and developmental activities in large group, small group, active, and less active formats.

Objectives and goals

1. The after school care will provide academic assistance to children with homework.
2. We will provide appropriate physical activity both indoors and outdoors for all students attending.
3. We will provide an appropriate amount of technology time during the summer care program.
4. We will provide a positive environment to supplement, not duplicate the school day so that children may develop skills to work independently and/or together in a positive, cooperative manner utilizing previously learned material as well as new information.
5. We will promote mental health in our students through services provided by counselors, social workers, and licensed therapists.

THE PARENT AGREES THAT: (Initial by each statement)

_____1. The parent will pay in advance for childcare. The payment for the upcoming week should be paid on the Friday before the services are provided. If the payment is not made by closing time on Monday, there will be a \$10.00 late fee charged and your child will not be able to attend that week until full payment is made.

_____2. The price for Warrior care has to be paid whether the child attends 1 day or 5 days.

_____3. The parent will not violate the hours of care agreed upon. In an emergency, a parent may call for a child to remain past closing time. A late fee will be assessed of \$10.00 in the first 10 minutes and \$1.00 additional per minute after ten minutes to be paid at the time of pick up.

_____4. We reserve the privilege of dismissing any child if, after entering he/she seems unable to participate in group experiences or is a threat to him/herself, staff, or another student.

_____5. Liability of acts of the child while under the care of the center is the parent’s responsibility.

_____6. If a child has a fever, vomiting, or diarrhea the parent will be contacted and asked to come pick up the child.

_____7. There may be a few occasions that we take a field trip in the summer at a small cost.

_____8. The Warrior Care Program must operate as a self-supporting, nonprofit program with financing from enrollment fees. Information forms must be on file with the program director for each child participating. Payment needs to be made for the upcoming week by Friday at 6:00 pm. If payment is not made by closing time on Monday, there will be a \$10.00 late fee charged and your child will not be able to attend that week until full payment is made.

_____9. Students who become ill and unable to participate in daily activities will be separated from the other children (with supervision) and parents will be called to pick up the child. Children with a temperature of 100 or higher, vomiting, diarrhea will not be allowed to attend.

Registration Fee for first time Students: \$25.00

After School Care Rates

3:00-6:00

Paid Students

1 Student per week	\$40.00
2 Students per week	\$70.00
3 Students per week	\$105.00
4 Students per week	\$130.00

Reduced Students

1 Student per week	\$30.00
2 Students per week	\$50.00
3 Students per week	\$70.00
4 Students per week	\$90.00

Free Students

1 Student per week	\$25.00
2 Students per week	\$40.00
3 Students per week	\$55.00
4 Students per week	\$70.00

Summer Care Rates

7:00-6:00

Paid Students

1 Student per week	\$80.00
2 Students per week	\$140.00
3 Students per week	\$200.00
4 Students per week	\$260.00

Reduced Students

1 Student per week	\$60.00
2 Students per week	\$100.00
3 Students per week	\$140.00
4 Students per week	\$180.00

Free Students

1 Student per week	\$50.00
2 Students per week	\$80.00
3 Students per week	\$110.00
4 Students per week	\$140.00

The after school care and summer care fees have to be paid whether a student attends 1 day or 5 days. We do not charge if a student misses an entire week.

The after school care program will operate on the days school is in session. The after school care and summer care programs will be closed on the following days:

Labor Day

Thanksgiving -----Based on School Closure for any particular year

Christmas-----Based on School Closure for any particular year

Memorial Day

Fourth of July

Week of Spring Break

Staff Development Days

Snow Days (If the school closes early due to bad weather the After School Care Program will close also.)

Emergency School Closing

In the event of an emergency school closing, emergency dismissal instructions on file in the elementary office will be followed for all students enrolled in the after school program. The after school care is closed in this event! Parents will be notified and allowed ample time to pick up their children.

If school is dismissed the night before or early morning before school begins due to bad weather, the after school care program will be closed. Parents should listen to the radio, watch television or sign up for e-notes through the school to be informed about school closure.

Admission and General Polices

The program is available to children ages 5-13 (grades K-6). All children will be served regardless of race, religion, etc. The programs will operate Monday through Friday with the after school program operation from the time school is dismissed until 6:00 p.m. and the summer care program will operate from 7:00 a.m. until 6:00 p.m. A snack will be provided for students in the after school program. Breakfast, lunch, and an afternoon snack will be provided for students participating in the summer care program. (There will be approximately 2 weeks in August that the students will be required to bring their lunch.) Our summer breakfast and lunch program are paid for through a grant and the grant ends on the last day of July. All registration forms must be on file at the school prior to the child's attendance in the program. A health care form must be completed and on file in the office for each child attending.

Bringing toys, technology and other items to the program

Please initial:

_____ 1. The WASC/WSC and staff are not responsible for any electronic devices, games, accessories, chargers or any toys etc. that are lost, broken, missing, left behind, or stolen. Your child alone is responsible if he or she shares, loans, or gives his or her electronic device or other items to another child to use or borrow.

_____ 2. Electronic devices may not leave the building for play outdoors, lunch or any field trip we might go on. We will have a place set up in the office for students to leave any electronic devices.

_____ 3. All electronics that have internet capabilities must be disabled or have the strictest parent and filter controls set during childcare. This includes all electronics!

_____ 4. Children may not take or store photos or video of other children or staff or share photos or video of other children or staff in any form of electronic or social media. (If a child is caught doing this they will lose the privilege of bring their electronic device).

_____ 5. No illegal, malicious, or dangerous activity whatsoever can be used on any device.

_____ 6. All games, apps, music, movies, and any other type of media must be kid friendly. No scary or adult themed content, images, music, or activities or Teen or Mature rated material are allowed.

_____ 7. Children who fail to follow these policies will lose electronic use privileges. Parents/Guardians are legally and financially responsible for any situations and legal cost that arise from their child's misuse, abuse, or disregard of this policy.

Discipline and Behavior Policy

Behavior standards for children will be the same as a regular school day. Consistent failure to meet these standards will result in dismissal from the program. The basic rule is: Any behavior which may hurt someone else, yourself, or the equipment will not be permitted. This also includes verbal abuse. Inappropriate behavior will be handled by time out, loss of recess time, or if it is severe we will contact the parent. Each child involved will be dealt with individually.

Behavior Rules:

1. All children must follow the directions of the staff.
2. We do not allow bullying, cursing, teasing, or threatening.
3. Each child must show proper respect to the belongings of other students and adults.
4. Each child must show respect to school facilities and facilities used when we are off campus.
5. Students must keep their hands and feet to themselves.
6. Children may not leave assigned areas without permission.

Medical and Emergency

Children entering the program must have current immunization records on file in the office. All medical and personal history must be completed before the child enters the program.

(After School Care)

All medications must be given by the school nurse prior to 3:00.

In order for us to administer Tylenol, we have to have a signed note from the parent on file.

(Summer Care)

Medications that have to be administered on a daily basis in the summer must be in the original prescription bottle. It has to include the name of the prescription, why the prescription is needed, what time the medication is to be given, and how much of the medication is to be given. The parent/guardian must have written permission from the doctor for long-term medications that need to be administered for longer than 10 days.

Westside Consolidated School District Notice of Section 504 of the Rehabilitation Act of 1973

WESTSIDE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION OF PROGRAMS, SERVICES, OR ACTIVITIES, IN ACCESS TO THEM, IN TREATMENT OF INDIVIDUALS WITH DISABILITIES, OR IN ANY RESPECT OF THEIR OPERATIONS. THE WESTSIDE SCHOOL DISTRICT ALSO DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN ITS HIRING OR EMPLOYMENT PRACTICES.

THIS NOTICE IS PROVIDED AS REQUIRED BY TITLE 11 OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND SECTION 504 OF THE REHABILITATION ACT OF 1973. QUESTIONS, COMPLAINT, OR REQUESTS FOR ADDITIONAL INFORMATION REGARDING THE ADA AND SECTION 504 MAY BE FORWARDED TO THE DESIGNATED ADA AND SECTION 504

Mandated Reporting of Suspected Child Maltreatment

All employees of Westside School District, the Warrior After School and Summer Care program workers are mandated reporters of suspected child maltreatment under the Arkansas Laws (Act 208 of 1993, amended) and have been provided with the necessary information to carry out such reporting.

Policies and Procedures for Reporting of Child Abuse and/or Neglect

According to the Child Abuse Prevention and Treatment Act, child abuse and neglect is defined as the physical or mental injury, sexual abuse, negligent treatment, or maltreatment of a child under the age of eighteen (18) by a person who is responsible for the child's welfare under circumstances which indicate that the child's health or welfare is harmed or threatened thereby.

The staff and volunteers at the Warrior Care Programs are required by law to report all suspected cases of child abuse and/or neglect. All Staff and volunteers are mandated reporters under the Child Abuse Law. Suspected cases will then be reported to the Hotline (1-800-482-5964) and to the Child Care Licensing Unit. Also any suspected licensing violations will be reported to Child Care Licensing Unit.

Children may be subjected to interviews by licensing staff; child maltreatment investigators and/or law enforcement officials for the purpose of determining licensing compliance or for investigative purposes. (Child interviews do not require parental notice or consent.)

**Permission for Warrior Summer Care to Display Photo of Student on Web Site, Newspaper, Videotaping,
and other types of print and Social Media**

Student Name: _____

Please check one of the following and sign below:

_____ I give permission to the Westside Consolidated School District to display the photograph or video clip of me/my student on the District's website, including any page on the site, or in other District publications, newspapers, other print and social media and/or television without further notice. Also, I AGREE the Westside Consolidated School District has the right to edit the photograph or video clip at its discretion. The student's name can be used in conjunction with the photograph or video clip.

_____ I decline giving my permission to the Westside Consolidated School District to display the photograph or video clip of me/my student on the District's website, including any page on the site, or in other District publications, newspapers, other print and social media, and/or television without further notice. Also, I decline the Westside Consolidated School District the right to edit the photograph or video clip at its discretion. The student's name will not be used in conjunction with the photograph or video clip unless a parent is contacted.

Parent Signature: _____ Date: _____

Warrior Summer Care/After School Care

Sign Out

Child's name: _____

Please list all the people allowed to pick up your child from child care. Please keep this list updated. Only the people on this list will be allowed to pick up your child unless you call or send a note. All persons picking up students from the Warrior Summer Care/After School Care program must sign students in or out. If it is someone the employees of the child care center do not recognize we will ask for an ID before they can pick up a student.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

Field Trip Permission

Warrior Summer Care

I give permission for _____ to go on field trips with the Warrior Summer Care program. Our mode of transportation will be on a school bus.

Emergency Contact Information

Child's Name: _____

Phone number(s) where parent(s) may be reached:

Mom's Name and Number: _____

Dad's Name and Number: _____

Name and number of person(s) to call if parent(s) cannot be reached:

Person 1: _____

Relationship to the child: _____

Person 2: _____

Relationship to the child: _____

Parents Signature Page

I HAVE RECEIVED A WARRIOR SUMMER/AFTER SCHOOL CARE HANDBOOK AND READ AND FULLY UNDERSTAND THE ENTIRE POLICIES IN THAT HANDBOOK.

Parent's/Guardian's Name (please print)

Parent's/Guardian's Signature:

_____ Date: _____