

Westside Consolidated School District E-Notes

Parents,

Westside School District offers a text message and email alert system for all students and parents. We have implemented E-Notes Notification System to provide timely communication to parents, students, and staff members regarding campus and district news, activities, or etc.

The alert system is a great way to stay up to date with events happening across the district, late buses, inclement weather, and many more informative announcements. The sign up process is a free service and can be done in just a few simple steps.

To Subscribe to E-Notes for Westside Consolidated School District:

1. **Go to our website:** Address: www.westsideschools.org
2. **Locate the E-Note Registration section:** below the picture, slide show, left side.
3. **Key in your First and Last Name and your current email address.**
4. Click on the drop down arrow to the right of the E-Note Selection box. **Select one of the following E-Note Alerts.**

Westside School District News & Alerts

Westside Athletics Pre-K

Westside Bus Route Alerts

Westside Emergency Alerts

Westside Elementary School News & Alerts

Westside High School News & Alerts

Westside Middle School News & Alerts

Westside Pre-K News & Alerts

Westside School Closings Pre-K

Please note: Three selections have been added. They are: Athletics, Pre-K and School Closings. If you wish to delete a selection, please email Dawn Passmore @ dpassmore@westsideschools.org.

5. **Key in the 10-Digit Mobile Number** used to receive text messages. You do not have to use dashes, but if you do, it will still accept the number.

6. After completing all of the above information, **click Subscribe.**

7. If you would like to subscribe to another Alert that Westside offers, please repeat the process until you have subscribed to all Alerts that you would like to receive.

You can manage your own account as well. Simply click on **Manage** below the selection. Walk through the steps of creating your own profile. This will allow you to delete notifications that you no longer wish to receive.