

# Wheatland Elementary

## PARENT PLAYBOOK



PLEASE REFER TO THE **ANDOVER ROADMAP TO REOPENING FAMILY PLAYBOOK** FOR DETAILED INFORMATION. THESE PROCEDURES ARE SPECIFIC TO WHEATLAND AND ARE NOT COVERED IN THE AFOREMENTIONED DOCUMENT.

## ARRIVAL & DISMISSAL

### • Car Riders

- **Arrival:** Your child should remain in your vehicle until signaled to exit. The earliest you can drop off is **8:25 am**. Students will come in the east doors, have their temperature taken, then proceed directly to their classroom or breakfast.
- **Dismissal:** Students will be dismissed from classrooms by grade level. They will be held in the gym (K, 1, 4, & 5) with social distancing, or their classroom (2 & 3) until their name is called to go to their vehicle.

### • Bus Riders

- **Arrival:** Students will unload from the buses as soon as the bus arrives. They will unload one bus at a time to allow for social distancing. Students will have their temperature taken, then proceed directly to their classroom or breakfast.
- **Dismissal:** Students will be dismissed from their classroom by bus to allow for social distancing in hallways and exit through the front doors. Buses will load from back to front.

### • Walkers

- **Arrival:** Students must wear a mask once on school property. They are welcome to enter the building no earlier than **8:25 am**. Students will have their temperature taken, then proceed directly to their classroom or breakfast.
- **Dismissal:** Students will be dismissed with car riders and wait in the designated area until the bell rings.

## ➔ RECESS

- Students will wash their hands and wear their mask on the way to recess.
- Once outside, students can remove their mask and place it in a school-provided container (pictured) until recess is over.
- Students who congregate will be asked to put their mask back on.



## ➔ LUNCH

- Benches in the cafeteria have been spaced apart for social distancing. Students will all face one direction.
- Due to social distancing, we will also utilize the lobby and three additional classrooms for lunch.
- Students will remove their masks while eating.



## ➔ CHECK-IN/CHECK-OUT

- **If your student is late or returning from an appointment:**
  - Office staff will check students in to create a touch-less system. We will not use the sign in sheets as we have before. The student will have their temperature taken before going to class.
- **If you are checking your student out for an appointment or for the day:**
  - Please call our office at (316)218-4820 to let us know your student is leaving.
  - Office staff will sign out your student electronically to create a touch-less system.
  - You may wait in your vehicle, outside, or in the airlock and we will send your student out.

# SCHOOL SUPPLIES

- Community school supplies will be avoided.
- Please label your student's supplies with their first and last name.
- Please provide your student with a refillable water bottle, as drinking fountains will not be used. The bottle fillers will be available as they are no-touch.
- Students will bring supplies on the first day, or first few days if it is too much to carry.

## REMOTE LEARNING EXPECTATIONS

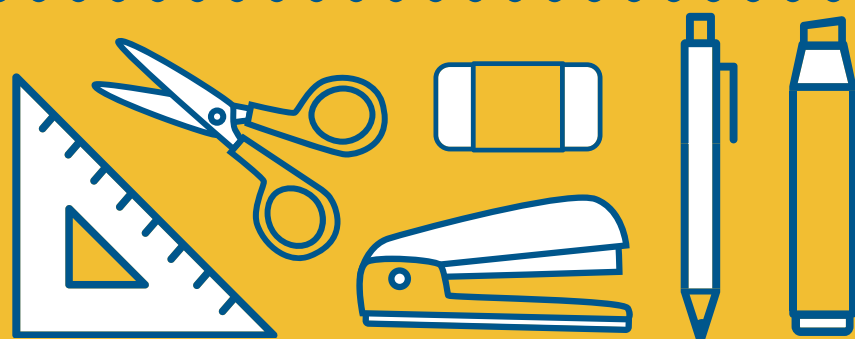
If your child is quarantined and will be pivoting to Remote Learning, please note these expectations for when Zoom calls are utilized:

- Mute your device unless speaking with the teacher or class.
- Save your snack for when you are not participating in a video chat.
- Sit on a chair at a desk or table so your teacher can see your face, just like at school. Under your blanket in bed isn't the best option.
- Limit distractions behind you as it can distract you and others on the Zoom.
- Log in early (5 minutes or so) so you are ready.
- Have all of your supplies ready for class.

If your child is quarantined and able to participate, their attendance will be counted as "here". If they are ill, please call the office as usual and we will mark them absent.

## VIRTUAL CONFERENCES

Virtual conferences will be held on September 1 & 2 in place of Meet Your Teacher Night. However, kindergarten families and those new to WES at other grade levels will be given the option to have an in-person conference (one parent and the child only). This will be offered because parents will not be able to walk to their child's classroom the first day as we have traditionally allowed. **Your child's teacher will email you to sign-up for a time.** All guests must wear a mask.



Staggered Start Dates  
Last Name A-K: Sept. 8  
Last Name L-Z: Sept. 9