

Tuttle High School

Concurrent Procedures Summer & Fall 2020

Students who are planning to do concurrent enrollment over the summer or next Fall will still need to get enrolled. We know that with counselors out of the building, this makes things slightly more difficult. We want you all to know that we can still help, but the procedures will be slightly different for now. Hopefully, the following instructions will help with the concurrent enrollment process.

***** All forms are also available on the school website, as well as the Facebook social media page (Tuttle High School Counselors Corner).**

*****Students must apply to the college prior to enrolling!**

1. Print the Tuttle High School Concurrent Contract. This form must be signed by the parent and student and returned with your college schedule.
2. Download and print the counselor approval or counselor recommendation form. Complete the forms, sign, and scan. (Your phone has a built in scanner. If you need help with this, there is a short tutorial video on the Facebook social media page.) Then, email to your counselor. We will sign the form and return to you, as well as a transcript as quickly as possible.
3. Keep in mind that if you do not have ACT scores on your transcript, we are unable to get into the building for Pre-ACT scores. You can use your Pre-ACT scores, if you kept those results from your sophomore year. You can also take the placement test at the college.
4. Once you have the transcript and counselor approval form, you will then submit those forms to the college you are planning to attend. Each college has a slightly different procedure for enrollment. Please carefully review the college you plan to attend enrollment procedures. We have attached OCCC forms and Redlands forms; however, you can attend any college of your choice.
5. Once enrolled, be sure to submit your college schedule and the contract to your counselor as soon as possible.

<http://www.occc.edu/admissions/ConcurrentEnrollment.html>

<https://www.redlandsc.edu/.../how-enro.../application-admission>

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