

Computer Lab Rules

With 3 simple rules, the computer lab will be a safe and happy place for learning to occur.

1. Respect Yourself

This means you care enough about yourself to want to learn new things during Computer Class. You always try your hardest to do your best. You follow directions. Keep those Ears opened! FOCUS!! Pay close attention when receiving directions because you know you will be expected to do what was just explained. Remain in your seat when in the lab. Listen to directions. Always (quietly) ask your next-door neighbors if you have a question before you ask for the teacher's help. If you do need the teacher, keep trying to solve your own problem or go to another part of your work while waiting. Do NOT just sit there.

2. Respect Others

This means you stay in your own space and do not go into another student's space in the lab. If you are helping another student, guide them by using words. NEVER touch anyone else's keyboard or mouse. You are polite at all times, and you listen when someone (teacher or student) is talking to you.

3. Respect This Place

This means you do not hurt any part of the computers in the lab. Do not use the mouse or keyboard as a toy. This means do not randomly click on the mouse or hit the keys on the keyboard without a purpose. Do not change computer preference settings or endeavor to "hack" into unauthorized areas. No gum, food or drinks in the lab - electronic equipment doesn't like to get wet or sticky. Only use the Internet as instructed. Do not click on links that seem suspicious or are offers of "free" anything, and immediately report anything you think would alarm the teacher.

Student's Signature _____ Date_____

Parent or Guardian's Signature _____ Date_____

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