

USD 289 Meal Reimbursement Policy

USD 289 will allow staff to have meal reimbursement if the following are followed:

Stay Over night.

Meal is a part of the agenda

Itemized receipts are turned in

No alcohol can be listed on the itemized receipt

tips are a part of the daily limit

\$30 per day maximum

Evening before staying overnight \$15

All receipts must be turned in within 45 days after the activity to your building principal.