

Comprehensive Plan Report

A detailed report showing activity of the school team's work on the improvement plan including assessments, plans, tasks, monitoring, and implementation for selected time periods.

11/30/2016

Mansfield Elementary School NCES - 50933000670

MANSFIELD SCHOOL DISTRICT

School Success Indicators

Key Indicators are shown in RED.

School Leadership and Decision Making

Establishing a team structure with specific duties and time for instructional planning

Indicator	ID01 - A team structure is officially incorporated into the school governance policy.(36)		
Status	Objective Met 9/14/2016		
Assessment	Level of Development:	Initial: Limited Development 10/27/2015	
		Objective Met - 09/14/2016	
	Index:	3	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The Mansfield School District is currently developing and preparing for authorization of a new district policy that will establish team structures for individual schools.	
Plan	Assigned to:	Robert Ross	
	How it will look when fully met:	This indicator will be fully met when the district has incorporated into its district policy formal teams to address building leadership and grade level academics to further student success. Evidence of full implementation is the adoption of a district policy that incorporates these teams.	
	Target Date:	05/25/2016	
	Tasks:		
	1. Mr. Ross will lead the Personal Policy Committee to develop policy that meets this indicator.		
	Assigned to:	Robert Ross	
	Added date:	10/27/2015	
	Target Completion Date:	02/26/2016	
	Comments:	Look at the ASBA model policy and develop local policy.	
	Task Completed:	02/26/2016	
Implement	Percent Task Complete:		
	Objective Met:	9/14/2016	
	Experience:	9/14/2016 The personal policy committee met and looked at the Arkansas School Board model policy. The PPC edited the policy to meet the Mansfield School District's needs and presented the policy to the school board. The board completed 2 readings of the policy and approved the policy.	
	Sustain:	9/14/2016 No continued work necessary because it is now a district policy.	

	Evidence:	9/14/2016 The school board minutes will serve as documentation that this objective has been fully met.
Indicator	ID04 - All teams prepare agendas for their meetings.(39)	
Status	Objective Met 9/14/2016	
Assessment	Level of Development:	Initial: Limited Development 09/17/2015
		Objective Met - 09/14/2016
	Index:	6 (Priority Score x Opportunity Score)
	Priority Score:	2 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Mansfield Elementary meets frequently and the principal has an agenda, but the faculty does not usually receive an agenda.
Plan	Assigned to:	Kim Arnold
	How it will look when fully met:	This indicator will be fully met when Mansfield Elementary has an agenda, sign-in sheet, and minutes for every meeting. Evidence of full implementation is an agenda, sign-in sheet, and minutes for each meeting.
	Target Date:	08/19/2016
	Tasks:	
	1. The building principal will prepare an agenda, sign-in sheet, and assign someone to take minutes for every faculty meetings.	
	Assigned to:	Kim Arnold
	Added date:	09/17/2015
	Target Completion Date:	05/25/2016
	Frequency:	monthly
	Comments:	Ms. Arnold will need to provide an agenda prior to each meeting for everyone, create a sign-in sheet for the meeting, and assign someone to take minutes at each meeting.
	Task Completed:	05/25/2016
	2. Every building meeting conducted by the faculty will have an agenda, sign-in sheet, and minutes.	
	Assigned to:	Kim Arnold
	Added date:	09/17/2015
	Target Completion Date:	05/25/2016
	Frequency:	four times a year
	Comments:	Ms. Arnold needs to tell every faculty member conducting a meeting to have an agenda, sign-in sheet, and minutes.
	Task Completed:	05/25/2016
Implement	Percent Task Complete:	
	Objective Met:	9/14/2016
	Experience:	9/14/2016 This objective has made meeting more productive. Everyone knows

		what is going to be discussed and comes prepared to the meetings. There is also minutes to every meeting so we can go back to see past decisions.	
	Sustain:	9/14/2016 We must continue to have agendas and minutes at each meeting.	
	Evidence:	9/14/2016 Agendas and minutes are recorded on indistar.	
Indicator	ID07 - A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting).(42)		
Status	Objective Met 9/14/2016		
Assessment	Level of Development:	Initial: Limited Development 09/17/2015	
		Objective Met - 09/14/2016	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Mansfield Elementary currently has meetings, but does not have a formal Leadership Team. We also do not meet as often as the recommended twice a month or more for an hour each.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	Mansfield Elementary School will be fully implemented when we have established a Leadership Team and meet twice a month for an hour each meeting. Evidence to prove full implementation will be the agenda, minutes, and sign-in sheet from these meetings.	
	Target Date:	05/25/2016	
	Tasks:		
	1. The building principal will create a Leadership Team consisting of a member from each grade level and an activity teacher.		
	Assigned to:	Kim Arnold	
	Added date:	09/17/2015	
	Target Completion Date:	11/04/2015	
	Comments:	The Leadership Team will consist of Mrs. Barton (kindergarten), Mrs. Root (first grade), Mrs. Phelan (second grade), Mrs. Henson (third grade), Mrs. Holland (fourth grade) and Mrs. Schlinker (activity).	
	Task Completed:	11/04/2015	
	2. The building principal will have a Leadership Team meeting twice a month for an hour each.		
	Assigned to:	Kim Arnold	
	Added date:	09/17/2015	
	Target Completion Date:	05/25/2016	
	Frequency:	twice monthly	
	Comments:		

	Comments:	The building principal will have a Leadership Team meeting every 1st and 3rd Wednesday for an hour each.
	Task Completed:	05/25/2016
Implement	Percent Task Complete:	
	Objective Met:	9/14/2016
	Experience:	9/14/2016 These monthly meetings were a great help to our school. There was a member from each grade level that was able to explain each need or success for that grade. We were all on the same page and going in the right direction to help our students.
	Sustain:	9/14/2016 We had some teachers that were on the Leadership committee that left and they will be replaced this year. We will continue to meet twice each month.
	Evidence:	9/14/2016 Minutes for each meeting were taken and posted to this site.

School Leadership and Decision Making

Aligning classroom observations with evaluation criteria and professional development

Indicator	IF02 - The Leadership Team reviews the principal’s summary reports of classroom observations and takes them into account in planning professional development.(66)		
Status	Tasks completed: 1 of 3 (33%)		
Assessment	Level of Development:	Initial: Limited Development 10/02/2015	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently the Mansfield Elementary principal has classroom observation summary reports on teachers in track 1 and 2a, but does not review these summaries with a Leadership Team to plan for professional development.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	This indicator will be fully met when Mansfield Elementary creates a monthly walk through summary report for the principal to use on all teachers. We must also form a Leadership Team that reviews these summary reports and plans professional development based on the information from the reports.	
	Target Date:	05/26/2017	
	Tasks:		
	1. The Faculty/Leadership Team will create a principal walk through summary report for the principal to monitor teachers on a monthly basis.		
	Assigned to:	Kim Arnold	
	Added date:	10/27/2015	
	Target Completion Date:	01/29/2016	
	Comments:	The faculty will discuss things that might go on the summary report and then the Leadership Team will finalize it.	
	Task Completed:	01/29/2016	
	2. Ms. Arnold will make monthly visits to all classroom and use the summary report to monitor teachers.		

	Assigned to:	Kim Arnold
	Added date:	10/27/2015
	Target Completion Date:	11/18/2016
	Frequency:	monthly
	Comments:	
	3. The Leadership Team will review the principal summary reports to help plan the professional development.	
	Assigned to:	Kim Arnold
	Added date:	10/27/2015
	Target Completion Date:	01/27/2017
	Frequency:	once a year
	Comments:	After reviewing the summary reports, the Leadership Team will report to Tina Smith what they believe the elementary teachers need for Professional Development in the upcoming year.
Implement	Percent Task Complete:	Tasks completed: 1 of 3 (33%)
Indicator	IF06 - Teachers are required to make individual professional development plans based on classroom observations.(70)	
Status	Tasks completed: 0 of 1 (0%)	
Assessment	Level of Development:	Initial: Limited Development 10/02/2015
	Index:	4 (Priority Score x Opportunity Score)
	Priority Score:	2 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Mansfield Elementary teachers currently create a PGP in Bloomboard and are expected to select professional development aligned to their PGP.
Plan	Assigned to:	Kim Arnold
	How it will look when fully met:	This indicator will be fully met when Mansfield Elementary teachers are observed by the principal using the walk through checklist and classroom observations. Teachers should make professional development plans based on these classroom observations. The evidence will be the teacher professional development plans that have been made based on the classroom observations.
	Target Date:	05/26/2017
	Tasks:	
	1. Ms. Arnold will have each teacher develop an individual professional development plan based on their classroom observations.	
	Assigned to:	Kim Arnold
	Added date:	10/27/2015
	Target Completion Date:	05/26/2017
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)
Indicator	IF11 - The school provides all staff high quality, ongoing, job-embedded, and differentiated professional development.(3984)	
Status	Tasks completed: 0 of 1 (0%)	

Assessment	Level of Development:	Initial: Limited Development 10/02/2015	
	Index:	2	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Mansfield Elementary currently provides three or four days of district wide professional development.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	This indicator will be fully met when Mansfield Elementary provides high quality, differentiated instruction for the elementary school teachers. Evidence of full implementation is professional development documentation for each teacher that shows high-quality, differentiated instruction for each school year.	
	Target Date:	08/06/2018	
	Tasks:		
	1. Mrs. Smith will speak to the Leadership Teams and principals to plan for high quality, ongoing, job-embedded, and differentiated professional development.		
	Assigned to:	Tina Smith	
	Added date:	10/27/2015	
	Target Completion Date:	08/06/2018	
	Frequency:	monthly	
	Comments:	Mrs. Smith will talk to the Leadership teams and principals before planning the professional development.	
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)	
School Leadership and Decision Making			
Expanded time for student learning and teacher collaboration			
Indicator	IH01 - The school monitors progress of the extended learning time programs and other strategies related to school improvement.(3981)		
Status	Tasks completed: 0 of 1 (0%)		
Assessment	Level of Development:	Initial: Limited Development 10/02/2015	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently we have two full time and two part time paraprofessionals and two full time teachers that use extended learning time programs and other strategies related to school improvement. We also offer after school services for students with problems in literacy.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	This indicator will be fully met when Mansfield Elementary offers after school tutoring for all students struggling with math and reading. Also, students that are struggling in math and reading will be identified, keeping in mind the socioeconomic student. Evidence of full implementation is the attendance sheet for students going to after school tutoring, as well as the attendance sheet for the summer	

		enrichment program.
	Target Date:	08/31/2017
	Tasks:	
	0. When funds become available, Ms. Arnold will start an after school math tutoring program for students struggling in math.	
	Assigned to:	Kim Arnold
	Added date:	10/27/2015
	Target Completion Date:	05/24/2018
	Comments:	This indicator is dependent upon funds.
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)
School Leadership and Decision Making		
Ensuring High Quality Staff - Recruitment, Evaluation, and Retention		
Indicator	II01 - The school works collaboratively with the district to recruit and retain highly-qualified teachers to support school improvement.(3982)	
Status	Objective Met 9/14/2016	
Assessment	Level of Development:	Initial: Limited Development 10/02/2015
		Objective Met - 09/14/2016
	Index:	2 (Priority Score x Opportunity Score)
	Priority Score:	2 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently Mansfield Elementary tries to hire teachers who are certified in their teaching area.
Plan	Assigned to:	Robert Ross
	How it will look when fully met:	This indicator will be fully met when the Mansfield School District consistently provides salary increases and Christmas bonuses. The administration should also recruit and hire as soon as a position is vacant, before they seek employment elsewhere. Evidence of full implementation is documentation of salary increases and/or Christmas bonuses and hire dates that occur within a month of a vacant position.
	Target Date:	05/26/2017
	Tasks:	
	1. When funds become available, Mr. Ross will recommend to the board that Mansfield teachers receive salary increases and/or Christmas bonuses.	
	Assigned to:	Robert Ross
	Added date:	10/27/2015
	Target Completion Date:	05/26/2017
	Frequency:	once a year
	Comments:	
	Task Completed:	05/25/2016
	2. The administration should recruit and hire for positions as soon as a position becomes vacant.	
	Assigned to:	Robert Ross
	Added date:	

	Added date:	10/27/2015
	Target Completion Date:	05/25/2018
	Frequency:	once a year
	Comments:	
	Task Completed:	05/25/2016
Implement	Percent Task Complete:	
	Objective Met:	9/14/2016
	Experience:	9/14/2016 A team consisting of teachers, administrators, classified staff, and the school board president met multiple times reviewing the salary schedules of neighboring districts in order to discover salary differences for district employees. The district implemented a salary schedule which gave all employees a 2% salary increase.
	Sustain:	9/14/2016 The district will continue to address discrepancies in salary schedules.
	Evidence:	9/14/2016 The school board minutes will document the effort to address this objective.

Curriculum, Assessment, and Instructional Planning

Engaging teachers in aligning instruction with standards and benchmarks

Indicator	IIA01 - Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(88)		
Status	In Plan / No Tasks Created		
Assessment	Level of Development:	Initial: Limited Development 10/02/2015	
	Index:	1	(Priority Score x Opportunity Score)
	Priority Score:	1	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently we are following Common Core, but have not developed standards-aligned units of instruction for each subject and grade level.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	Mansfield Elementary School will be fully implemented when we have met in Instructional Teams and created standards-aligned units of instruction for each subject and grade level. Evidence of implementation is having units for each subject and grade level.	
	Target Date:	05/25/2018	

Curriculum, Assessment, and Instructional Planning

Assessing student learning frequently with standards-based assessments

Indicator	IID02 - The school tests each student at least 3 times each year to determine progress toward standards-based objectives.(100)		
Status	Objective Met 9/14/2016		
Assessment	Level of Development:	Initial: Limited Development 09/17/2015	
		Objective Met - 09/14/2016	
	Index:	6	(Priority Score x Opportunity Score)

	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently we have funded Lexia and Think Central (Go Math). We have scheduled interim assessments throughout the year.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	Mansfield Elementary School will be fully implemented when interim assessments are completed in the areas of math and literacy 3 times a year. Evidence to prove full implementation will be scores from Lexia and Think Central (Go Math).	
	Target Date:	05/25/2016	
	Tasks:		
	1. Kindergarten data from Lexia Interim scores will be analyzed for student achievement.		
	Assigned to:	Shelly Nicodemus	
	Added date:	09/17/2015	
	Target Completion Date:	05/25/2016	
	Frequency:	three times a year	
	Comments:	Mrs. Nicodemus will be responsible for meeting with the Kindergarten faculty and analyzing the Kindergarten scores.	
	Task Completed:	05/25/2016	
	2. 1st Grade data from Lexia Interim scores will be analyzed for student achievement.		
	Assigned to:	Jessica Foster and Mallory Walker	
	Added date:	09/17/2015	
	Target Completion Date:	05/25/2016	
	Frequency:	three times a year	
	Comments:	Ms. Foster and Ms. Walker will be responsible for meeting with the 1st grade faculty and analyzing the 1st grade scores.	
	Task Completed:	05/25/2016	
	3. Second grade data from Lexia Interim scores will be analyzed for student achievement.		
	Assigned to:	Laurie Davenport	
	Added date:	09/17/2015	
	Target Completion Date:	05/25/2016	
	Frequency:	three times a year	
	Comments:	Mrs. Davenport will be responsible for meeting with the second grade faculty and analyzing the second grade scores.	
	Task Completed:	05/25/2016	
	4. Third grade data from Lexia Interim scores will be analyzed for student achievement.		
	Assigned to:	Cheryl Davis	
	Added date:	09/17/2015	
	Target Completion Date:	05/25/2016	
	Frequency:	three times a year	
	Comments:	Mrs. Davis will be responsible for meeting with the third grade faculty and analyzing the third grade scores.	

Task Completed:	05/25/2016
-----------------	------------

5. Fourth Grade data from Lexia Interim scores will be analyzed for student achievement.
--

Assigned to:	Dimity Beran
--------------	--------------

Added date:	09/17/2015
-------------	------------

Target Completion Date:	05/25/2016
-------------------------	------------

Frequency:	three times a year
------------	--------------------

Comments:	Mrs. Beran will be responsible for analyzing the fourth grade cores.
-----------	--

Task Completed:	05/25/2016
-----------------	------------

6. Kindergarten data from Go Math Interim scores will be analyzed for student achievement.
--

Assigned to:	Mary Jane Brewer
--------------	------------------

Added date:	09/17/2015
-------------	------------

Target Completion Date:	05/25/2016
-------------------------	------------

Frequency:	three times a year
------------	--------------------

Comments:	Mrs. Brewer will be responsible for meeting with the Kindergarten faculty and analyzing the Kindergarten scores.
-----------	--

Task Completed:	05/25/2016
-----------------	------------

7. First grade data from Go Math interim scores will be analyzed for student achievement.

Assigned to:	Arista Lindgren
--------------	-----------------

Added date:	09/17/2015
-------------	------------

Target Completion Date:	05/25/2016
-------------------------	------------

Frequency:	three times a year
------------	--------------------

Comments:	Ms. Lindgren will be responsible for meeting with the first grade faculty and analyzing the first grade scores.
-----------	---

Task Completed:	05/25/2016
-----------------	------------

8. Second grade data from Go Math interim scores will be analyzed for student achievement.
--

Assigned to:	Chelsea Hansel
--------------	----------------

Added date:	09/17/2015
-------------	------------

Target Completion Date:	05/25/2016
-------------------------	------------

Frequency:	three times a year
------------	--------------------

Comments:	Ms. Hansel will be responsible for meeting with the second grade faculty and analyzing the second grade scores.
-----------	---

Task Completed:	05/25/2016
-----------------	------------

9. Third grade data from Go Math scores will be analyzed for student achievement.

Assigned to:	Chasity Spicer
--------------	----------------

Added date:	09/17/2015
-------------	------------

Target Completion Date:	05/25/2016
-------------------------	------------

Frequency:	three times a year
------------	--------------------

Comments:	Mrs. Spicer will be responsible for analyzing the third grade scores.
-----------	---

Task Completed:	05/25/2016
-----------------	------------

10. Fourth grade data from Go Math interim scores will be analyzed for student achievement.

Assigned to:	Tommy Brewer
--------------	--------------

...

	Added date:	09/17/2015
	Target Completion Date:	05/25/2016
	Frequency:	three times a year
	Comments:	Mr. Brewer will be responsible for analyzing the fourth grade scores.
	Task Completed:	05/25/2016
Implement	Percent Task Complete:	
	Objective Met:	9/14/2016
	Experience:	9/14/2016 Lexia and Go Math has been used by math and literacy teachers in all grades as an interim assessment tool. Data received from the assessments was used to guide classroom instruction and re-teaching.
	Sustain:	9/14/2016 We will continue to use this process.
	Evidence:	9/14/2016 Data received from the interim assessments.

Classroom Instruction

Expecting and monitoring sound instruction in a variety of modes

Indicator	IIIA01 - All teachers are guided by a document that aligns standards, curriculum, instruction, and assessment.(110)		
Status	In Plan / No Tasks Created		
Assessment	Level of Development:	Initial: Limited Development 10/02/2015	
	Index:	3	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently we are using the Go Math pacing guide and the TLI maps for K-4 Literacy.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	Mansfield Elementary School will be fully implemented when we have created our own document that aligns standards, curriculum, instruction, and assessment for each subject area. Evidence of full implementation is having a document available that aligns standards, curriculum, instruction, and assessment for each subject area.	
	Target Date:	05/26/2017	

Family Engagement in a School Community

Explain and communicate the purpose and practices of the school community

Indicator	FE04 - The school's Title I Compact (Or Non-Title I schools roles and expectations for parents, students, and teachers) includes responsibilities (expectations) that communicate what parents (families) can do to support their students' learning at home (curriculum of the home, with learning opportunities for families to develop their curriculum of the home). (3983)		
Status	Objective Met 9/14/2016		
Assessment	Level of Development:	Initial: Limited Development 10/02/2015	
		Objective Met - 09/14/2016	
	Index:	6	(Priority Score x Opportunity Score)

	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Mansfield Elementary School currently has a compact that is fairly general with what all families can do to help their children.	
Plan	Assigned to:	Kim Arnold	
	How it will look when fully met:	Mansfield Elementary School will be fully implemented after we create a grade level specific compact that gives timely information about school goals and learning strategies so parents will know what to do at home to support their children's achievement. Evidence of full implementation is a school compact given to parents that includes responsibilities that families have to support their students' learning at home.	
	Target Date:	05/27/2016	

Tasks:

1. The Leadership Team will create a grade level specific compact that gives timely information about school goals and learning strategies.

	Assigned to:	Kim Arnold
	Added date:	10/27/2015
	Target Completion Date:	08/30/2018
	Comments:	
	Task Completed:	09/02/2016

Implement	Percent Task Complete:	
	Objective Met:	9/14/2016
	Experience:	9/14/2016 We met as a Leadership Team to create the Compact. All students were given the Compact at the beginning of the school year. The parent, student, and teacher all signed the compact.
	Sustain:	9/14/2016 We will continue to do this each year.
	Evidence:	9/14/2016 We have the signed compacts in our elementary office.

High School: Opportunity to Learn

Ensure content mastery and graduation

Indicator	HS04 - The school provides all students with guidance and supports (academic, financial, etc.) to prepare them for college and career.(4541)		
Status	Tasks completed: 0 of 1 (0%)		
Assessment	Level of Development:	Initial: Limited Development 10/02/2015	
	Index:	3	(Priority Score x Opportunity Score)
	Priority Score:	1	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Currently all Mansfield Elementary parents receive the Smart Core Curriculum and Graduation requirements in the Student Handbook.	
Plan	Assianed to:		

Plan	Assigned to:	Jordan Duvall
	How it will look when fully met:	This indicator will be fully met when Mansfield Elementary has a yearly Career Readiness Week. The counselor and teachers will teach the students about different careers, provide guest speakers for children to investigate other careers, and have a Career Day.
	Target Date:	03/13/2017
	Tasks:	
	1. Mrs. Duvall will plan a Career Readiness Week for the elementary school.	
	Assigned to:	Jordan Duvall
	Added date:	10/27/2015
	Target Completion Date:	05/27/2016
	Frequency:	once a year
	Comments:	This will be a yearly event at the elementary.
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)