

**MANSFIELD SCHOOL DISTRICT  
VIRTUAL/ONLINE EDUCATION PROGRAM  
GRADES K-12  
2021-22**

The Mansfield School District will offer the option of enrolling in a virtual/online education program to students enrolled in the district in grades K-12, which includes students who are enrolled through school choice, who have maintained grades of “A” or “B” in all coursework (core and elective). Grades from the previous quarter (9 weeks) will be used to determine eligibility to enroll in the virtual/online program.

Virtual/Online learning is education in which instruction and content are delivered primarily over the internet at a physical location other than the school building. The intent of this program is to allow a student to complete the educational requirements of the district and the state of Arkansas exclusively online and without attendance in the school building.

The student’s attendance in his/her online courses shall be determined by the online attendance and time the student is working on the course rather than the student’s physical presence in the school building. School officials will meet throughout the school year to ensure student needs are being met and will monitor student progress through assigned courses. When students miss a day of online course work they will be counted absent for that school day. District attendance policies apply to students who choose to enroll in the online education program. School officials will continue to contact juvenile authorities regarding the attendance and educational progress of students in the online program. Medical, dental, court notes, etc. must be submitted to the student’s building principal for documentation purposes at the building.

The district will provide technology devices and educational materials to students enrolled in the program. Technology devices and materials are the property of the MSD and must be kept in good working order. The district may request that devices be brought to campus for equipment checks and may request the return of the devices/materials, etc. at any time during the school year. It is at the discretion of the building administration to allow devices to be kept over school holidays, breaks, and summer break. Parent/Guardians and students will sign out materials and technology devices and are responsible for all devices and materials and their return to the school building. Wireless access points are available in the parking areas of each campus. The district may at any time provide additional services to online education program students as deemed necessary and appropriate.

Students in grades K-8 are required to take diagnostic assessments on the campus at the discretion of the building administration. Students in grades 3 through 10 are required to take state mandated assessments on campus with their classmates.

Students in the MSD virtual/online education program are eligible for extracurricular activities. The parent/guardian is responsible for the transportation of students to extracurricular events, practices, state mandated assessments, and to any meeting or event at the request of the building administrator.

Regardless of any other provisions of this policy, the Mansfield School District may restrict a student’s access to online courses when the student’s building principal determines the student’s participation in such a course would not be academically appropriate based on the student’s past performance in an online course(s). Furthermore, the student’s building principal may revoke a student’s eligibility to

continue taking online courses if the student's performance indicates the student is not succeeding in the course.

Parents/Guardians must complete an application at their student's grade level building to have their student considered for this program. It is expected that students, once enrolled, will remain in the virtual program for the complete semester unless removed by building/district administration.

#### **DISCIPLINE**

The Mansfield School District students who are enrolled in virtual learning programs are expected to follow the local district discipline policies. The discipline policies for digital/virtual students will be the same as those for on campus students. The district has the expectation of appropriate behavior during virtual sessions.

#### **GRADING**

The Mansfield School District students who are enrolled in virtual/digital learning programs will be provided grades based on the local district grading policy and shall be consistent with that of the on campus students. The evaluation of each student's performance on a daily basis serves to give parents/guardians, students, and the district the necessary information to determine mastery of skills and where intervention is needed. Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course(s).

**MANSFIELD SCHOOL DISTRICT  
VIRTUAL/DIGITAL EDUCATION PROGRAM  
APPLICATION 2021-22**

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

PARENT/GUARDIAN NAME \_\_\_\_\_ DATE \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

PHYSICAL ADDRESS \_\_\_\_\_

**PLEASE COMPLETE THIS FORM AND RETURN TO THE BUILDING PRINCIPAL.**

1. DO YOU HAVE INTERNET IN YOUR HOME OR AT THE LOCATION THE STUDENT WILL BE COMPLETING COURSE WORK? \_\_\_\_\_ YES \_\_\_\_\_ NO
  
  2. DO YOU WISH TO CHECK OUT A CHROMEBOOK FROM THE MANSFIELD SCHOOL DISTRICT?  
\_\_\_\_\_ YES \_\_\_\_\_ NO
  
  3. DID YOU RECEIVE A COPY OF THE MANSFIELD SCHOOL DISTRICT VIRTUAL/DIGITAL EDUCATION PROGRAM POLICY? \_\_\_\_\_ YES \_\_\_\_\_ NO
- DATE THAT YOU RECEIVED THE COPY OF THE POLICY \_\_\_\_\_

4. DOES YOUR STUDENT HAVE ANY IMPAIRMENTS, HEALTH ISSUES, LEARNING ISSUES THAT YOU WOULD LIKE TO DISCUSS? \_\_\_\_\_ YES \_\_\_\_\_ NO
- IF YES, WHO WOULD YOU LIKE TO DISCUSS THESE WITH?  
PRINCIPAL \_\_\_\_\_ NURSE \_\_\_\_\_ COUNSELOR \_\_\_\_\_ 504 COORDINATOR \_\_\_\_\_  
SPECIAL EDUCATION COORDINATOR \_\_\_\_\_  
OTHER (PLEASE DESCRIBE) \_\_\_\_\_

My signature below indicates that I have received and understand the Online Education Program Policies of the Mansfield School District. If my student is granted acceptance into the program I agree that each of us will abide by these policies and all other reasonable requests of school administration and teachers.

\_\_\_\_\_ Parent/Guardian Date \_\_\_\_\_

My signature below indicates that I have received and understand the Online Education Program Policies of the Mansfield School District. If my student is granted acceptance into the program I agree that each of us will abide by these policies and all other reasonable requests of school administration and teachers.

\_\_\_\_\_ Student Date \_\_\_\_\_

**MANSFIELD VIRTUAL/DIGITAL EDUCATION PROGRAM  
CONFERENCE FORM**

**DATE OF CONFERENCE:** \_\_\_\_\_

**STUDENT:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

**I understand the following regarding the Mansfield Virtual Program:**

- that this program involves a rigorous and challenging curriculum;
- that learning will take place 100% from home (off campus);
- that a strong commitment is required of the student and parent;
- that students in this program must be motivated and strongly supported by parents;
- that students in the program are enrolled in the Mansfield School District;
- that district policies apply to MVP students;
- that graduates will receive a MHS diploma;
- that the district will provide a Chromebook but the device is the property of the Mansfield School District and subject to the district policies;
- that daily access to the internet is required;
- that other technology needs must be provided by the family
- that instruction is completed online at home (off campus) but that students have access to educators and services of the Mansfield School District;
- that students in the MVP can participate in MSD activities on campus, including athletics, band, choir, and other clubs;
- that once enrolled in the program a student is expected to remain in the MVP for the semester;
- that students need reliable and accessible internet;
- that students should expect to invest more than four hours per day in virtual learning;
- that younger students will need constant parental supervision and support to complete assignments and provide explanations

**I understand the commitment required for my student to enroll in the Mansfield Virtual Program.**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

**PRINCIPAL** \_\_\_\_\_