PBIS Mission Statement
The mission of Toone Elementary School is to provide a safe, positive learning environment in which students are able to succeed academically, behaviorally, and socially while preparing students to meet challenges necessary to become productive members of the community.

PBIS Expectations: Practice Responsibility Act Respectfully Work Hard Stay Safe

ATTENDANCE AND ABSENCES
The school day for students at Toone Elementary School begins at 8 A.M. and ends at 3 P.M. The school doors open at 7:25 A.M. ***Students are not to be dropped off before 7:20 A.M. *** Students are to be in their homeroom by 7:55 A.M. in preparation for the beginning of class at 8

1. If the student arrives after 8:00 A.M., the responsible adult must sign the student in at the office.

   All students are expected to attend school regularly. Students who are not in class cannot follow the proper sequence of the educational instructional program designed by the teachers. On the day of an absence, parents must notify the office at 658-5606 prior to 7:45. When a student misses school, he or she is required to bring a note from the legal guardian to school explaining the absence, or missed work will not be allowed to be made up. Students may receive an excused absence for no more than 5 handwritten notes for each semester (10 per school year). Doctor statements will be required after 5 handwritten notes in order for the absence to be excused. Valid reasons for absences at TES are limited to the following:

   ○ Personal illness of the student

A doctor's note is required after 3 consecutive days of absence.

   ○ Death in the family
   ○ Court appearances
   ○ Visits to a health professional
   ○ Religious events
   ○ Emergency situations

It is the responsibility of each student to check on work missed when absent or tardy. One (1) day is allowed for make-up work and tests for each day missed. If a student was given an assignment and he/she is absent on the day it is due, it will be due upon the student's return to school. A grade of zero (0) will be given for each assignment or test not made up or for unexcused absences. Any suspended student will receive a zero (0) in each subject for that day.

In all cases, excessive absences must be turned over to the Board of Education Attendance Officer. Late arrivals and early dismissals count as "tardies."