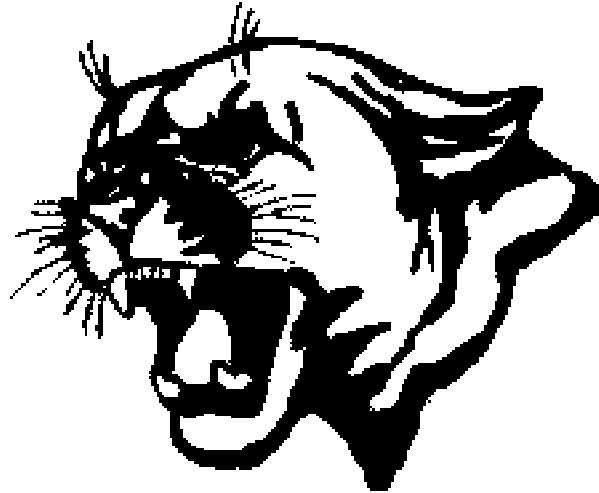


**WIND RIVER
MIDDLE & HIGH SCHOOL**



2018-2019

STUDENT HANDBOOK

Wind River Middle & High School
PO Box 10
Pavillion, WY 82523

This booklet is a collection of helpful information which you may use for reference during the 2018-2019 school term. If you have any questions, please call the office.

856-7970

Office Hours - 7:00 a.m. - 5:00 p.m.

“Driven by Student Success”

SCHOOL SONG

On Wind River, On Wind River

Best School in the land

You're the only

There's no other school as quite

as grand as you are.

On Wind River, On Wind River

Glorious is thy name

For the purple let's fight, fight, fight

On for your fame.

Rights of Parents under the provisions of the Family Educational Rights and Privacy Act

1. Parents, legal guardians and eligible students under the provisions of the Family Educational Rights and Privacy Act are granted the right to examine the educational records of local educational agencies. Upon receipt of the request, the educational agency has a maximum of 45 days in which to comply with that request.
2. Unless the school agency has received official or legal evidence to the contrary (divorce decree, contested custody, etc.) it may presume that either parent has legal right of access to the records of students, and may honor the written request from either parent.
3. No portion of an educational record may be destroyed during the period of time when there is an outstanding request for the disclosure of those records.
4. It is permissible to require that the educational records be examined in the presence of a school district official. If the parent requests a copy of the records, the request must be honored (costs of reproduction will be borne by the parent).
5. Parents, legal guardians, and eligible students who feel that the contents of educational records are inaccurate, misleading, inappropriate, or in violation of privacy or other rights of students may request that the records be amended.
6. If the school agrees with the request, the records will be amended and the parent will be advised, in writing, of the agreement.
7. If the education agency does not agree with the request for amendment, the parent must be advised of his right to a hearing. (Central administration instructions should be sought at this point, for the regulations governing hearings.)

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STUDENT INFORMATION

ACADEMIC INTERVENTIONS

Students performing below grade level on measures of academic achievement for academic courses will be required to participate in academic intervention programs. Participation is not optional and does take precedence over elective courses and extracurricular programs. Additionally, students earning lower than a C and/or not meeting proficiency on priority standards in any class, will be required to participate in academic intervention programs.

Student participation in academic intervention classes will be based on multiple measures of academic achievement.

Parents and guardians of students in any academic intervention will be asked to take active role to improve in their child's academic achievement.

ACCIDENTS

Any student who is injured at school should immediately report the incident to the nurse or another staff member so that appropriate care can be given and an accurate accident report can be completed.

ASSAULT OF STAFF

A student who assaults any staff member will automatically be suspended for an indefinite period of time and the appropriate authorities will be called. Assault is defined as: *An unlawful attempt, coupled with the existing ability to commit a violent injury on the person of another, or any aggressive act toward another which places the victim in fear of harm to his/her person.*

BICYCLES, SCOOTERS, SKATE BOARDS, ROLLER BLADES, ETC.

Bicycles must be parked in the racks provided. All bicycles should be protected by locks. Bicycles are to remain in the racks until school is dismissed. Scooters, skate boards, and roller blades are means of transportation to school and must be parked until school is dismissed.

BUILDING INTERVENTION TEAM

Any staff member or parent may refer students to the building intervention team. These referrals may be for academic, behavior or physical reasons. The building intervention team will meet to discuss the individual student and possible interventions to make the student successful in the school environment. A second team meeting will be held to assess if the interventions are successful and/or, need modification, student should be referred to special education testing, the student needs a 504 plan or if the student is ready to have interventions stopped. Further building intervention team meetings may be scheduled to monitor the student's progress. The Building Intervention Team will be made up of at least two regular educators, one who is the referring staff member and the building principal and/or at risk coordinator.

CHANGE OF ADDRESS/INFORMATION

Any change in a student's residence, mailing address or telephone number during the school year must be reported immediately to the office.

CHECKS

Checks will be accepted for the amount only. Change will not be provided.

CLOSED CAMPUS

Wind River Middle/High School operates a closed campus during lunch time. Students will be allowed to leave during lunch time only if signed out and escorted off school property by a legal parent/guardian. The only exception to this rule is seniors that qualify for the special incentive program or by special permission from the principal.

COLLEGE CONCURRENT ENROLLMENT & DUAL CREDIT COURSES ON WRHS CAMPUS

The high school offers a number of concurrent and dual credit courses on the Wind River High School campus. Dual college/high school credits are earned. Some of the classes are taught by a college instructor and other classes are taught by WRHS instructors.

Dual credit courses may be taken online through approved college/universities for high school and college credit. Courses that are required for graduation and offered at Wind River High School may not be taken through a college/university unless approved through the Alternative Course Request Form which may be obtained from the guidance counselor. Students enrolling in dual credit courses must meet the college/university guidelines in order to take the course. All dual credit course work must be approved through the guidance counselor and the school principal by completing the Alternative Course Request Form. Courses must be complete with grades posted in order for students to participate in graduation ceremonies.

DAILY SCHEDULE

School hours for Wind River Middle & High School are 8:10 am – 3:40 pm. We encourage students who walk to school, or are given individual rides to school, to time their arrival so that an extended wait on the school grounds does not occur. Students are required, per board policy, to be full time (including the focus period).

DANCE POLICY

Student behavior expectations that are outlined in this handbook are expected to be followed by students and their dates.

Additionally, students and their dates will not be allowed to participate in suggestive behaviors or actions which include, but are not limited to, “grinding”, excessive personal displays of affection, or any behavior deemed inappropriate by the chaperones.

Students or dates that are in violation of the Wind River Middle & High School Dance Handbook Policy will be given one verbal warning and then will be required to leave the dance. Parents/students are responsible for the student’s transportation if they are asked to leave and a parent will be contacted.

DRESS CODE

If the dress or grooming of a student interferes with the health and safety of the student body, or is disruptive to the educational process of the school or class as determined by the teacher and/or administration, the student will be warned and advised as to what adjustments must be made. If the problem remains uncorrected, the student will be removed from the class or school activity involved until the student corrects the situation.

Students are expected to maintain a clean, healthy, and well-groomed appearance. If a faculty member feels the attire or general appearance of a student is not acceptable for the classroom or a school activity, the student will be referred to the administration. Students will conform to the following guidelines concerning appropriate dress for school.

1. Persons may not wear, as outer dress, the following:
 - Spandex
 - running shorts
 - Cutoffs
 - See-through shirts without an undershirt
 - Sleeveless shirts
 - Half-shirts
 - Tube-tops
 - Spaghetti strap tank tops or razor-back tank tops

Shirts that do not show midriff when the arms are down in a standing position are allowed as the standard for this regulation.

2. Clothing with obscene/inappropriate statements, designs, and/or double messages will not be permitted. Students will be asked to change clothing or be provided with items from the nurse’s station.
3. Clothing/hats advertising **alcoholic beverages, tobacco products, or drugs** will not be permitted.
4. Shorts and skirts are to be no shorter than four inches from the top of the knee.

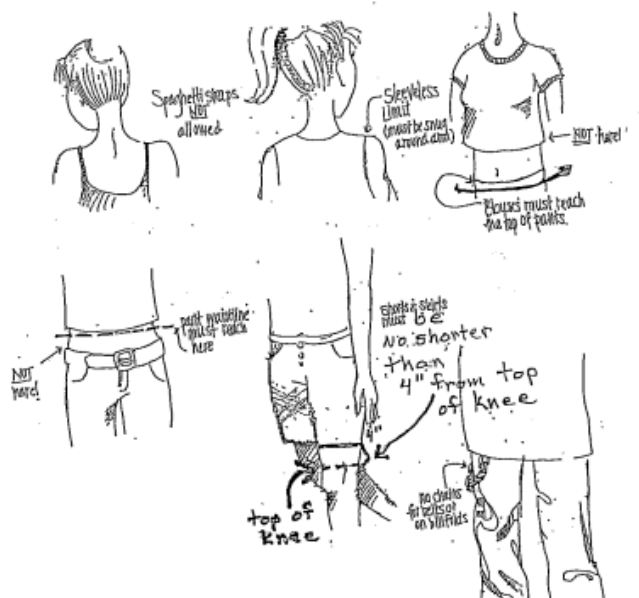
5. Students will be expected to follow dress and hair codes set by the instructor of each class in order to ensure their safety and to assure that disruption does not occur.
6. During school hours students must follow dress policy for all school sponsored activities unless the principal approves a change for special occasions.
 - Extracurricular sports practices after school will be permitted use of spandex, tank tops, and running shorts
 - During school hours, elective classes included P.E., Drama, students and staff will be expected to follow dress code regulation

7. Adequate footwear is required due to health & safety concerns. Bare feet are not acceptable within the school building at any time. Footwear must be worn at all times.

8. No visible underwear is allowed. Briefs must be kept at or below the waistline of the pants. Bras of any type must be covered.

9. Pants must be snug to the waist and are not allowed to "bunch up" on the floor around the student's foot.

10. Outerwear, such as coats and jackets, will be at the discretion of each individual teacher. Hoods, hats, and gloves shall not be worn inside the school including classrooms, commons, halls, etc. unless they are to be worn for fundraising purposes.



11. Shirts with sleeves cut off and oversized holes for arms are prohibited.

12. Shirt must cover torso of body, back and front at all times. Underwear and/or torso skin should not be exposed during normal movement (walking, standing, sitting, etc.).

13. Cleavage should not be exposed during normal movement (walking, standing, sitting, etc.) Chest hair below the collarbone and armpit hair should not be visible.

14. Pants that have holes above the knees, must not show skin or underwear.

Students will be asked to comply with the aforementioned guidelines. Refusal to comply when asked by any staff member will be grounds for insubordination. Repeated offenses will result in additional disciplinary action.

DRESS CODE – DANCE

Casual - School dress code applies.

Semi-Formal (Homecoming)

- | | |
|-------|--|
| Girls | - dresses (spaghetti straps and strapless dresses are allowed) |
| | - dress pants, collared shirts, or dress shirt - no collar |
| | - colored jeans, collared shirts or dress shirts - no collar |
|
 | |
| Guys | - khakis, with collared shirt or dress shirt - no collar |
| | - dress pants with collared shirt or dress shirt - no collar |
| | - colored jeans with collared shirt or dress shirt - no collar |

No old, faded, or ripped jeans

No T-shirts with logos or writing

Dress code length of dress applies – no shorter than 4 inches from the top of the knee.

Formal (Prom)

- Girls
- dresses (spaghetti straps and strapless dresses are allowed)
 - a tuxedo
 - evening pants suits

- Guys
- tuxedos
 - a jacket and tie with dress pants or colored jeans
 - a vest - collared shirt and tie with dress pants or colored jeans
 - a collared shirt and tie with dress pants or colored jeans

DROPPING/ADDING CLASSES

We will attempt to alter a student's schedule once the following has been cleared through the office:

1. Permission from the student's parent or guardian
2. Permission from the teacher whose class is being dropped
3. Permission from the teacher whose class is being added
4. Counselor
5. Administration

Changes can only be made the first week of a new semester. After the first week, a grade of F will be entered in the semester grade for parent/student initiated dropping of a class.

DRUG DOG / VIDEO SURVEILLANCE

This is to inform staff, students, and parents/guardians that Wind River High School will use a DRUG DOG and/or VIDEO SURVEILLANCE to assist in maintaining a safe and orderly environment.

ELECTRONIC DEVICES

Middle School Students may use electronic devices during lunch time only. When any student uses an electronic device inappropriately or fails to comply with the rules regarding electronic devices, teachers will collect the item and turn it in to the principal's office. The principal will determine whether to return the item at the end of the day for the student to take home or whether the parent will be contacted to pick up the item.

At Wind River High School, it is to be understood that there is a proper time and place for electronic equipment to be used. Teachers and staff have the discretion to allow students to use electronic devices in their classrooms. Also, teachers and staff have the discretion to take students electronic equipment if they are using it inappropriately during the classroom period. If a staff member or teacher takes an electronic device, it is to be turned into the office and will be returned to the student at the end of the school day. On the second or subsequent offense, a parent must come to retrieve the device.

Wind River Middle & High School will not be responsible for lost or stolen electronic devices.

EMERGENCY EVACUATION DRILL

Emergency drills are required by Wyoming State Law to provide practice in evacuation & lockdown situations. When the alarm is sounded, students will follow directions in an orderly manner.

In the event of an emergency evacuation all students and school personnel will immediately prepare to leave the building and premises and walk to a designated area. The designated area will be determined by the type of emergency. Procedures for conducting an emergency evacuation will be discussed with school personnel who will then instruct students regarding the procedures. During an evacuation no one will be allowed to leave in their personal vehicles. Examples of incidents which would dictate an evacuation include, but are not limited to natural gas leaks, hazardous materials, bomb threats, explosion, civil disturbances, etc. Notice of an evacuation will be announced on the public address system. Circumstances may arise where students and school personnel may be required to stay put. In the event this occurs, instructions will be given as needed.

EXTENSION OF SCHOOL AUTHORITY

All students are subject to the rules and regulations of Fremont County School District #6 and the lawful authority of school district personnel at any time on the school grounds and during school functions on or off the Wind River School campus. All persons must, upon request, identify themselves to proper school authorities in the school building, on school grounds and at school functions. Students and fans attending any school function are expected to show good sportsmanship and courtesy. Students may be denied the privilege to attend Wind River School activities if they fail to observe these regulations.

Flex Period

Flex period is a shortened period that middle school students are required to attend during the school day. Flex period will provide opportunities for intervention, remediation, and enrichment. Students will be assigned to a classroom based on academic need and are required to attend.

Focus

Focus Period is a shortened class period that high school students are required to take throughout the school year. Various courses will be offered including enrichment courses, ACT review, intervention classes, and specialized group offerings such as FFA and Drama. Students will be assigned based on academic need and are required to attend. Students receive an S or U for the year and may earn .5 credit for the class.

GRADING SYSTEM

A	90 - 100
B	80 - 89
C	70 - 79
D	65 - 69
F	below 65

GRADUATION REQUIREMENTS

The Board of Trustees of the Wind River School District has established requirements for graduation from the Wind River High School. These requirements include the following:

1. Attendance: Eight semesters of attendance are required in order for a student to be considered eligible for graduation from the Wind River High School. Exceptions to the eight semester requirements may be made in unusual circumstances with a formal written request submitted by a parent or guardian to the office of the principal. Reasons for the request must be clearly stated describing these unusual circumstances. Final review and action on this written request will be made by the Board of Trustees.
2. Credit Requirements: All students must meet the minimum graduation requirements set forth by the Wyoming State Department of Education and the Wind River Board of Trustees to be eligible for graduation ceremonies and to receive a diploma. All variations in requirements must be submitted by the high school principal to the superintendent for consideration. Final approval will rest with the Board of Trustees.
3. A transcript of credits will be required for formal entrance into the high school of all incoming transfer students. This transcript will be evaluated and appropriate courses credited toward graduation.

WRHS GRADUATION REQUIREMENTS

English	4 credits	(To include Thematic Literature & Composition, Expository Comp & World Literature, and Literature & Writing or American Literature)
Math	4 credits	To Include Math III
Science	3 credits	
Physical Science	1 credit	
Biology	1 credit	
Science Elective	1 credit	

Social Studies	3 credits	(To include World History-Geography, U. S History and Civics-Economics)
9 th Physical Education/Health	1 credit	
<hr/>		
Fine Arts	1 credit	(To include Art, Choir, Drama or Band)
Career VoTech	2 credits	
*Electives:	7 credits	

*Any class that a student takes beyond the above required classes are considered “electives”.

TOTAL CREDITS FOR GRADUATION - 25 CREDITS

Total elective credits required for graduation may include:

- .5 credits for proficiency or advanced proficiency on Math State Assessment
- .5 credits for proficiency or advanced proficiency on Reading and/or Writing State Assessment
- 1 credit for proof of successful completion of the Upward Bound Math/Science Initiative Project or the Upward Bound College Preparatory Program

WYOMING GRADUATION REQUIREMENTS

Beginning with the Class of 2006, students must demonstrate proficiency in at least 5 or 9 content areas through the district’s assessment which must include the Career Portfolio and meet the WRHS credit and attendance requirements in order to receive a high school diploma.

*Content areas: Language Arts, Mathematics, Social Studies, Fine Arts, Foreign Language, Science, Physical Education, Career & Technical, and Health.

STUDENT GRADE LEVEL CLASSIFICATION

Students are classified at the beginning of each school year. Students are classified with their grade cohort group.

Homeroom

Students will be assigned a homeroom which they will be required to attend. The purpose of homeroom is to build students' social and academic behaviors. Attendance for homeroom will be taken and students will be assigned a grade for their participation in the class.

HONOR ROLL

- A. Principal’s List
 - a. Criteria: 4.0 Quarter GPA
- B. Cougar Honor Roll
 - a. Criteria: 3.5 Quarter GPA; No D’s or F’s
- C. Purple Honor Roll
 - a. Criteria: 3.0 Quarter GPA; No D’s or F’s

Recognition: Names posted in hallway, published in newspaper and Cougar News, posted on school website, recognition at pep assemblies, etc.

D. Students must carry at least 7 classes to be eligible for honor roll designation.

INTERNET USE

Internet use policy for FCSD #6 can be viewed in its entirety in Policies & Regulations for School District #6. The intention of the district is for internet access and use to be used for academic purposes. The district does not allow, or condone, internet use for illegal, immoral, or improper use of the internet. Any such uses may result in denying access of the internet

for those involved in such activities. Parents must agree and sign off on a permission form prior to a student using the internet.

LATE ASSIGNMENTS

Students must turn in required work on time. If an assignment is turned in late, the teacher will penalize the assignment according to the class syllabus.

LOCKERS

Students will be assigned a specific locker for the school year. **Lockers must be kept locked at all times.** No personal locks are allowed. Lockers and locks are the property of Fremont County School District No. 6, and the School District retains exclusive control over the lockers. Lockers are subject to administrative search. Student consent or student notice is not required for any locker search. Whenever possible, the student will be made aware of the search, and in the absence of the student a second party will witness the search.

LUNCH / BREAKFAST

Lunch tickets should be purchased in the school office between 7:45 am and 8:05 am. Lunch tickets for students are \$2.85 and milk tickets are available for \$0.50 per milk and can be purchased in the office. Students purchasing an extra milk must have a positive balance or cash in hand. No charges will be allowed for purchasing milk. Parents are always welcome to come and eat lunch. Adult tickets are \$4.85 and may be purchased in the office. Breakfast will be \$1.30 or full pay students and if a student is classified as free/reduced, breakfast will be free of charge. Students wanting seconds will be charged \$1.25. The cost is \$1.00 for an extra serving of the main entrée after they have eaten their first meal. There is no charge for an extra serving of fruits and vegetables. This is a cash only system and applies to all high school students including those on free/reduced lunches.

A student is allowed to charge a maximum of \$28.00 for school breakfasts and/or lunches on his/her account. Once a balance of -\$28.00 is reached, the student will not be allowed to charge until the balance is brought current. On or before an account has reached a negative balance of \$28.00, parents will be notified of his/her child's account status. It is the parent's responsibility to see that the account is kept current or make other arrangements for his/her child's breakfast/lunch. There is a free and reduced price program available through the school. Parents/guardians are encouraged to contact their child's school office for information on applying for free or reduced breakfast/lunch prices. Applications are accepted at any time during the school year.

MS/HS \$2.85
Adult \$4.85
Reduced \$.40
Milk \$.50
Breakfast \$1.00

LUNCH – National School Lunch Program – Meal Substitutes

Federal regulations require NSLP schools to make substitutions to the standard meal requirement for students who are considered disabled and whose disability restricts their diet. Determinations of whether a participant has a disability that restricts his or her diet are to be made on an individual basis by a licensed physician. The physician's determination of the participant's disability must be based on the regulatory criteria for a "disabled person." (7 CFR 15(b)(3) Students with disabilities will be referred to the district Special Education Director and/or Building Principal to determine if the student is eligible for Special Education or 504 services.

A participant whose disability restricts his or her diet shall be provided substitutions in foods only when supported by a medical statement signed by a licensed physician. The medical statement shall identify:

1. the participant's disability and an explanation of why the disability restricts the participant's diet,
2. the major life activity affected by the disability, and
3. the food or foods to be omitted from the participant's diet, and the food or choice of foods that must be substituted. If the disability would require caloric modifications or the substitution of a liquid nutritive formula, for example, this information must be included in the statement.

Food Allergies – Generally, participants with food allergies or intolerances are not “disabled persons” and school districts are not required to make substitutions for them. However, if a physician assesses that food allergies may result in severe, life-threatening reactions (anaphylactic reactions), the participant may then meet the definition of “disabled person” and the foodservice personnel must make the substitutions prescribed by the physician.

LUNCH / BREAKFAST OFFER VS SERVE

Fremont County School District #6 operates Offer vs. Serve meal provisions at the Middle School and High School campus for grades 6-12.

The policy means that for lunch students are offered 5 food groups: Meat, Bread, Fruit, Vegetable, and Milk. Of the offered groups, students may refuse 2, other than the main dish.

For breakfast, Fremont County School District #6 operates the Grab and Go meal provisions, coincided with the Offer vs. Serve provisions in all campuses for all grade groups. Students are offered 4 food groups: Meat, Bread, Fruit, and Milk. Of the offered groups, students may refuse 1. At breakfast, two servings of grain, or two servings of meat, or a combination of the two, one serving of low-fat milk, and one serving of vegetables, fruit, or 100% juice; but refusal process of 1 remains in effect.

Per Board approval, to be placed in the Fremont County School District #6 Student Handbooks.

MAKE-UP WORK

Students will be allowed **one day for each day of excused absence** in which to complete and turn in assigned make-up work with no penalty. In the case of extended absence, or absence at the end of a grade period, incomplete grades will revert to zero (0) two weeks after the grading period.

MEDICATION POLICY

All medications sent to school must be in prescription/store labeled bottles. Students are prohibited from carrying medication including over the counter medications and vitamins without the expressed written communication with building administration and school nurse. This must be noted and on file. Under no circumstances are students to store medications in their lockers. Requirements for prescription medications:

1. You may come to school and give your child the medication.
2. If prescription medications are to be given by school personnel, the medication must be in a pharmacy or doctor labeled container. (The pharmacist will label a separate bottle for school if asked.)
3. Ask your doctor if it is possible to have a schedule so the medication is not given at school.

Requirements for over the counter medications:

1. All over the counter medications, (cough medicines, antacids, eye drops, etc.) must be provided by the parent in original labeled containers.
2. Include a signed note with directions for administration; include dosage, time and length of medication.
3. Students are prohibited from carrying vitamins and over the counter medications without the expressed written communication with building administration and school nurse.
4. The only exception is students with asthma who may have permission from their doctor and parent to carry an inhaler or epi-pen. All must first be approved by the nurse.

NON-RESIDENT STUDENTS

Non-resident students must apply annually for admission to Fremont County School District #6. See district policy.

PHYSICAL EDUCATION PROCEDURES

Middle School and High School students are required to meet state standards in physical education. Therefore, students will be expected to dress out and participate to the best of their ability for every class. If a student has a physical limitation (examples; sprained ankle, asthma attack, chronic migraines) on a physical education day, a note from a parent/guardian must be sent to the school and the situation will be discussed with the PE instructor to create an alternative plan for participation. A doctor's excuse will be required for more than 2 consecutive days of missing physical activity. A doctor's consent will be needed stating when they may participate again. Students who are out for a sport and do not participate or dress out for PE will not be allowed to participate in practice, games or events for that sport until he/she can again participate in PE.

PREGNANT/MARRIED STUDENTS

Marital, maternal, or paternal status will not affect the rights and privileges of students to receive a public education or to take part in any extracurricular activity offered by the school.

Pregnant students will be permitted to continue in school in all instances when continued attendance has the sanction of the expectant mother's physician. The physician's approval of this continued attendance must be on file at the school. A student who marries is required to notify the school principal and provide the data necessary for changes in the student's records.

PUBLIC DISPLAY OF AFFECTION

Public Display of Affection - referred to as PDA - is NOT appropriate during school hours or at school activities. High school students may hold hands. Middle school students are prohibited from holding hands.

SCHOOL CLOSURE PROCEDURES

Decisions to close the schools and cancel or alter the normal operating schedule of the district school system shall be the responsibility of the superintendent of schools. In the absence of the superintendent, this responsibility shall pass to the middle school/high school principal.

If the reason for considering closure of the school involves weather or other circumstances that may make transporting children a hazardous situation, the administrator making the decision about school closure shall involve the director of transportation in all decisions and the publication of such changes or cancellations to the patrons of the district.

The superintendent or other administrator making a school closure decision shall contact other administrators and department supervisors to advise them of the decision. Each other administrator and department supervisor is then responsible for the proper notification of persons under their supervision.

Public notice of school schedule alterations or school closure shall be announced on the radio and media sources including but not limited to:

KOVE, Lander

KTAK-FM, Riverton

KTRZ, Riverton

County 10 News

Whenever possible, and with the cooperation of these stations, announcements of school closure and schedule adjustments will be made as close to 6 a.m. as is possible.

Staff members charged with the operation of the Crowheart School may establish alternative plans for parent notification with the approval of the elementary school principal.

Drivers of regular school bus routes are to establish a phone tree or other system of notification of passengers. In the event of an alteration of schedule or closure of schools, the driver is to activate this system of notification so that all families can be made aware of relevant information.

In the event that school closure is implemented after children have arrived at the school, notification will be made through the listed radio outlets, and students will be assisted in contacting parents and/or guardians to advise them of these changes.

It is the responsibility of parents and guardians, who may not be able to pick up or supervise their children when early release or school closures take place, to arrange for and educate their children about alternative plans for such situations.

SCHOOL TRIPS

For activities sanctioned by the school, transportation will be provided for participants. In going to and from, and while at the place of the activity, all school rules are in force. (See Activity Rules.)

Students are prohibited from having students of the opposite sex in hotel rooms on any type of school trip or activity travel. Students found in violation will have their parent/guardian called, be ineligible to participate in the function or activity, and sent home. Parents/guardians will be responsible for picking up their child.

Any costs that students are responsible for must be paid in full before the trip occurs.

“Senior Skip Day” or “Sneak Day” trips will not be sanctioned by the district.

SENIOR TRIP

Students planning to attend the Senior Trip must be registered as a senior at Wind River High School. Attendees must meet the following criteria. Attendance is not guaranteed and additional criteria may be applied as deemed necessary by the trip sponsor and building principal.

- Student must be eligible (on-track) for graduation as of the end of the first semester of their senior year. Including, but not limited to; course credits, career portfolio, and district assessment requirements.
- Student must have on file with the Central Business Office, \$300 non-refundable deposit by October 30, 2018. \$100 must be paid each month thereafter, November through March for a total of \$800. After all fundraising has been completed, a final bill will be sent to the students and any remaining balance must be paid before the trip occurs.
- Student may not exceed 8 (non-medical) absences during the first semester of their senior year.
- Student may not exceed 8 (non-medical) absences for the second semester, as of the date of departure.
- Extra-curricular eligibility applies. Including, but not limited to; must be eligible as of the 2nd quarter with not more than one F in any course. If not eligible based on 2nd quarter grades, student must have a C or above in all classes the Thursday before the departure date.
- No expulsions and no more than 60 disciplinary points accumulated their senior year.

Soda/Pop

Soda, pop, and energy drinks are not allowed during schools hours. Staff may occasionally provide soda or pop to students on special occasions, but are encouraged to use healthier drink options.

STUDENT AUTOMOBILE USE

Safety and student welfare will be observed at all times. Students driving motor vehicles to/from school must be properly licensed and insured to drive. Student vehicles are to be off limits to all students during the school day, except by permission of the principal or office personnel. Students parking on school property are subject to the search of their automobile

Students are permitted to bring a vehicle to school but must observe the following rules:

- 1) Students must obtain a parking permit issued in the high school office. Students must possess a valid driver's license and proof of insurance to obtain a parking permit.
- 2) Leave the car when parked.
- 3) Get permission from the office before going to the car during school hours.
- 4) Observe 20 MPH speed limit around campus. Avoid driving in a manner that would endanger persons or property.
- 5) Observe proper parking courtesy. Park only in those areas designated for parking so that other cars are not blocked. Parking spaces are clearly marked and you must park in them.
- 5) Students are not to park in areas designated for visitors or school personnel. Student parking is limited to the high school west parking lot.
- 6) Vehicles parked on school property are under the jurisdiction of the school. Students have full responsibility for the security of their vehicles and will make certain that they are locked and that the keys are not given to others. Students will be held responsible for any prohibited objects or substances such as alcohol, drugs, and

weapons that are found in their vehicles and will be subject to disciplinary action if such items are found. Whenever possible, the student will be made aware of the search, and in the absence of the student a second party will witness the search.

7) Students are prohibited from driving/parking in the bus lane.

Students in violation of the rules may be issued a citation and/or lose their privilege to drive and park on school campus.

Wind River High School can assume no liability for damage to student vehicles or for any loss while these vehicles are operated or parked on the campus. Please keep vehicles locked at all times.

STUDENT BACKPACKS OR BAGS

1. School administrators have the right to search and/or hold a student's backpack or bag.
2. Due to increasing concerns for the health and safety of our students and faculty, backpacks, duffle bags, etc, may not be allowed in classrooms.

STUDENT DISMISSAL PRECAUTIONS

- Teachers will not dismiss their pupils earlier than the regularly scheduled time without permission from the principal.
- Students must have parental permission and be cleared through the principal's office to leave the school campus at any time during the school day or the absence may be unexcused.
- Students are to leave the building and school campus after dismissal times unless they are directly involved in an activity or athletic event scheduled for that day.

STUDENT FUND RAISERS

Students may sell items or raise funds only through approved fund raisers. All fund raisers must have signed approval through the principal. No fundraising will occur during instructional hours nor will cash incentives be given.

STUDENT INCENTIVE PROGRAM

In order to provide an incentive-reward for the students of the Wind River High School the following have been put into place:

- Any senior that earned a 3.0 GPA with no D or F's for the 4th quarter of their junior year would be allowed to have open campus during lunch time. This would then continue based on earning a 3.0 GPA for each of the next three quarters. They must sign a contract and their parents must also sign this contract. Any violation of the contract will result in immediate revoking of the open campus for that student.

SENIOR INCENTIVE CLASS (SIC)

- Seniors may register for the Senior Incentive Class provided they meet 5 of the 6 following requirements
 - Score proficient or above on the State Assessment as determined by WDE in all tested areas
 - Cumulative GPA of 3.0
 - No D's or F's the 2nd Semester of their junior year.
 - Have a minimum of 20 credits at the end of their junior year.
 - Proficient on the Junior Career Portfolio by end of Junior Year
 - 8 or fewer non-medical absences in every class 2nd Semester of their junior year

In order to maintain the SIC Class 2nd Semester:

- No D's or F's for the 1st Semester of their Senior Year
- 8 or fewer non-medical absences in every class 1st Semester of their senior year.

- No credit is received for the class. SIC may be taken any period of the day.

Additionally, in order to improve student performance, the school will recognize students demonstrating the skills and behaviors that result in success. Students with outstanding attendance, academic performance, and discipline records will be recognized.

STUDENT INSURANCE

The School District does not provide health or injury insurance for students. Each family is responsible for the coverage of students enrolled in district programs, activities, etc. Uninsured children may qualify for Kid Care through the State of Wyoming. Information is available in the MS/HS office.

All staff members will report injury of students to the school nurses. Our nurses will keep records of such accidents and insure that proper reports are made to appropriate authorities and school official

STUDENT SOCIAL EVENTS

The Board believes that social activities in school life assist students in learning how to enjoy worthwhile group events, how to conduct them, and how to contribute to the enjoyment of others. Therefore, with the approval of the building principal, school groups and classes may hold social events for their membership using school facilities. All such activities must be adequately supervised by staff members.

The principal and the teaching staff will evaluate social events in terms of contributions made toward student growth and morale. Rules will be established by the individual schools governing the specific social events in that school. These rules must provide for proper chaperoning at each event.

STUDENT VALUABLES

Students are not to bring large amounts of money, radios, cameras, electronic games/toys, etc., to school. Students, not the school, are responsible for their personal property. **Keep gym lockers and hall lockers locked at all times.**

STUDENT WITHDRAWAL FROM SCHOOL

Students withdrawing from the Fremont County School District #6 for any reason must do the following:

1. Pick up checkout/withdrawal form at the school office.
2. Return all books, equipment, and supplies to the class teacher(s).
3. Secure teacher's checkout approval for each class in which you are registered.
4. Clean out locker, remove all debris and markings, and return any padlock issued by the school.
5. Pay all fines, fees and bills.
6. Receive final approval from the school principal.

A transcript will be forwarded upon receipt of an official request from the new school or upon signed parental request provided all fines and bills have been paid.

SUBSTITUTE TEACHERS

During the school year, we use substitute teachers for regular teachers who may be ill or involved in an activity. Students are reminded that substitute teachers have the same authority as the regular teacher. Substitute teachers are required to report any student who does not follow the class rules or causes a disturbance.

TELEPHONE USE

Students may use the telephone in the office or the commons of the school during passing periods, lunch or before and after school. Students will not be allowed to receive phone calls during instructional time unless it is a verified emergency and approval from the administrator is given. Classroom phones are reserved for the use of classroom educators and may be used by students with teacher's permission.

TEXTBOOKS

Students will be issued numbered textbooks. Any student, who loses or damages a book, will make monetary reimbursement to the school district for the loss or damage imparted. Textbooks are provided for student use without any cost to them. However, students are responsible for:

- 1) Keeping the books in good condition while in their possession. Book covers are recommended.
- 2) Returning the books upon completion of the assigned content.
- 3) Reimbursing the original cost of the book if lost, or if damaged too much for future use.
- 4) Report any damage to book when issued, so a record of damages can be made. (Damage not reported will be paid for when books are returned.)

THROAT CULTURES

Throat cultures are taken Monday through Thursday, from mid-September to mid-May, at the student's request. If the results are positive, the student and a parent (if possible) will be notified. The student may remain in school that day, but **must be under treatment or released by a physician** to return to school.

TOBACCO FREE DISTRICT

The Board recognizes it has a legal obligation pursuant to Federal Law (103-22, Title X, Part C, #1042, 108 STAT 271, 3-31-94) to provide schools that are tobacco-free.

Accordingly, the Board enacts:

1. The use of any tobacco product-cigarette, cigar, snuff, dip, chew e-cigarettes, vapor, vaping devices and/or other tobacco product is prohibited. This prohibition includes students, all school staff, parents and visitors or any other person on a FCSD #6 site.
2. This tobacco policy extends to all school property (indoors and outdoors), in school vehicles and at school-sponsored functions away from school property.
3. FCSD #6 students in possession of tobacco products while on school property or at school sponsored events will be referred to the school principal for discipline or referral to law enforcement. The school administration will direct students who are cited for tobacco use or break school tobacco policy to a school sponsored program designed to help them quit tobacco.
4. Enforcement of the policy will be the responsibility of:
 - a. the employees of the District, and
 - b. all employees are authorized to communicate this policy with courtesy, to anyone in the facility, vehicles or district grounds. Corrective action for any employee violating this policy will be handled through established disciplinary procedures.

VALEDICTORIAN/SALUTATORIAN SELECTION

Each year selection for valedictorian and salutarian will be made utilizing cumulative GPA scores up to and including the fall semester of the students' senior year of school. The student with the highest GPA, calculated to the nearest 1/100th with a maximum of 4.0, will be selected as the valedictorian. The student with the second highest GPA will be the salutarian. Should there be a tie; multiple valedictorian/salutarians will be recognized. Any candidate for valedictorian or salutarian must have attended WRHS as a full time student for the two consecutive semesters of their senior year.

VISITORS TO THE SCHOOLS

In order to assure that no unauthorized persons enter buildings with wrongful intent, all visitors to schools will report to the school office when entering to receive authorization to visit elsewhere in the building and receive a visitor's pass.

Students visiting from other schools will not be permitted to attend classes with students unless permission is granted by the principal. Visitors are required to check in at the office and to conduct themselves according to the rules for students. Visitors may visit teachers and staff during non-instructional times only. The principal may request identification from any person on school property and may ask any person not having legitimate business to leave.

WALKERS AND RIDERS

The school does not provide student supervision before and after school hours, whether on campus or at bus stops. Parents/guardians of walkers or those dropped off and picked up at the school are responsible for his/her child(ren) until the child crosses the threshold into the school building at the beginning of the school day and upon exiting the building at

the end of the school day. Parent/guardians of students riding the bus are responsible for getting their children to the bus and are responsible for the child until the child boards the bus in the morning and upon exiting the bus at the end of the school day or activity.

Parents with students residing one mile or under from the school or from a bus route, will be responsible, at their own expense, for transporting their children to the nearest route or to school. Parents with students living over one mile, will be responsible for transporting their children to the nearest school bus route and may be eligible for isolation payments. Mileage will be paid to the nearest bus route or school, whichever is closer. Isolation payments will be established by the Board of Trustees in compliance with the Wyoming State Board of Education regulations. Please contact the central office at 856-7970 regarding any concerns.

ZAP (Zeros Aren't Permitted)

Students not completing homework on time will be assigned to ZAP. This will be an opportunity for students to finish any incomplete assignment with support from a staff member. Students assigned to ZAP are required to attend and may **not** choose to opt out.

ATTENDANCE POLICY

Regular attendance at school is vitally important to each student as it can directly affect his/her progress academically and his/her development of attitudes and habits for later life. The more absences a student accumulates, the less he or she can be expected to adequately participate in and understand classroom activities. Statistics nationally, as well as directly in this district, verify that students with fewer absences generally earn higher grades and are more successful. Learning to regularly attend and to be on time is a tool which is not only beneficial in school but will help students to be successful in college as well as business.

The primary responsibility for ensuring regular attendance at school rests with the parent and the student. Through the cooperative efforts of parents and the school, it is hoped that each student will develop attendance habits and attitudes which will be helpful to his/her present and future endeavors.

It is the school board's duty to set criteria for receiving credit for classes. To successfully complete a class and receive credit, a student must: earn a passing grade and have satisfactory attendance as defined by this policy.

Students who are absent from school may not attend student activities, as a participant or spectator the day of the absence. The student must attend at least 5 of the 7 periods in a day in order to participate or attend extracurricular activities on the day of the absence unless a written note from a licensed physician/dentist and/or with the approval of the principal.

Tardy:

Any student who is not in class by the time the final bell rings shall be tardy unless a written note excusing the tardy is provided by another teacher or administrator. Students who are more than 10 minutes late to a class will be counted as absent. If a student arrives to first hour after the final bell has rung, they will be counted as tardy. The student needs to check in the office to receive a pass to class. Students will receive lunch detention the following day for being tardy to class.

If a student fails to attend lunch detention:

1st time – 3 days of lunch detention

Reporting Absences:

If your child is absent from school, call the school office between 7:45 a.m. and 8:20 a.m. the day he/she is absent. If you call, a note is not needed when your child returns to school. This practice is also a safety precaution for your child.

Truancy:

A student who is absent (see definition below) without the consent of his/her parent and/or school officials is truant. Truancy will be considered cause for disciplinary action. Per Wyoming Statute 214-107 the district will notify the district attorney regarding any student determined to be habitually truant.

Absences:

When a student has accumulated four (4) absences during any semester, the principal shall send written notification to the student and parent stating the days the student has been absent specifically notifying the parent of the importance of complying with the attendance policy.

When a student has accumulated six (6) absences during the semester, the principal shall send written notification to the student's parent stating that the student has been absent for six (6) times, specifically notifying the parent of the importance of attendance and the attendance policy.

After the student has accumulated eight (8) absences-during the semester, the parent and student shall be given final written notice of the number of absences. A meeting with the parents/guardians, the principal and/or the teachers involved will be scheduled. Documentation of this meeting and the student's attendance record will be forwarded to the superintendent.

Student in excess of ten (10) absences shall be reported to the Board of Trustees. The Superintendent may contact the county district attorney. Administrative recommendation to the Board of Trustees may include but not limited to retention of your child.

Absences with accompanied medical note from a licensed physician or the school nurse sending a student home will not count towards the (8) eight accumulated absences.

DISCIPLINE

STUDENT BEHAVIOR CODE

No student will infringe upon the rights of others.

As a general rule, any behavior or action that:

- 1) is a health and safety issue,
- 2) causes property loss or damage,
- 3) is a disruption to the educational process, or
- 4) has no legitimate educational purpose

is not acceptable. Students are to conform with accepted social standards in their relations with one another while on the school grounds and on school trips.

Classroom Discipline

A good learning atmosphere in the classroom is the joint responsibility of the teacher and students. This atmosphere will be promoted through clearly established and understood rules and regulations. Because of varying personalities and classroom environments, these rules may differ somewhat from teacher to teacher.

The teacher has the authority to act on infractions of classroom rules. Classroom rules are clearly displayed in all classrooms and are available for review.

Discipline Matrix

School rules and regulations are applicable to school grounds and adjacent premises, all activities sponsored by the school, and all situations where students arrive in school-provided or school-arranged vehicle, as well as while students are walking to and from school.

The Board, administrators and teachers have joint responsibility for the maintenance of student discipline.

The help of the pupil's parents will be of invaluable aid to the school staff in maintaining discipline.

A teacher or administrator may use reasonable force as necessary to maintain discipline, prevent injury to another person, or protect himself/herself from attack while acting within the scope of his/her employment.

The teacher shall have the primary responsibility and authority for the maintenance of discipline in all school situations. If the teacher's efforts to solve the problems are unsuccessful, the student may be referred to the principal or his/her designee who has responsibility and authority to use such reasonable measures as may be necessary to maintain appropriate discipline.

The principal has the authority to impose suspension on students for failure to comply with school rules and regulations and if it should become necessary, to recommend to the superintendent of schools the expulsion of students.

The following definitions are important to know and understand. Students who engage in prohibited activities are subject to discipline which may include suspension or expulsion. This policy applies to all students at all school district operated or controlled buildings, playgrounds, vehicles, or any other property owned or controlled by the school district and at all activities conducted, sponsored, or participated in by students of Fremont County School District #6.

Prohibited conduct that is attempted but not completed may subject the student to discipline to the same extent as if the conduct was completed.

The categories of prohibited conduct are meant as guidelines only and are not intended to limit the District's ability to discipline students nor to limit the type of disciplinary measures administered. The Board of Trustees, administration, and teachers shall have the right to impose disciplinary action for other types of misbehavior when conditions warrant.

STUDENT BEHAVIOR CODE

No student will infringe upon the rights of others.

As a general rule, any behavior or action that:

- 1) is a health and safety issue,
- 2) causes property loss or damage,
- 3) is a disruption to the educational process, or
- 4) has no legitimate educational purpose

is not acceptable. Students are to conform with accepted social standards in their relations with one another while on the school grounds and on school trips.

B. Discipline Matrix

Discipline Matrix

Level 1 (Teacher Managed Behaviors)		
Behavior	Definition	
Dishonesty	Failure to knowingly tell the truth	
Disrupting Class	Behavior that interferes with instruction and learning. This may include chronic talking, throwing objects, getting out of seat, noises, etc.	
Failure to Complete Work	Not completing assigned work by the teacher during class time.	
Horseplay	Rough and excessive play that could hurt another and disrupt the learning environment	
Inappropriate Language or Gesture	Words or gestures that are not demeaning or directed at another student or teacher, but that are not appropriate for the classroom setting.	
Inappropriate Materials	Items not suited for school the because of the potential to disrupt and/or distract the learning environment	
Littering	Willfully leaving trash on school property	
Lunchroom / Hallway Misconduct	Behavior that interferes with the safe and orderly environment of the school which may include running, throwing objects, yelling, etc.	
Electronic Device Misuse	Improper use of electronic devices during classroom time that interferes and disrupts learning	
Supporting the Misbehavior of Another	Aiding or prompting others to misbehave in Level 1 behaviors.	
Throwing Objects	Casting or propelling objects with no intended educational purpose	
<u>Teacher Response</u>	<u>Consequences*</u>	<u>Intervention/Supports</u>
Tier 1: Verbal warning and clarification of expectation	-	

Tier 2: Written warning (behavior notice) and conference with student.	-	<ul style="list-style-type: none"> • Seat Change • Problem solving worksheet • Teach/Re-Teach expectations • Reinforcement of appropriate behaviors • Behavior contract • Peer buddy or tutor • Alternate assignment • Modify activity • Proximity Control • Restorative Conversation
Tier 3: Parent contact (phone, email, letter)	15 minutes lunch coaching Assign Lunch Detention	
<p>*Consequences may vary based on severity, time, and location of the behaviors.</p> <p>**After multiple violations students will be referred to administration for additional intervention/support.</p>		

Level 2 (Admin Managed Behaviors)	
Behavior	Definition
Academic Dishonesty	Includes but is not limited to cheating on a test, changing grades, plagiarism, or unauthorized collaboration with another person in preparing written work.
Disrespect	To insult, call derogatory names, dishonor, defy, or in any other manner abuse any member of the district staff or a student verbally or in writing.
Dress Code Violation	Noncompliance with school dress code
Encouraging Fighting or Mistreatment	Aiding or prompting others to fight or cause emotional or physical harm to others.
Improper Use of Motor Vehicle	Driving on school grounds in a careless or reckless manner, speeding, illegal parking, or using an automobile for any purpose prohibited by District Policy or rules and regulations
Inappropriate Physical Contact	Touching another person that exceeds personal boundaries that improper for the location or setting.
Insubordination	The failure to obey a lawful rule, directive, order, or policy.
Leaving Class	Leaving class without the permission of the teacher before the class period is complete.
Loitering	Being in or about any school building, or in specifically restricted areas of the school building or campus at unauthorized times or without specific authorization of the school's personnel. This refers to students, non-students, suspended, or expelled students.
Truancy	Absence from school or class without the knowledge and consent of parents, guardians, and school personnel.
Unauthorized Reentry	Once a student leaves a school activity, he/she will not be readmitted to the activity without the permission of the administrator or the teacher in charge.

Unauthorized Use or Possession of Electronic Equipment	The use or possession of electronic games, cellular phones, or other such devices, will not be permitted in school buildings unless authorized by the principal, nor will they be used to commit any act which violates any law, policy, rule or regulation.	
Public Display of Affection	Displays of affection between two students that exceeds hand holding which may include kissing,	
Profanity	Language and/or gestures which are offensive or vulgar to students or school personnel, in verbal or written form, or in pictures or caricatures as interpreted by school officials.	
<u>Teacher/Admin Response</u>	<u>Consequences*</u>	<u>Intervention/Supports</u>
Tier 1: Verbal warning and notification of administration.	<ul style="list-style-type: none"> • Meeting with Admin • Lunch Coaching • Lunch Detention 	<ul style="list-style-type: none"> • Behavior Contract • Weekly check- ins • Counseling • Incentive Program • Focus/Flex Period Coaching • Peer Tutoring/Buddy • After/Before School Tutoring • Lunch Meetings • Daily Check-in/check-out • Class period logs • Homework logs • SOS
Tier 2: Admin conference with student and parent contact.	<ul style="list-style-type: none"> • Lunch Detention • Multiple Lunch Detentions 	
Tier 3: Admin conference with student and parent	<ul style="list-style-type: none"> • Multiple Lunch Detentions • ISD • Multiple Days of ISD 	

Level 3 (Admin Managed Behaviors)	
Behavior	Definition
Bribery	Offering, giving, receiving, or soliciting of money or other items of value to manipulate others.
*Bullying (see policy)	Any intentional gesture, or any intentional written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of: 1) harming a student physically or emotionally, damaging a student's property or placing a student in reasonable fear of personal harm or property damage; 2) insulting or demeaning a student or group of students causing a substantial disruption in, or substantial interference with, the orderly operation of school; or 3) is so sufficiently severe, persistent or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student or group of students.
Computer Violation (non-criminal)	Unauthorized or inappropriate use of computers; unauthorized modifications of school system computers that do not permanently damage the system resources.
Disruption of School Function	To incite, participate in, or perpetuate forms of civil disobedience such as sit-ins, walk-outs, boycotts, or other disruptions of the normal operation of classrooms, other parts of the school premises or school activities. Under no circumstances should dissent interfere with the health, safety, or educational opportunities of members of the school community. Students will not provoke or participate in disruptions at another school building or school site.

Fighting	Students engaged in physically striking each other in an aggressive manner.	
Forgery	Falsely using in writing the name of another person, or falsifying time, dates, grades, addresses, or other data.	
Fraud	Deceiving another in order to damage him/her usually to obtain property or services.	
Gambling	Participation in games of chance with hopes of winning something of value; i.e., dice, cards, pitching coins, and betting. This does not apply to approved academic or extra-curricular activities.	
*Harassment/Discrimination (see policy)	To insult, call derogatory ethnic names, dishonor, or in any other manner abuse verbally, physically, or in writing. This includes negatively imitating physical mannerisms of any person based on their race, color, national origin, religion, sex or handicapping condition.	
Intimidating Acts (Threat)	To verbally, electronically (social media), and/or by some gesture threaten the well-being of any person on any school owned or controlled property or en route to or from school.	
Hazing	Verbally or physically torturing, tormenting, abusing, or maltreating another student.	
Pornography	Possession, manufacturing or distribution of sexually explicit/obscene material.	
Sexual Violation	Touching, groping, slapping, or any other physical contact of a sexual nature made with another person, whether unwanted or wanted.	
Theft	Unlawfully taking of private, school, and/or personal property of students or school personnel, possession of stolen property, or possession of property without the owner's permission.	
Trespass	Entering or remaining unlawfully in any school building, portions thereof, or other school property without the permission of the school personnel in lawful control of the premises.	
Vandalism (less than \$500)	Willful destruction of school property or property belonging to others.	
Unauthorized Gatherings	Participating in gatherings which disrupt the educational process.	
Unauthorized Student Protest	Protesting which results in disruption of the educational process.	
*Tobacco (see Policy)	Possession, sale, use, transfer, ingestion of, or being under the influence of any stimulating, depressing, or behavior-altering substance including any form of tobacco, hallucinogenic drug, or marijuana, not possessed under a lawfully issued prescription from a person licensed to practice medicine, or an over-the-counter substance taken without compliance with school policy	
<u>Admin Response</u>	<u>Consequences**</u>	<u>Intervention/Supports</u>
Tier 1: Admin conference with student and parent	<ul style="list-style-type: none"> • ISD and restitution • Multiple Days of ISD and restitution • 1 to 3 days of Out of School Suspension • Law Enforcement Involvement • *Implementation of consequences per policy <p>**Consequences based on severity and number</p>	<ul style="list-style-type: none"> • Behavior Contract • Counseling • Weekly Check-ins • Daily Check-ins • Focus/Flex Period Coaching • Lunch Meetings • Counseling from outside sources

	of occurrences.	•
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Level 4
(Admin Managed Behaviors)

Behavior	Definition
Alcohol (see policy)	Possession, sale, use, transfer, ingestion of, or being under the influence of any stimulating, depressing, or behavior-altering substance including any form of tobacco, hallucinogenic drug, or marijuana, not possessed under a lawfully issued prescription from a person licensed to practice medicine, or an over-the-counter substance taken without compliance with school policy
Arson	Starting a fire or attempting to set fire to any substance which would endanger the physical and psychological well-being of students and school personnel.
Assault and Battery, Aggravated	An unlawful attempt with the use of a weapon, coupled with the existing ability to commit a violent injury on the person of another, or any aggressive act toward another which places the victim in fear of harm to his/her person.
Assault and Battery, Simple	An unlawful attempt without the use of a weapon, coupled with the existing ability to commit a violent injury on the person of another, or any aggressive act toward another which places the victim in fear of harm to his/her person.
Bomb Threat	Indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
Burglary	The unauthorized entry of any vehicle, school building, or other structure or portion thereof which belongs to the school, or onto any property or portion thereof lawfully possessed or controlled by another person, with the intent to commit any felony, theft, or other prohibited act.
Computer Violation (criminal)	Using school computers to commit a criminal act which includes purposely damaging/altering school data and/or school computer resources.
Drug Possession or Distribution (see policy)	Possession, sale, use, transfer, ingestion of, or being under the influence of any stimulating, depressing, or behavior-altering substance including any form of tobacco, hallucinogenic drug, or marijuana, not possessed under a lawfully issued prescription from a person licensed to practice medicine, or an over-the-counter substance taken without compliance with school policy.
Embezzlement	The unlawful use of by the offender or money, property, or some other thing of value for personal use while entrusted to his/her care, custody, or control.
Explosives	Possession of explosives, fireworks, stink bombs, or other substances which have the potential to do damage to others, school or personal property, or which cause interruption of the normal school process.
Extortion	Taking, or attempting to take, personal property or money from any other person, by means of force or fear. Extortion may also include attempts, utilizing force or fear to extract information, or an act, or to force an individual to refrain from revealing information or doing an act, despite the individual's legal rights.
Fire Alarm	To activate or purposely set off a fire alarm in the absence of an emergency.
Gang Activity	Any ongoing organization, association or group of two or more persons, whether formal or informal, having as one of its activities the commission of one or more disruptive or criminal acts or whose members, individually or collectively engage in or promote activities prohibited by law, policy, or rules and regulations.

Hate Activity	Any act or attempted act that may cause physical injury, emotional suffering, property damage through intimidation, harassment, racial or ethnic slurs, bigoted epithets, vandalism, force, or threat of force, motivated in whole or in part by hostility to the victim's real or perceived race, ethnicity, religion, or sexual orientation.	
Inciting Others to Violence	Giving encouragement by words, acts, or deeds to demonstrations or protests which disrupt the normal educational process of a class or any other operation or activity of a school. This includes inciting or encouraging a fight.	
Sexual Harassment	Any type of unwelcome personal attention which is coercive or offensive to another person including, but not limited to, unwelcome touching, patting, pinching; sexually offensive language or pictures; derogatory or sexually based humor; disparaging remarks to a person about his/her gender; suggestive references about a person's appearance; or unwanted notes, calls or requests for dates or sexual favors. Students are to report any allegations of sexual harassment to their appropriate counselor, school nurse, social worker, teacher, or an administrator.	
Vandalism (more than \$500)	Willful destruction of school property or property belonging to others.	
Weapons (see policy)	To possess, handle, transmit, or conceal any object that could be used as a weapon or is capable of causing harm to another person. This definition includes any item that could be construed as a weapon such as guns of any type, water and toy guns that resemble the real thing, Ninja stars, screwdrivers, ball bats, slingshots, bludgeons, knives, or any pocket knife.	
<u>Admin Response</u>	<u>Consequences**</u>	<u>Intervention/Supports</u>
Tier 1: Admin conference with student and parent	<ul style="list-style-type: none"> • Out of School Suspension (5-10 days) • Referral to the Superintendent • Law Enforcement Involvement • Expulsion Hearing • *Implementation of consequences per policy <p>**Consequences based on severity and number of occurrences.</p>	<ul style="list-style-type: none"> • Alternative Placement • Counseling • Counseling from outside sources

Students believed to be a danger to themselves or others will be immediately removed from the campus. Any violation which occurs that is not listed will be dealt with in a manner which will offer discipline equal to the offense. Students witnessing a violation may complete a voluntary statement form available in the principal's office. Civil or criminal charges may be pressed by students, staff, or parents in addition to school consequences. During the question phase of an investigation, a tape recorder may be used to document testimony. The student or staff will be notified of the recorder's use before questioning begins.

If a student commits an offense after receiving a warning about his/her potential to violate the disciplinary code, the penalty may be increased. An example: If two students receive warnings due to their potential to fight because of high tensions displayed between them, and they go ahead and fight, the penalty may increase. Every reasonable attempt will be made to notify the parents of the disciplinary actions.

GANGS WITHIN A SCHOOL SETTING

The Board of Trustees believes that a safe and orderly environment is essential to effective teaching and learning. Because the presence of gangs represents a substantial disruption of the physical and psychological environment and a potential threat to the well-being of students and staff alike, the Board of Trustees prohibits students from participating in perceived gang activity and/or gang-related behavior within the school setting. Individuals who initiate, advocate or promote gang activities which threaten the safety or well-being of persons or property on school grounds or at school-related activities or which disrupt the school environment, are harmful to the educational process. Actions such as the use of hand signals, graffiti or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute, indicates or implies membership or affiliation with a gang will not be tolerated. These actions/behaviors are contrary to the school environment and educational objectives by creating an atmosphere where unlawful acts or violations of school policies, rules or regulations may occur.

Conduct involving initiations, hazing, intimidations, activities of criminal or illegal gangs which are likely to cause bodily danger, physical harm, personal degradation, humiliation resulting in physical or mental harm to students, or intimidations that affect the attendance of another student is prohibited.

Furthermore, no student on or about school property or any school activity shall:

- 1) wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign, or other item which is evidence of membership or affiliation in any gang;
- 2) commit any act or omission or use any speech, either verbal or non-verbal (gestures, hand-shakes, etc.) showing membership or affiliation in any gang;
- 3) use any speech or commit any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to –
 - soliciting others for membership in gangs;
 - requesting any person to pay protection or otherwise intimidating or threatening any person;
 - committing any other illegal act or other violation of school district policies; and
 - inciting other students to act with physical violence upon any person.

Students shall conduct themselves in a manner appropriate to their age and maturity levels and with respect and consideration for the rights of others while on school controlled premises, while on school owned and/or operated or chartered buses, while attending or engaging in school activities, and/or while away from school controlled property.

HAZING / INITIATION

Hazing is expressly prohibited in Wind River School District #6. No initiation activity of any school organization or group shall contain any element of such practice. School officials shall exercise their full influence and legal authority to assure total compliance with this policy.

“Hazing” means any intentional, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliated with, holding office in, or maintaining membership in an organization. The term includes:

- 1) any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body or similar activity,
- 2) any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small place, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student,
- 3) any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student,
- 4) any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subdivision,
- 5) any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the student handbook, district policy, or Wyoming/Federal laws.

INVESTIGATIONS

Principals and their designees shall have the authority to conduct investigations and to question students pertaining to infractions of school rules, whether or not the alleged conduct is a violation of criminal law. The principal shall determine the necessity to contact law enforcement officers when the behavior of persons jeopardizes the safety of students, school staff, or school property; interferes with the operation of the school; or requires an investigation of alleged criminal behavior. The principal may request that law enforcement officers conduct an investigation and question students who

are potential witnesses of such alleged criminal behavior during school hours. A reasonable attempt will be made to contact the student's parents prior to questioning by law enforcement officers however school officials will follow all directives of law enforcement officers.

LAW ENFORCEMENT/ TAKING A STUDENT INTO CUSTODY

When an emergency situation exists, the school principal may summon law enforcement officials to the school to take a student into custody. Every reasonable effort will be made to contact the student's parents, guardian, or representative immediately.

RIGHT OF SEARCH - LOCKERS

Lockers are property of the school and are provided to students without charge. The school is authorized to open lockers and to examine the contents, including personal belongings of students, when school officials believe that the contents impede the safety and orderly operations of the school or contain suspected stolen property or items which are specifically prohibited by law, board policy, or school regulation. Students are personally responsible for all contents in their lockers and are not to share their lockers with any other student. Students are to keep lockers LOCKED.

Locker combinations must not be given to another student for security purposes. Principals may impose disciplinary consequences for violations of locker policies.

RIGHT OF SEARCH - STUDENT'S PERSON

School principals and/or administrators may conduct searches of a student's person and/or personal belongings, if they believe the student may be concealing on their person prohibited objects or substances, such as alcohol, drugs, weapons, or stolen property.

USE OF SCHOOL PROPERTY

Each student is responsible for the care and upkeep of all desks, textbooks, and other school property that may be assigned to them or that they may use throughout the school year. Fremont County School District #6 reserves the right to suspend the privilege of using any or all school property if it is mistreated, vandalized or abused in any manner. In addition, student desks, lockers, and other school property may be searched at the discretion of school administration.

SCHOOL BUS CONDUCT

The local school district by law has both the right and responsibility to establish and enforce certain procedures for the operation of its buses and the safety of all passengers. The following are the rules and regulations for bus riders:

1. Parents will be responsible for getting children to the bus stop and will be responsible for the child until they load the bus. The responsibility will end when the student is delivered to the appointed destination.
2. Since the bus driver is responsible for the safety of those who ride on the bus, the driver is in charge at all times. The driver may set rules as needed and take appropriate disciplinary action to ensure the safety and well-being of all bus riders. It is understood that riding the bus is a removable right. Student behavior that jeopardizes the health safety of other riders may result in the dismissal from the bus as outlined on page 28.

Student Boarding

1. Students will be ready to board the bus in the morning, ten (10) minutes before anticipated arrival time. The bus will stop, blow the horn, wait thirty (30) seconds; if the student cannot be seen, the bus will leave. Promptness is necessary so that the bus can arrive at school on time and/or make connections with other buses.
2. Students will be ready to board the bus immediately after school is dismissed. If the student does not board within a reasonable period of time -- five minutes -- the bus will depart. It will then be the parent's responsibility to ensure that the child finds a way home.

3. A student wishing to ride a bus other than his regular route or activity bus will inform his regular driver in writing and will also present a written request from his/her parent to the driver of the new bus. This procedure is to eliminate students getting on the wrong bus and helping to avoid "lost" students.
4. Activity Trips: A student riding a bus to participate in school activities will return on the bus unless picked up by parents personally or an adult authorized by his parents. (See Training Rules.)

Student Safety and Conduct

1. Bus riders should leave their seats only after the bus has come to a complete stop.
2. Bus riders who must cross a street or road at their bus stop, should wait for the driver to tell them to cross.
3. No part of the body should protrude from a window.
4. "Horsing around", loud talking, shouting, fighting, or any other inappropriate behavior can be very disturbing to the driver, will not be permitted, and may lead to disciplinary action.
5. State law prohibits carrying animals or firearms of any kind on a school bus.
6. Any damage to the bus will be paid for by the rider inflicting the damage.
7. All riders will help to keep the inside of the bus clean.
8. Eating or drinking on the bus will be at the discretion of the driver. Bus riders will be responsible for their own wrappers or containers.
9. No tobacco or alcohol on the bus. Infractions will follow district policy.
10. The use of profane or abusive language or gestures is not appropriate behavior.

Bus Conducts Violation –

Parents may be notified by phone, letter, or personal contact on matters of student misbehavior. If no improvement is shown, then the student may be removed from the bus. Parents and student may be asked to come to the principal's office before the student may ride the bus again.

In case of problems, students and/or parents are to contact the bus driver, transportation supervisor, principal or Superintendent.

Procedures suggested for the handling of major bus disciplinary problems:

1. Verbal warning from the bus driver.
2. First official write-up from the bus driver, one (1) day suspension from the bus. Note: A student guilty of a flagrant action may be subject to more severe disciplinary action even if the offense is the first one committed.
3. Second official write-up, five (5) day suspension from the bus. Copies to be sent to the superintendent.
4. Third official write-up ten (10) day suspension from the bus. Copies to be sent to the superintendent, principal, transportation supervisor and parent.
5. Fourth official write-up, nine (9) week suspension from the bus. A conference with the parent or guardian will be requested. Should further action be required, the student will lose his/her riding privileges for the remainder of the year.

During the time a student is suspended from riding on the bus, transportation to and from school will be the responsibility of the parent, Suspension will include route buses and activity buses. If a violation occurs on the bus which carries a disciplinary consequence of a higher level in the disciplinary code, that penalty will be assessed. In addition, the bus riding privilege may be revoked.

STUDENT CONDUCT ON SCHOOL BUSES

Specific bus rules have been established by the Board of Trustees. Students failing to obey such rules may lose the privilege of riding the bus. All students will receive a copy of these bus rules through the student handbook or other publication issued prior to the year. District Policy: EEAE-R

BUS SAFETY PROGRAM RESPONSIBILITIES

Transportation is provided for rural students and for activity and field trips. Such transportation is conditional on good behavior and adherence to established rules and regulations.

Responsibilities of the driver are to:

1. Provide at all times for the safety and welfare of the students assigned to his bus.
2. Know his student passengers and permit only authorized persons to ride in the bus.
3. Provide a clean and sanitary bus.
4. Obey traffic laws and driving regulations.
5. Follow as rigidly as conditions will permit the regular time schedule.
6. Be in control of the bus and passengers at all times.
7. Enforce the regulations of the Board and administration.
8. Report all infractions of the rules to the appropriate principal.
9. Operators of buses shall wear lap belts when bus is in motion if the bus is so equipped.
10. Passengers in Type A buses shall wear lap belts when vehicle is in motion if they were factory installed.
11. Routing of school buses and seating plans need to address elimination of overcrowding beyond manufacturer's capacity.
12. Lighted head lamps and closed service doors need to be used whenever bus is in motion.
13. Any incident involving a school bus which is required to be reported under W.S. 31-5-1106 shall be reported to the Wyoming Department of Education on forms approved by the Department.

Responsibilities of students and parents are to:

1. Be ready to board the bus on time.
2. Be careful in approaching the school bus stop. Wait until the bus is at a complete stand still before attempting to enter.
3. Remain off the road at all times and behave in a safe manner while waiting for the bus.

It is the student's responsibility to observe the following safe riding regulations:

1. Assist in keeping the bus as safe and sanitary as possible at all times.
2. Avoid unnecessary noise which might divert the driver's attention and cause an accident.
3. Never stick hands, arms or any other part of the body out of windows or doors.
4. Pay for damage intentionally caused to seats or other interior parts of the bus.
5. Never experiment or tamper with the bus or any of its equipment.
6. Be careful not to leave lunches, clothing, books, etc. in the bus.
7. Keep personal possessions out of the aisle.
8. Never throw anything in the bus or out of bus windows.
9. Assist in looking after small children.
10. Remain in assigned seats until the bus has stopped. Avoid rowdyism, horseplay, and objectionable language.
11. Be courteous to fellow pupils and the bus driver.
12. Remain quiet when the bus is approaching a railroad crossing and until bus has passed the crossing.
13. Obey the school bus driver and in case of emergency remain in the bus unless otherwise instructed by the individual in authority.
14. Never smoke on a school bus.
15. Remain seated while the bus is in motion.

It is the student's responsibility upon leaving the bus to:

1. Help look after the safety of smaller children.
2. Be careful and watch for traffic.
3. Cross 12 feet from bus when crossing road after departure, and look both ways to make sure no traffic is approaching.
4. Get off at the designated stop unless parents have arranged with the driver through personal contact or written request for departure from the bus at some other place.

In case of serious and/or repeated infractions of the rules, the driver will notify the appropriate building principal who will take the action deemed most appropriate.

The principal may:

1. Visit with the student about the actions and outline the process which may lead to his being put off the bus.
2. Notify the parent of the student's behavior. It should be stated to the parent at this time if the student's behavior does not improve that he will be placed off the bus for a period of time.
3. Notify the parent that the student will not be allowed to ride the bus for a specified period of time to be determined by the building principal.

The bus drivers need to keep the appropriate building principal informed of any student behavior which is inappropriate.

STUDENT CONDUCT

APPEAL PROCEDURE

Any student who receives a notice of suspension for a period exceeding ten (10) days or a notice of expulsion shall be afforded an opportunity for a hearing before the Board in accordance with procedures outlined in District Policy BEE. Please contact the Central Office for a copy of the policy and procedures at 856-7970.

BULLYING, INTIMIDATION AND HARASSMENT (refer to policy JICFA)

Bullying, intimidation and harassment of students at school is prohibited. Bullying intimidation or bullying means any intentional gesture, or any intentional written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of: 1) harming a student physically or emotionally, damaging a student's property or placing a student in reasonable fear of personal harm or property damage; 2) insulting or demeaning a student or group of students causing a substantial disruption in, or substantial interference with, the orderly operation of school; or 3) is so sufficiently severe, persistent or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student or group of students.

Students who engage in bullying, intimidation and/or harassment shall be subject to disciplinary action up to and including suspension or expulsion.

Students who witness bullying, intimidation and/or harassment of another student shall report that conduct to a teacher, principal or other school staff member as soon as possible. Once a staff member receives a report of bullying, intimidation and/or harassment the report shall immediately be given to the building principal who shall initiate an investigation or designate another staff member to investigate the complaint.

Students may anonymously report any bullying, intimidation or bullying, however disciplinary action shall not be taken against a student based solely on the basis of an anonymous report.

Retaliation or reprisal against a student or other individual who makes a good faith report or complaint of bullying, intimidation and/or harassment is prohibited and shall not be tolerated.

Any student who is found to have made a deliberate or intentional false accusation, report or complaint is subject to discipline, up to and including suspension or expulsion.

HARASSMENT AND DISCRIMINATION POLICY

It shall be the policy of School District No. 6, Fremont County, Wyoming that all employees have a right to work, and all students have a right to pursue an education in an environment free from physical or sexual harassment or discrimination.

Specifically, this policy prohibits the following:

- * Any conduct that has the purpose of creating a hostile environment.

- * Unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature made to any employee or student.

- * Discrimination against any employee or student based on race, age, gender, religious affiliation, or personal handicaps.

All employees and students must avoid offensive or inappropriate behavior, regardless of whether it be employee to employee, employee to student, student to employee, or student to student. Anyone who believes that he or she has been subjected to harassment or discriminatory actions is urged to report such conduct, along with substantiating evidence, to the counselor, principal, or supervisor of their school or department. In the event that one of these officials may be involved in the alleged incident, the report may be made directly to the superintendent of the district schools.

All complaints will be investigated, and if confirmed, appropriate corrective actions will be taken. Corrective action may include dismissal of employees or suspension or expulsion of students.

IN-SCHOOL DISCIPLINE (ISD)

In-school discipline will be used as a disciplinary procedure.

The goal of the entire procedure is to effectively change inappropriate student behavior and return that student to the mainstream program. The abbreviation ISD will be used as the common identification symbol for any further reference to in-school discipline.

ISD ATTENDANCE

When a student is assigned to ISD, he/she is expected to be on time. When a student is absent from ISD, parents will be called immediately, if possible, to determine the legitimacy of the absence. Notes explaining the absence must be brought to the principal. Absenteeism, even if an excused absence, does not count as a day served in ISD. Students who do not attend ISD will be reassigned 1 day of ISD and receive an additional day of ISD. Should a student need to be absent from ISD, prior arrangements need to be made with the principal.

ISD INSUBORDINATION

If a student is insubordinate while assigned to the ISD program (refusal to follow instructions, disrespectful or disruptive), the principal will determine what should be done with the student. Assignment to ISD is to be considered a serious matter and continued misbehavior in the program may lead to removal of the student from school.

ISD RULES

1. You must be here promptly when school starts and report on time to ISD supervisor.
2. You will remain seated and follow staff directions quietly and cooperatively.
3. You will face forward at all times. **NO TURNING AROUND.**
4. At no time while assigned to ISD are you allowed to communicate with other students.
5. No talking out loud. You must raise your hand to get the attention or help of the supervisor, or receive restroom privileges.

ISD STUDENT MANAGEMENT

Students will be assigned to a desk and will not be permitted to leave the desk without permission of the ISD supervisor. ISD personnel will go over the program rules and request the student's signature indicating student understanding.

LUNCH DETENTION

Lunch detention will be used as a disciplinary procedure. Lunch detention will be served during lunch, in a separate classroom with a lunch detention supervisor.

Teachers will be notified of students who are in lunch detention each day. Students will not be allowed to leave campus if they have lunch detention. If a student does not report to lunch detention the following will occur: 1st time will result in 3 days of lunch detention.

Lunch detention may be used for tardies and Level One and Two offenses.

PARENT CONTACT

Every reasonable effort will be made to contact parents by telephone at the time a student is assigned to ISD. A notice will be mailed, or hand delivered, to all parents informing them of the in-school discipline assignment given their child.

Yellow Card

A student may receive a yellow card and be removed from the classroom as a warning of inappropriate behavior. Yellow cards should signal to the student that his/her behavior needs to improve. A student receiving a yellow card will report to the office of the principal at the discretion of the teacher. A student receiving more than one yellow card in a school day may face disciplinary action depending on the severity of the behavior.

Red Card

Teachers may give a student a red card if the student behavior does not improve after receiving a yellow card and/or the behavior is blatantly disruptive/inappropriate or threatens the safety of others. Red cards will result in immediate disciplinary action and will include contacting the parents/guardians of the student. A student receiving a red card will report immediately to the office of the principal. The student will be out of that class for the class period only unless the discipline warrants additional time.

Respect, Responsibility, and Readiness (3 R's of Behavior)

Respect, responsibility, and readiness will be demonstrated by staff and students at Wind River Middle/High School. These behaviors will be taught, reinforced, and rewarded in our school. Students not demonstrating the 3 R's may be asked to participate in interventions and receive supports to help build these behaviors. Students may not refuse to participate in behavioral interventions.

Be Respectful	Treat teachers and students with kindness at all times
	Listen to adults, your teacher and other students
	Do as you are asked
	Respect the learning environment
	Keep your hands and feet to yourself
	Take care of your lockers, desks, computers, and other equipment
Be Responsible	Follow 3 R's at all times
	Start class work right away
	Stay on task at all times
	Turn assignments in on time to quality standard
Be Ready	Be on time to class
	Be prepared for class with materials, books, pencil, etc.

Purple Card

Teachers and other staff members can reward students with a purple card when they see them demonstrating the 3 R's. Students can turn the purple card into the office and receive a reward from the prize box.

Behavior Notice

At middle school, students receive behavior notices for not demonstrating respect, responsibility, and/or readiness to learn. A Google form has been shared with middle school teachers through which they submit behavior notices. When students receive a behavior notice, they are notified verbally by the teacher that they are receiving a behavior notice and why they are receiving it. Behavior notice data are reviewed regularly by the principal to determine students in need of intervention and support. Students receiving a notice for disrespect will serve lunch detention the next school day.

TOBACCO USE / ALCOHOL / SUBSTANCE ABUSE BY STUDENTS

(Alcohol, dangerous drugs, narcotics, tobacco, e-cigarettes, vapors and other harmful substances)

The Board is concerned about the physical and mental health of students. Use or possession of alcohol, drugs, narcotics, tobacco, and other harmful substances affects students and their performance in school; and as chemical abuse is a significant problem in our society, it is reasonable to conclude that it creates problems in our schools. Although the primary responsibility for treatment of chemical abuse rests with the student and the student's parents or guardians, the School District will implement programs and procedures that will facilitate and encourage prevention, and intervention.

REGULATIONS

Dangerous drugs are defined as any drug or imitation drug/placebo obtainable with or without a prescription that has been used in a manner dangerous to the health of the user. This includes, but is not limited to marijuana, codeine, heroin, stimulants, depressants, hallucinogens and cocaine.

ALCOHOL, DRUGS, NARCOTICS, AND OTHER SUBSTANCES

I. USE, POSSESSION AND FURNISHING

Students who use, possess, share and/or sell, or are under the influence of alcohol, dangerous drugs, narcotics, or other harmful substances on district property (including school buses), or possess or use any identified drug paraphernalia during school hours or at any school sponsored activity, (i.e., dances, pep rallies, etc.), are subject to immediate suspension and/or expulsion.

The reference to "other substance" is intended to prohibit the use, possession or distribution, including smoking, huffing, inhaling, consuming, absorbing or otherwise ingesting a substance for the purpose of generating a high or rush, or otherwise altering the mental processing or impairing the consumer's judgment or motor skills, or for use contrary to the lawful and intended use of the substance. See district policy JICG/JICH.

II. FIRST OFFENSE:

- A. Principal or his/her designee will request immediate conference with the parents or guardians of the student. All contacts with parents or guardians will be followed up in writing within 24 hours.
- B. Principal or his/her designee will notify law enforcement.
- D. The student will be suspended for the violation of district rules for ten (10) school days with an expulsion recommendation pending.
- E. During the suspension, a meeting may be held with the building principal, superintendent, student and parent to determine an alternative educational plan, which will include an alternate placement for educational services to occur.
- F. Expulsion may be recommended for up to one calendar year from the date of infraction.

III. SECOND OFFENSE:

Any offense occurring within twelve (12) months after the first offense will be considered a second offense. Any offense after 12 months will be considered a first offense.

- A. Principal or his/her designee will notify and request immediate conference with the parents or guardians of the student. All contacts with parents or guardians will be followed up in writing within 24 hours.
- B. Principal or his/her designee will notify sheriff's department if there is probable cause.
- C. Suspend the student for the violation of district rules for ten (10) school days with an expulsion recommendation pending.
- D. Expulsion may be recommended for up to one calendar year from the date of infraction.

TOBACCO AND SMOKELESS TOBACCO

Includes all forms, varieties, and packaging including cigarette, cigar, snuff, dip, chew, e-cigarette, vapor, vaping devices and/or other tobacco products.

I. Use, possession and furnishing:

Students who use, possess, share, and/or sell any tobacco products, to include herbal chew, on district property (including school buses) during school hours or at any school-sponsored activity, (i.e. dances, pep rallies, out-of-district school-sponsored activities, etc.), are subject to immediate discipline.

II. FIRST OFFENSE:

- A. Principal or his/her designee will notify parents or guardians of the student's infraction. A conference may be requested. All contact with parents or guardians will be followed in writing within 24 hours.
- B. Student will be assigned to 1 day ISD. Students will be required to participate in a minimum of three educational and support sessions with the school nurse.
- C. For the first offense a student will also be suspended for 15 calendar days from the date of the infraction from all extra-curricular activities not requiring attendance for a class grade. This includes dances and other school sponsored activities. The student may be a spectator at events open to the public. Upon enrollment and satisfactory progress in the required educational sessions, the suspension period will be reduced to seven (7) days with eight (8) days probation. The student may resume extra-curricular participation during the probation period.
- D. Upon readmission to school, the student will be required to attend a minimum of three educational and support sessions on tobacco and the danger in using, and learn methods to stop the use of tobacco, conducted by designated school personnel.
- E. Sheriff's Department will be notified on all offenses committed by students under 18 years of age.

III. SECOND OFFENSE

- A. Principal or his/her designee will notify and request immediate conference with parents or guardians of the student. All contact with parents or guardians will be followed up in writing within 24 hours.
- B. Student will be assigned to 3 days of OSS. Students will be required to participate in a minimum of three educational and support sessions.
- C. For the second offense, a student will also be suspended for thirty (30) calendar days from the date of the infraction from all extra-curricular activities not requiring attendance for a class grade. This includes dances and other school-sponsored activities. The student may be a spectator at events open to the public. Upon enrollment and satisfactory progress in the required educational sessions, the suspension period will be reduced to fifteen (15) days with fifteen (15) days probation. The student may resume extra-curricular participation during the probation period.
- D. Student cannot return until parents or guardians complete conference with the building principal.

- E. Upon readmission to school, the student will be required to attend three educational and support sessions on tobacco and the dangers in using and learn methods to stop the use of tobacco.

ÎV. THIRD OFFENSE:

- A. Principal or his/her designee will notify and request immediate conference with parents or guardians of the student. All contact with parent or guardians will be followed up in writing within 24 hours.
- B. Student will be assigned to 3 days of OSS. Students will be required to participate in a minimum of three educational and support sessions.
- G. For the third offense, a student will also be suspended for 45 calendar days from the date of the infraction from all extra-curricular activities not requiring attendance for a class grade. This includes dances and other school-sponsored activities. The student may be a spectator at events open to the public. Upon enrollment and satisfactory progress in the required educational sessions, the suspension period will be reduced to 22 days with 23 days probation. The student may resume extra-curricular participation during the probation period.

V. FOURTH OFFENSE:

- A. A recommendation for expulsion will be made by the superintendent.

NOTE: Herbal chew will be considered in violation because checking this substance for tobacco content will be too time consuming and expensive, and historically, students have used herbal chew containers to contain tobacco.

WEAPONS IN SCHOOLS OR ON SCHOOL PROPERTY

Section 1: Definitions

- a. "Weapons" as used in this policy are defined in the following categories:
 - i. Type 1: Firearms as defined in 18 USC S921 and/or deadly weapons as defined under Wyo. Stat. S 6-1-104 (a) (iv).
 - ii. Type 2: Articles other than firearms which are used, or designed to be used, to inflict bodily harm and/or to intimidate other persons. Such articles include, but are not limited to, knuckle gear, switch blades, butterfly knives, chains, clubs, stars, taser, etc.
- b. "Possession" means having a Type 1 and/or Type 2 weapon on campus, on any school vehicle, or at a school sponsored event. A weapon will be considered to be in possession if it is actually in a student's personal possession or in his or her desk, locker or vehicle.
- c. "Use" means threatening to inflict, or actually inflicting, injury on another person with a weapon.
- d. "Campus" means within the boundaries of real property used by the school district for the education of any child or group of children in any age group with grades K through 12.

Section 2: Prohibited Acts

- a. Possession of a Type 1 and/or Type 2 weapon on campus, within any school vehicle, or at any school sponsored event or activity, is prohibited.
- b. Use of any type of weapon on campus, within any school vehicle or at any school sponsored event or activity is prohibited.

Section 3: Penalties for violations of this Policy

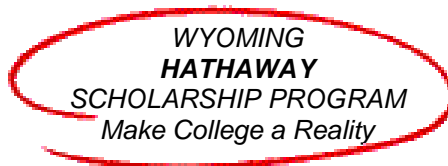
- a. Any student who is determined to possess, use, transfer, carry, or sell a Type 1 weapon onto the school campus, into any school vehicle, or to the site of a school sponsored event or activity, shall be expelled from the school district for a period of not less than one (1) year. The District Superintendent, with the approval of the Board of Trustees, may modify this expulsion requirement for a student on a case-by-case basis.

- b. A student in possession of a Type 2 weapon shall be subject to administrative disciplinary action, which action may include suspension and/or expulsion for a period of up to one (1) year.
- c. A student using any type of weapon, or using materials of any type as a weapon, shall be suspended immediately. The duration of the suspension or possible expulsion of up to one year shall be determined by the superintendent and/or the Board of Trustees.

NOTICE OF NONDISCRIMINATION AND COMPLIANCE

Fremont County School District No. 6 does not discriminate on the basis of race, color, national origin, sex, gender, age, religion, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title II, Title VI, Title IX, Americans with Disabilities Act and Section 504 may be referred to Barney Lacock, District Compliance Officer, at 223 N. Cherry Street, Pavillion, Wyoming 82523 or by calling 307-856-7970 Opt. 3. Complaints may also be filed with the Wyoming Department of Education, Office for Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, Wyoming 82002-0050 or 307-777-6198 or the Office for Civil Rights, U.S. Department of Education, Federal Building, 400 Maryland Avenue S.W. or (800) 421-3481 or the Wyoming Department of Employment at 1510 E. Pershing Blvd., Room 150, Cheyenne, Wyoming 82002, 307-777-7261.

The State of Wyoming provides Hathaway Merit and Need Scholarships to Wyoming students attending the University of Wyoming and Wyoming community colleges. Every Wyoming student who meets the merit requirements can earn a Hathaway Merit Scholarship. Contact your school counselor for more information.



FERPA

The Family Educational Rights and Privacy Act of 1974 provides that the parents of all students under 18 years of age and all students over 18 or attending post secondary school have the right to see, correct and control access to their individual student records.

It also prohibits general distribution of school records without parent consent, but provides for the release of directory information. Directory information released from Wind River and Crowheart Schools may include: Student's name, address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous school attended by the student.

If you do not wish to have this information released, you MUST notify the principal in writing of the school your child attends.