

Northwest Regional Education Cooperative #2  
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***NWREC#2 Governing Council Meeting***  
***Crowne Plaza-Garden Room***  
***1901 University Blvd. NE, Albuquerque, NM***  
***February 7, 2019***

**Minutes:**

**I. Call Meeting to Order**

Mr. Anthony Casados called the NWREC#2 Governing Council Meeting to order at 12:10 p.m.

**II. Determination of Quorum**

A quorum was determined with the following districts represented:

Chama Valley Schools  
Cuba Schools  
Jemez Mountain Schools  
Mesa Vista Schools  
Peñasco Schools  
Questa Schools  
Taos Schools- conference call

**Superintendents/Designees in Attendance:**

Mr. Casados – Chama Valley Schools  
Mr. Adan Delgado-Cuba Schools  
Mr. Dan Padilla- Jemez Mountain Schools  
Mr. Michael Lovato- Mesa Vista Schools  
Mr. Marvin McAuley- Peñasco Schools  
Mr. Felipe Blea -Questa Schools  
Dr. Lillian Torrez- Taos Schools

**Others Present:**

Mrs. Valerie Trujillo-NWREC#2  
Mrs. Vicky Abreu, NWREC#2  
Mr. Tom Savage, NWREC#2  
Mrs. Kalinda Beach, NWREC#2

### **III. Nomination and election of Governing Secretary**

Mr. Casados open the floor for nominations for Governing Council Secretary. Mr. Marvin MacAuley from Peñasco School was nominated. Mr. Lovato made a motion to approve the nomination. Mr. Delgado seconded the motion. The motion carried unanimously.

### **IV. Approval of Agenda**

Mr. Casados asked for approval of the agenda as presented. Mr. Delgado made a motion to approve the NWREC#2 Agenda. Mr. Padilla seconded the motion. Motion carried unanimously.

### **V. Approval and signature of Minutes**

#### **a. Minutes for December 8, 2018**

Mr. Delgado made a motion to approve the NWREC#2 meeting minutes for December 8, 2018. Mr. Lovato seconded the motion. Motion carried unanimously.

### **VI. Presentations**

#### **a. Student Athlete Honors program/ Teacher Alternative License program/ NGSS Leadership Community Pilot Program Proposal**

- Mr. David Chavez discussed the cost of the banquet and the date of the banquet was set for April 28<sup>th</sup>, at 3:00 pm at New Mexico Highlands University. The name “Student Athlete” was changed to “Scholar Athlete”. New Mexico Bank and Trust, Tillery Chevrolet, and Honeywell were discussed as possible sponsors.
- Mr. Chavez also discussed teacher licensure training. The process of the licensure and training were discussed. The process included 4 domains through the school year and there may be changes coming from PED.
- NGSS Leadership Community Pilot Program was also discussed by Mr. Chavez. The program consists of both Rec#7 and REC #8 combining for the program. Standards and textbook adoption would be discussed to incorporate the NEXT GEN science. Training would take place on March 7<sup>th</sup> and 8<sup>th</sup> of 2019 in Hobbs. The cost was stated to be \$150.00 per next gen meeting for two days. A combing of classes in the future was discussed as on an option to offset future costs.

b. Ms. Helene Martinez from the HOBY Youth Leadership Program.

- HOBY is a volunteer ran program that for student who are Sophomore age going into Juniors classes in high school. The program runs for 3 days and will be at Highlands University June 7<sup>th</sup> through the 9<sup>th</sup> of 2019. Students will be able to enjoy speakers, panel discussions and activities over their stay at the University. The cost is \$395.00, financial aid is available.

c. Mr. Gerald Stefhon & Mrs. Melissa Mullen from PCG (Public Consulting Group) Education learning management systems

- PCG Education is a New Mexico specific interactive literacy and leadership course that allows teachers to choose form 29 different courses, 21 are specific to New Mexico. It is a self-paced learning community. It is sponsored by PED and does not mean extra costs for schools.

d. Mary Ellen Gallegos of Pearson for SIOP Interventions and Strategies

- No presentation given.

**VII. Executive Director's Report- Valerie Trujillo- on file**

**VIII. Educational Coordinator's Report- Vicky Abreu- on file**

**IX. Financial Report- Tom Savage- on file**

- Mr. Casados brought up concerns with incentive items sent with purchase items such as ones from Quill. A discussion ensued over such purchases. The receiving of items and the notification process of purchased items to the REC being received were also discussed. The timeline for bookkeeping record purposes was discussed.

**X. Approvals**

a. RFP-19-01- Lodging, Rooms, Meals and Meeting space.

- On January 23, 2019 a review committee convened for an evaluation review of RFP-19-01 proposal submissions. The committee included Valerie Trujillo, (Executive Director), and Vicky Abreu, (Education Coordinator) Tom Savage, (Business Manager), and Jeannene Sparks (Business Manager Assistant). Three proposals were received in a timely manner on or before January 10, 2019 at 3:00 PM. The three proposals were examined to determine whether they met all requirements of the RFP and impressions were documented. A point system was used to evaluate the proposals. After a thorough evaluation by the committee, we

recommend a multi-year, multiple vendor contract award (renewable through FY 2022) with the following offerors:

Heritage Hotels & Resorts Inc.  
Eldorado Hotel & Spa  
Inn and Spa at Loretto  
Hotel Albuquerque  
Hotel Encanto  
Hyatt Regency Resort (Tamaya)  
Sheraton Albuquerque Uptown

- Based on the proposals, these entities offer value in meeting the needs of NWREC#2 events. It is recommended by the committee that the award be effective for the remainder of FY 2019 through FY 2022.

Mr. MacAuley made a motion to approve the item. Mr. Lovato seconded the motion. Motion carried unanimously.

b. Budget Adjustment Request-990-000-1819-0011-T

- Request for Transfer Bar and Expenses.

Mr. Padilla made a motion to approve the item. Mr. Lovato seconded the motion. Motion carried unanimously.

c. Schedule of Checks

- Check record was reviewed. Mr. Blea had a question regard a company name and what it pertained to. Mr. Savage was able to explain the purpose and no other questions were asked.

Mr. Blea made a motion to approve the item. Mr. Padilla seconded the motion. Motion carried unanimously.

**XI. Future Business**

- School law conference to take place on June 14<sup>th</sup>. Superintendents encouraged to attend.
- Mr. Casados mention that he was sending his unit secretaries to NMSBA Conference and other districts may want to consider it as well.
- Mrs. Trujillo stated that in the future she was setting up a possible presentation from a social worker to provide information.

- Business management services for school districts without business manager was discussed. Possibly using REC for help was up for discussion. Planning to help all districts was scheduled to be discussed at the April 4<sup>th</sup> meeting.
- Mr. Casados brought up an email from Mr. Stan Rounds. He expressed concern over the stance to the surplus regarding impact aid. Discussion ensued over the email contents, no action taken.

**XII.** Executive session pursuant of NMSA 1978, (Section 10-5-1 (2) NMSA 1978) Limited Personnel Matters.

a. Review and discussion of Evaluation & Contract of executive director, Valerie Trujillo.

Mr. Padilla made a motion to adjure for Executive Session. Mr. Lovato seconded the motion. Motion carried unanimously.

The Council went into executive Session at 2:34 pm.

Attendees were:

Chama Valley Schools  
 Cuba Schools  
 Jemez Mountain Schools  
 Mesa Vista Schools  
 Peñasco Schools  
 Questa Schools  
 Taos Schools- conference call

**XIII.** Report on Executive Session

a. Return to Regular session was at 3:04 pm.

Chama Valley Schools  
 Cuba Schools  
 Jemez Mountain Schools  
 Mesa Vista Schools  
 Peñasco Schools  
 Questa Schools  
 Taos Schools- conference call

Mr. Padilla motioned for Regular Session to continue. Mr. Lovato seconded the motion. The motion carried unanimously.

- The decision to extend Mrs. Trujillo’s contract for two years was made, agreement was unanimous. Mrs. Trujillo’s contract will end in 2022.

**XIV. Adjournment**

Mr. Delgado made a motion to adjourn the meeting. Mr. Lovato seconded the motion. Motion carried unanimously at 3:06 p.m.

**Approval of Minutes**

\_\_\_\_\_  
Mr. Anthony Casados  
NWREC #2 Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Marvin MacAuley  
NWREC #2 Secretary

\_\_\_\_\_  
Date