



Vermilion Parish School Reopening Comprehensive Plan

UPDATED
July 23, 2020

***All proposed guidelines are subject to change based on guidance from the CDC, Office of Public Health, Governor's Office, and/or Louisiana Department of Education.*

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Message from Superintendent Brad Prudhomme

As most of you know, we are dealing with a global pandemic that is ever-evolving. Many lives have and are being affected by COVID-19. We want to thank everyone for their cooperation and patience as we move forward to the reopening of our schools for the 2020-2021 school year. As always, the quality of your children's education and their safety are our main concern and priority, along with the well-being and safety of our employees. Please be assured, the Vermilion Parish School Board is eager to continue serving our community through this crisis while maintaining a healthy and safe learning environment.

Through this pandemic, we are able to witness the fortitude and commitment to help others within our community. I would personally like to thank all stakeholders, including our central office staff, school-level administrators, office staff, teachers, cafeteria workers, janitorial staff and the Special Education, Maintenance and Transportation Departments, along with the Vermilion Parish School Board for their tireless work and efforts. The efforts of our essential workers who were unwavering when called upon to work at our schools, is appreciated. Additionally, on behalf of the Vermilion Parish School District, I want to thank our health care workers that left their families and are working on the front lines during this crisis.

Please know that the enclosed plans are subject to change based upon a number of variables that are outside of our control. These plans were developed with extensive input from the central office and school-based leadership, Center for Disease Control, Governor's Office, Louisiana Department of Education and the Office of Public Health. The current plan allows us to offer the best educational services we possibly can under the current restrictions and guidelines for the safety of our students and employees. We also made some initial school calendar changes that will allow school staff more time for planning and preparation given the new safety protocols that need to be put into place prior to students arriving on the first day of school. The changes are included in the enclosed document.

This document includes plans for each phase that the State of Louisiana may be in at any given time. (Phase 1, Phase 2, Phase 3) Also included are safety procedures that are being put into place for the safety of our students and employees.

Throughout this school year, we will remain focused on updating procedures, policies, and changes associated with the guidance from the Governor, Center for Disease Control, Louisiana Department of Education and the Office of Public Health. As we continue to navigate through this unprecedented crisis, we remain committed to serving the students of Vermilion and to supporting our employees throughout these trying times.



Brad Prudhomme
Interim Superintendent of Vermilion Parish School System

Guiding Principles

All decisions and protocols for reopening schools are driven by the safety and well-being of our students, faculty, staff and visitors. Please be assured that we stand firm in our commitment to provide a rigorous, top-rated instructional program designed to meet the needs of each and every student. Maintaining physical distancing, enhanced cleaning procedures, capacity restrictions, monitoring of symptoms and static grouping are among the many precautions we will take.



Protecting Yourself and Others in Louisiana and Vermilion Parish

Practice Social Distancing	Wash your hands and cover your cough	Take caution with Louisianians who are at risk
In public, keep at least six feet distance from others. Avoid unnecessary appointments.	Cover your cough and sneezes. Use your elbow or a tissue. Avoid touching your eyes, nose and mouth.	Take special caution to avoid exposing the elderly and people with underlying health conditions. Avoid visiting those most at risk, and call instead.

Communication Plan

The Vermilion Parish School District has created a “phase dependent” plan to aid in navigating the reopening of our schools in an effort to ensure all employees, students, and families feel safe upon returning and to reduce the impact of COVID-19 conditions. The operational and instructional plans will be implemented in Vermilion Parish schools based upon the Governor’s declaration of phased openings in the state of Louisiana. The guidelines referenced in this plan are based on guidance from the Louisiana Department of Education (LDOE), Centers for Disease Control and Prevention (CDC) and Office of Public Health (OPH).

The operational and instructional plans will be reassessed at the Governor’s phase declaration along with up-to-date information from the Louisiana Department of Health and the Louisiana Department of Education. Upon the announcement of a phase declaration, the Vermilion Parish School System will communicate the transition process and the start date for the next phase.

Parents and employees are strongly encouraged to access the most up-to-date information about the reopening of school and school operations through:

1. The district webpage - <https://www.vpsb.net>
(Both Spanish and Vietnamese versions are available.)
2. Facebook Page - [Vermilion Parish School System](#)
3. Teacher, student, or parent emails, call-outs and/or text messages
4. Active Google Classrooms are mandatory for all grades PK-12
5. Point of contact - Justin Merritt, VPSB Risk Manager
6. Dedicated email address - legal@vpsb.net

Enhanced Safety Measures




Based on Louisiana Department of Education and CDC Guidance

	PHASE 1	PHASE 2	PHASE 3
Maximum Group Size	The maximum group size that may convene indoors in a single room, irrespective of room size, or outdoors at any given time.		
	10 individuals per group, including adults	25 individuals per group, including adults	50 individuals per group, including adults
Younger Students (PK-5th)	Maintain static groups or “cohorts” of students, understanding that individuals within a group may come into close contact and may not be wearing face coverings. Static groups are cohorts of students who remain together in a learning environment throughout the day. Interaction between static groups on campus is minimized.		
Older students (6th-12th)	If students are able to maintain physical distance, the group’s composition may change. Students maintain physical distance of six feet in classroom/indoor settings to the maximum extent possible.		
Face Coverings	<ul style="list-style-type: none"> • Masks are mandated for all VPSB employees at all times while on campus, including instructional delivery. • Students in grades 3 and above will be required to wear a mask at all times while on the bus and on campus. • See policy and exceptions on page 12. 		
Physical Standards for use of School Facilities	<ul style="list-style-type: none"> • If a group convenes indoors, it must convene in a room enclosed by a wall or partition. This includes large rooms, such as a gym or auditorium, which may include more than one group if each group is separated by a wall or partition. • If groups convene outdoors, a physical barrier is not required, but each group must remain separated. • To the greatest extent possible, schools must limit crowding at entry and exit points and maintain maximum group sizes and physical distance recommendations. • If a room is used by more than one group in a single day, high-touch surfaces contained in that room must be cleaned between each groups’ use. 		
Health & Personal Hygiene Standards	<ul style="list-style-type: none"> • Students who are sick, must stay home • Upon arrival, all students, staff and visitors will have symptom monitoring, including temperature checks. • Handwashing stations are being expanded at schools throughout the district. • Students and teachers will wash their hands with soap and warm water before eating breakfast and lunch. • Hand sanitizer will be provided to students upon boarding the bus, changing of classes, before and after recess, and every two hours throughout the day and at dismissal/exit • Gloves are not necessary except for custodians or teachers cleaning their classrooms. Gloves and goggles will be provided to all staff for cleaning purposes. • Hand-washing posters and healthy hygiene posters (provided by the CDC) will be posted throughout the school. These posters promote everyday protective measures and describe how to stop the spread of germs • Training will be provided through SafeSchools for both staff and students on personal hygiene safety measures. • Plexiglass barriers are being installed in various locations throughout the campuses, such as front office counters. 		
Intensified Cleaning and Disinfecting Efforts	<ul style="list-style-type: none"> • Frequently touched surfaces will be cleaned with a commercial cleaning solution multiple times during the day. This includes: <ul style="list-style-type: none"> ■ Light switches, doors, benches, bannisters, and bathroom fixtures ■ Surfaces and objects where “hands-on” materials and equipment are used. Surfaces will be disinfected between each groups’ use ■ Student’s desks will be cleaned before and after each student’s use • Drinking fountains will be closed. Students and staff are encouraged to bring bottled water from home. Bottled water will also be provided to all schools. • School supplies will not be shared between students • Playground equipment and athletic equipment must be disinfected between group/student use • Teachers will sanitize shared desks/tables, devices or high-touch areas between classes/groups or use of shared equipment. • Custodians will have a schedule with increased sanitation efforts. • Teachers and custodians will receive professional development on the proper way to disinfect surfaces. All cleaning procedures will adhere to MSDS instructions. All PPE equipment required for sanitation purposes will be provided to all VPSB staff. • Schools will be provided with all hygienic supplies, including soap, hand sanitizer, disinfectant products, and paper towels. 		

Classroom Guidelines	<ul style="list-style-type: none"> • Instructional time has been adjusted to accommodate for all cleaning and sanitation efforts • Students will not share textbooks, materials, supplies, toys, computers or equipment unless it can be sanitized in between users. • Students must have designated seating assignments for each classroom setting (including, tables, carpet, floor, desks). Students should not share spaces unless the area can be disinfected between use. • Desks will be spaced to the maximum extent possible in all classrooms. • Desks will not be arranged in “pods” or side-by-side partners. Students at tables will be spaced to the maximum extent possible. • Lower elementary (PK-2) students seated at tables will be spaced to the maximum extent possible and will be provided clear shield partitions. • Any shared surfaces will be disinfected between student uses. • Cooperative learning may be utilized but social distancing must be adhered to the maximum extent possible. 	
Playground/ Recess	<ul style="list-style-type: none"> • Static groups must not interact with other static groups while at recess. • Playgrounds should have designated locations/zones for each static group to report. • Games that incorporate social distancing will be taught to students and encouraged. • Playground equipment will be rotated in order for shared playground equipment to be sanitized between each group use. 	
Social Distancing	<p>Social distancing is an effective way to prevent potential infection. VPSB employees, students, parents and visitors should practice maintaining a 6 feet distance and minimize physical contact with others to the maximum extent possible.</p> <ul style="list-style-type: none"> • Traffic Flow - Social Distancing decals/markers will be positioned in high-traffic locations to mark 6 feet distancing. Traffic in hallways will be single file and students will observe the 6 feet distancing requirement to the greatest extent possible. • Entry/Exit and transition procedures will ensure that students do not congregate. • Students sitting at tables, floor or carpet will be spaced to the maximum extent possible. • Desks will be spaced to the maximum extent possible in all classrooms. Desks will not be arranged in “pods” or side-by-side partners. Students at tables will be spaced to the maximum extent possible • Social distancing should still be practiced to the maximum extent possible even with the use of face covering/mask 	
Symptom monitoring	<ul style="list-style-type: none"> • Assess students on arrival and throughout the day, including conducting an initial temperature check. Students and staff with a temperature of 100.4 or higher will not be allowed to remain on campus. • Area will be established to isolate sick students. • Parents must report to school to pick up students who have fever or show symptoms of COVID-19. • Clean and disinfect surfaces in the isolation area after the sick student has gone home • See page 14 for additional details. 	
Visitors	<ul style="list-style-type: none"> • Visitors will be limited to appointments, scheduled parent conferences, IEP/504/SBLC meetings, check-in/check-out and emergencies. Upon entry, all visitors must sanitize hands, comply with temperature check, wear a mask, and sign-in. Visitors will not be allowed to wait in the lobby area of the school. • Essential visitors who must enter the campus in order to conduct visits in accordance with Louisiana law or policy include but are not limited to individuals who: <ul style="list-style-type: none"> ○ Conduct CLASS observations ○ Observe teacher candidates as part of the teacher preparation quality rating system ○ Provide essential supports and services including, but not limited to, early intervention services, special education services, or mental health consultation 	
Afterschool Programs	No afterschool programs	Afterschool programs may continue, but must adhere to the maximum group sizes and physical distance protocols. For younger students unable to maintain physical distance, static grouping must be maintained.
The following items have been purchased as enhanced safety measures	<ul style="list-style-type: none"> • Infrared hand-held thermometers for every classroom • Two walk-through temperature sensors for each school • CDC Posters for stopping the spread of germs and hand washing are printed and laminated for every school • Social distancing floor decal stickers for all schools • Reusable cloth masks are being provided to each student and staff in the district • Disposable masks will be available at each school • Face shields for all staff • Face masks with clear mouth for lower elementary teachers to teach phonics, etc., Pre-K - 2nd grade, Reading Interventionists and Speech Therapists • Clear desk shields for student desks/tables (PreK-2) • Sanitizer concentrated solution to mix with water for spray bottles • Goggles for use when using the spray bottle for sanitizing desks/high touch areas • Gloves for sanitizing • Hand sanitizer push panel dispensers with sanitizer • 2 Electrostatic disinfectant sprayer for each school • Sanitizer push panel dispensers have been ordered for each school along with the sanitizer • Carts for music teachers • 8 oz water bottles will be available at all schools 	

Vermilion Parish School System Phased Reopening Plans

The following operational and instructional plans will be implemented in Vermilion Parish schools based upon the Governor's declaration of phased openings in the state of Louisiana. All proposed scenarios are subject to change based on guidance from the CDC, Office of Public Health, Governor's Office, and/or Louisiana Department of Education.

	PHASE 1 Distance Learning 	PHASE 2 Hybrid 	PHASE 3 Modified Traditional 
Maximum Group Size	<ul style="list-style-type: none"> 10 individuals including adults Buses are at 25% capacity 	<ul style="list-style-type: none"> 25 individuals including adults per group Buses are at 50% capacity (Buses will run multiple routes) 	<ul style="list-style-type: none"> 50 individuals including adults per group Buses are at 75% capacity (Buses will run multiple routes)
Elementary PreK - 5th	<ul style="list-style-type: none"> Students receive distance education utilizing both Google Classroom and/or hard copies of materials delivered to homes by the transportation department. Devices will be distributed on an as needed basis and availability. Outdoor WiFi access will be available at various locations. These locations will be published at a later date. Attendance is recorded and assignments are graded. 	<ul style="list-style-type: none"> All elementary students report to school 5 days per week with static grouping and safety protocols in place. Static groups are cohorts of students who remain together in a learning environment throughout the day. Interaction between static groups on campus is minimized. Instructional times will be adjusted to accommodate the arrival of buses. Each school will be modifying practices including daily temperature checks, amended cafeteria operations, and additional enhanced safety protocols. See page 12 for Face-covering Policy 	
Middle School 6th - 8th	<ul style="list-style-type: none"> Students receive distance education utilizing both Google Classroom and/or hard copies of materials delivered to homes by the transportation department Devices will be distributed on an as needed basis and availability. Outdoor WiFi access will be available at various locations. These locations will be published at a later date. Attendance is recorded and assignments are graded. 	<ul style="list-style-type: none"> Middle school students report on an A/B schedule with social distancing to the maximum extent possible and safety protocols. When a group is not present at school, they are engaged in distance learning utilizing both Google Classroom and/or hard copies. Each school will be modifying practices including daily temperature checks, amended cafeteria operations, and additional enhanced safety protocols. Attendance is recorded and assignments are graded. <p><u>A/B Schedule</u> Monday - Group A Tuesday - Group B Wednesday - Group A Thursday - Group B Friday - Rotate Weekly</p> <ul style="list-style-type: none"> Students with significant disabilities have the opportunity to report 5 days per-week as per IEP decision See page 12 for Face-Covering Policy 	<ul style="list-style-type: none"> All middle school students report to school 5 days per week with social distancing protocols to the maximum extent possible and safety protocols. Each school will be modifying practices including daily temperature checks, amended cafeteria operations, and additional enhanced safety protocols. See page 12 for Face-Covering Policy

<p>High School 9th - 12th</p>	<ul style="list-style-type: none"> Students receive distance education utilizing both Google Classroom and/or hard copies of materials delivered to homes by the transportation department Devices will be distributed on an as needed basis and availability. Outdoor WiFi access will be available at various locations. These locations will be published at a later date. Attendance is recorded and assignments are graded. 	<ul style="list-style-type: none"> High school students report on an A/B schedule with social distancing to the maximum extent possible and safety protocols. When a group is not present at school, they are engaged in distance learning utilizing both Google Classroom and/or hard copies). Each school will be modifying practices including daily temperature checks, amended cafeteria operations, and additional enhanced safety protocols. Attendance is recorded and assignments are graded. <p><u>A/B Schedule</u> Monday - Group A Tuesday - Group B Wednesday - Group A Thursday - Group B Friday - Rotate Weekly Students with significant disabilities have the opportunity to report 5 days per-week as per IEP decision</p> <ul style="list-style-type: none"> See page 12 for Face-Covering Policy 	<ul style="list-style-type: none"> All high school students report to school 5 days per week with social distancing protocols to the maximum extent possible and safety protocols. Each school will be modifying practices including daily temperature checks, amended cafeteria operations, and additional enhanced safety protocols. See page 12 for Face-Covering Policy
<p>Virtual Vermilion</p>	<ul style="list-style-type: none"> Any student may elect to register in our Virtual Vermilion program during any phase of school opening This is a virtual option available to families who do not wish for their student(s) to attend school face-to-face. Edgenuity software is utilized at Virtual Vermilion for grades K-12 Details regarding Virtual Vermilion Program will be released July 8th and posted on the Vermilion Parish School Board Website Online Registration will take place July 17th - July 27th <p>Virtual Vermilion is a free, local option to the traditional public school.</p> <ul style="list-style-type: none"> Students access standards-based courses delivered by highly-qualified/certified instructors through an online format that is closely aligned to the district's scope and sequence for each course. Students work at their own pace through various online learning activities following the Edgenuity assignment calendar. Courses are able to be completed anytime/anywhere and are progress-monitored through assignments, quizzes, tests, exams and the Edgenuity assignment calendar. Students have daily access to local certified teachers for one-on-one tutoring. Students enrolled in Virtual Vermilion may participate in school-based extracurricular activities 		

Hybrid - A/B Schedule Grouping Process

Students have been grouped into A and B groups based upon demographic information on file. Considering a student's address, siblings within a household, and bus routing, students in grades 6-12 will attend school for face-to-face instruction on designated days of the week.

A/B Schedule Face-to-Face Instruction (5th - 12th) Hybrid EXAMPLE:

Monday	Tuesday	Wednesday	Thursday	Friday (Rotates)
			August 27 A	August 28 B
August 31 A	September 1 B	September 2 A	September 3 B	September 4 A
September 7 A	September 8 B	September 9 A	September 10 B	September 11 B
September 14 A	September 15 B	September 16 A	September 17 B	September 18 A
September 21 A	September 22 B	September 23 A	September 24 B	September 25 B

School Calendar Changes

Start of School

The Vermilion Parish School System will be modifying the school calendar by pushing back reopening. This may result in a revision to the school calendar. Please know the decision to push back the school year was not made lightly. Instead, it was made after extensive consultation with the Louisiana Department of Health as we work to support health and safety efforts to see a decline in new cases and hospitalizations locally related to the virus. Additionally, this timeline allows our families more time to evaluate the models available to them and obtain needed resources to support student learning.

PHASE 2 – 1st-12th

August

2020

VAE Negotiated Adopted 7/20/20

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 Parish PD All Staff Report to Schools	6 School Level PD Staff Reports to Schools	7 School Level PD Staff Reports to Schools	8
9	10 <i>9 and 10 month employees DO NOT report to work this week</i>	11	12	13	14	15
16	17 Safe Schools Preparation All Staff Report to Schools	18 Safe Schools Preparation All Staff Report to Schools	19 Safe Schools Preparation All Staff Report to Schools	20 Safe Schools Preparation All Staff Report to Schools	21 Safe Schools Preparation All Staff Report to Schools	22
23	24 Safe Schools Preparation All Staff Report to Schools	25 Safe Schools Preparation All Staff Report to Schools	26 Safe Schools Preparation All Staff Report to Schools	27 1st-5th GIRLS A Group – MS/HS	28 1st-5th BOYS B Group – MS/HS	29
30	31 All 1st-5th Report to School A Group – MS/HS	September 1 All 1st-5th B Group – MS/HS	September 2 All 1st-5th A Group – MS/HS	September 3 All 1st-5th B Group – MS/HS	September 4 All 1st-5th A Group – MS/HS	

VAE Negotiated Adopted 7/20/20

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 Parish PD All Staff Report to Schools	6 School Level PD Staff Reports to Schools	7 School Level PD Staff Reports to Schools	8
9	10 <i>9 and 10 month employees DO NOT report to work this week</i>	11	12	13	14	15
16	17 Safe Schools Preparation All Staff Report to Schools	18 Safe Schools Preparation All Staff Report to Schools	19 Safe Schools Preparation All Staff Report to Schools	20 Safe Schools Preparation All Staff Report to Schools	21 Safe Schools Preparation All Staff Report to Schools	22
23	24 Safe Schools Preparation All Staff Report to Schools	25 Safe Schools Preparation All Staff Report to Schools	26 Safe Schools Preparation All Staff Report to Schools	27 K - Testing (Schools Send out Appt. Times) Pre-K – Parent	28 K - Testing (Schools Send out Appt. Times) Pre-K – Parent	29
30	31 K - Testing (Schools Send out Appt. Times) Pre-K – 7 students Report	September 1 K – Half of Students Report Pre-K - 7 students Report	September 2 K – Half of Students Report Pre-K - 6 students Report	September 3 All Kindergarten and Pre-K Students Report to School		

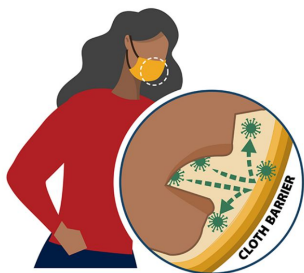
Teachers report:	8/5/20-8/7/20, 8/17/20-8/26/20
Students report to school	8/27/20
Mandatory Screening - Pre-K & K	8/27/20-8/31/20
PK Students Report 8/31/20; Kindergarten students report 9/1/20	
Parent Conference Days	10/26/20, 2/3/21
Early dismissal days for students	9/16, 3/10
LEAP Testing for 3rd and 4th grades	April 21-23, 26-27
Graduation for GHS	5/20/21
Graduation for AHS, KHS	5/21/21
Graduation for EHS, NVHS	5/22/21

9 Weeks	Begins	Ends	# Days
1st 9 weeks	8/27/20	10/23/20	41
2nd 9 weeks	10/26/20	1/15/21	44
3rd 9 weeks	1/19/21	3/19/21	41
4th 9 weeks	3/22/21	5/28/21	44
			<hr/> 170
Final Exam Window	5/20/21-5/28/21		

Holidays	
Independence Day	7/3/20
Labor Day	9/7/20
Fall Break	10/5/20, 10/6/20
Election Day	11/3/20
Thanksgiving Break	11/23/20-11/27/20
Winter Break	12/21/20-1/1/21
MLK Day	1/18/21
Mardi Gras Break	2/15-2/17, 2/18-2/19
Spring Break	4/2/21-4/9/21
Memorial Day	5/31/21

Face Coverings

Evidence for Effectiveness of Cloth Face Coverings:



Cloth face coverings are recommended as a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when the person wearing the cloth face covering coughs, sneezes, talks, or raises their voice. This is called source control. This recommendation is based on what we know about the role respiratory droplets play in the spread of the virus that causes COVID-19, paired with emerging evidence from clinical and laboratory studies that shows cloth face coverings reduce the spray of droplets when worn over the nose and mouth. COVID-19 spreads mainly among people who are in close contact with one another (within about 6 feet), so the use of cloth face coverings is particularly important in settings where people are close to each other or where social distancing is difficult to maintain.

CDC Recommendations:

- CDC recommends that people wear cloth face coverings in public settings when around people outside of their household, especially when other social distancing measures are difficult to maintain.
- Cloth face coverings may help prevent people who have COVID-19 from spreading the virus to others. Cloth face coverings are most likely to reduce the spread of COVID-19 when they are widely used by people in public settings.
- Cloth face coverings should NOT be worn by children under the age of 2 or anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

Source: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>

Vermilion Parish School Board Face-Covering Policy:

Effective during the COVID-19 Epidemic (Phase 2 and 3) and is subject to change with government, LDOE, and CDC recommendations.

In order to minimize exposure to COVID-19 the following, PPE (Personal Protective Equipment) is needed to prevent certain exposures.

Policy as of 7/20/2020

• Face Covering:

- o Face coverings are an important part of our protection against the spread of COVID-19, as well as, personal hygiene, social distancing, and enhanced cleaning efforts.
- o Masks are mandated for all VPSB employees at all times while on campus, including instructional delivery.
- o Students in grades 3 and above will be required to wear a mask at all times while on the bus and on campus.
- o Face coverings are required for everyone 3rd grade and above except for the following:
 - Anyone who has a medical condition that prevents the wearing of a face covering
 - Anyone who is consuming a drink or food
 - Anyone who is trying to communicate with a person who is deaf and/or hard of hearing
 - Anyone who is giving a speech for broadcast or to an audience
 - o If not wearing a mask during instructional delivery, teachers must maintain a minimum 6 foot distance, wear a face shield, and teach from a stationary location.
- o Masks are strongly recommended for children ages 2 to 7 (Early Childhood – 2nd grade)

- **Vulnerable Individuals:**

- VPSB employees who are considered at-risk, as outlined by the CDC recommendations, may be exempt from the mask requirement upon presentation of a doctor's excuse to their Principal and VPSB Risk Manager.

- Students who are considered at-risk, as outlined by the CDC recommendations, may be exempt from the mask requirement upon presentation of a doctor's excuse to their Principal.

**Social distancing should still be practiced to the maximum extent possible even with the use of face covering/mask.

Allowable Face Coverings For Students:

Cloth, disposable or clear window masks and neck gaiter are allowed. Face shields in conjunction with masks are allowable. Bandanas are not allowed.

Face coverings including masks and neck gaiters must be solid in color and have no emblems, logos or writing.

Face coverings that include logos will be provided by the VPSB and/or must be approved by VPSB.

Proper Wear:

Face coverings should be worn as to cover both nose and mouth.

Guidelines for Non-Compliance (Refusal):

1st offense – Verbal Warning

2nd offense – Parent Conference

3rd offense – Detention

4th offense - Students who continue to refuse to wear a face covering as outlined in the VPSB face-covering policy will be required to enroll in Virtual Vermilion.

This face-covering policy is mandatory for grades 3rd – 12th.

Symptom Monitoring Employee and Student Safety

According to the CDC, testing, contact tracing and isolation are among the most effective easy to manage COVID-19. The Vermilion Parish School System has put together a plan to help slow the spread and protect the community from this virus, including daily symptom checking and isolation procedures.

When completing a student self-screening at home, parents should look for specific symptoms. **If a student displays any of these symptoms, the student should remain at home.** If the student displays one or more of the following symptoms while at school, school personnel will follow established protocols and contact parents.

Student Screening & Protocol

The following symptoms require a student to stay home and/or leave school:

1. Any one of the symptoms below:
 - a. Fever of 100.4 F or greater
 - b. Cough
 - c. Shortness of breath or difficulty breathing
 - d. Active vomiting or diarrhea
 2. Emergency warning signs (Get medical attention immediately)
 - a. Trouble breathing
 - b. Persistent pain or pressure in the chest
 - c. New confusion or inability to arouse
 - d. Bluish lips or face
 3. Or, at least two of these symptoms
 - a. Fever (100.4 F or greater in the past 24 hours)
 - b. Chills
 - c. Repeated shaking with chills
 - d. Muscle pain
 - e. Headache
 - f. Sore throat
 - g. New loss of taste or smell
 - h. Unexplained rash
- All students with the above symptoms will be isolated and provided with the proper adult supervision until the student is able to return home. Isolation rooms must be disinfected after the sick child has gone home.
 - It will be the responsibility of the parent/guardian to promptly pick up the student from school.
 - In the case of a student who tests positive for COVID-19, parents are encouraged to notify the school principal immediately.
 - In the event that a student is or is presumed to be positive for COVID-19, the school will notify the district Risk Manager. Local public health officials will determine any additional steps related to communication, quarantining practices, enhanced cleaning or disinfection processes, or school facility closure. State of Louisiana contact tracers may conduct contact tracing activities, including school-based contacts.

Employee Screening & Protocol

The following guidelines are mandatory for VPSB employees.

1. All employees must follow established return-to-work guidelines. If any of the following symptoms exist, you should remain home using a sick day. Symptoms that require and absences, or exclusion, from work include:
 - a. Fever of 100.4 or greater
 - b. Cough
 - c. Shortness of breath or difficulty breathing
 - d. Active vomiting or diarrhea
2. Emergency warning signs (Get medical attention immediately)
 - a. Trouble breathing
 - b. Persistent pain or pressure in the chest
 - c. New confusion or inability to arouse
 - d. Bluish lips or face

3. Any employee having at least two of the following symptoms
 - a. Fever (100.4 F or greater in the past 24 hours)
 - b. Chills
 - c. Repeated shaking with chills
 - d. Muscle pain
 - e. Headache
 - f. Sore throat
 - g. New loss of taste or smell
 - h. Unexplained rash
- All employees will be required to notify their immediate supervisor if there is a change in their health status.
- Affected person(s) must follow-up with a medical provider to obtain a clearance note prior to returning to work/school.
- Employees will be required to complete a SafeSchools Online Training
- VPSB employees will practice social distancing at all times to the maximum extent possible.
- Staff must observe social distancing and wear a mask while in all common areas/break rooms.
- Work room equipment must be disinfected after each use.
- If an employee becomes ill at work exhibiting symptoms of COVID-19 at work, he or she **must** leave the campus.

Process for Positive COVID-19 Case

The Louisiana Department of Health has offered guidance on our return to work and school procedures. As previously stated we are dealing with a dynamic situation, and this procedure will likely change as we advance through the summer and start the school year. The processes we are utilizing are derived from LHSAA, CDC, LDOE, and LDOH guidance.

WHAT ARE THE STEPS WHEN AN INDIVIDUAL IN THE SCHOOL TESTS POSITIVE FOR COVID-19?

- 1** If a school becomes aware of a presumptive positive case of COVID-19, the individual should not attend school until determined to be non-infectious by their doctor.
- 2** Parents may be notified by the Office of Public Health if their child may have been exposed to the case of COVID-19, along with any next steps.
- 3** If it is determined that a school was the focus of infection for COVID-19, the school superintendent, in consultation with the Office of Public Health, will determine if the school should remain open or close for a period of time.
A positive case of COVID-19 does not necessarily warrant classroom or school closure.

Students and Employees who have had close contact with confirmed case:

- If someone is identified as a *close contact* to a confirmed case, they must be placed under quarantine for 14 days. **Close contact is defined as being within 6 feet, for 15 minutes or more, of a confirmed case of COVID-19.*
- Even if they test negative, they must remain in quarantine.
- Students and Employees must submit Return to Work/School Certification.

End of Isolation for Students and Employees who have tested positive for COVID-19:

- Isolation must be maintained for at least 10 days after illness onset and at least 3 days (72 hours) after recovery. Illness onset is defined as the date symptoms begin. Recovery is defined as resolution of fever without the use of fever-reducing medications with progressive improvement or resolution of other symptoms.
- A person may return to work 10 days after symptom onset (or 10 days after test date if asymptomatic and remained asymptomatic) as long as they have been symptom free for the preceding 72 hours.
- Students and Employees must submit Return to School/Work Certification **and** medical release from a doctor to return to work or campus.
- A negative test is no longer required to end isolation considering our limited testing capacity. However, testing to determine the end of isolation is appropriate for persons with weakened immune systems.
- Clearance to return to work/school will come from legal risk management.
- Please email Return to Work/School Certifications to legal@vpsb.net and your direct supervisor/principal.

Food Preparation and Meal Service

Phase 1 – Virtual Plan (*Virtual learning from home for all PreK-12 students*)

The Child Nutrition Program will offer students breakfast and lunch as “grab-n-go” meals, which are available for drive-by pick-up Monday through Friday at sites to be determined. Students are required to be in the vehicle to pick up meals. If a student is not in the vehicle, the parent must sign a waiver stating the meal is for the student.

Phase 2 – Face-to-Face Plan with Virtual Option

All students on campus will pick-up a breakfast upon entering school. Students will be allowed to eat in the classrooms or in other areas of the school as determined by the principal. Students will not eat in the cafeteria at this time. In all circumstances, students will maintain the recommended social distancing protocols.

For lunch, the principal will establish a schedule for each class to enter the designated meal serving line. Students will enter in groups no larger than 25. Students will pick-up meals and eat in the classrooms or in other areas of the school as determined by the principal, maintaining the recommended six feet of social distance. Students will not eat in the cafeteria at this time.

For both the breakfast and lunch meals, the cafeteria staff will properly clean and sanitize tables and seating surfaces as different feeding groups circulate through the cafeteria and/or designated meal service line. Only one meal option will be offered, and all lines will offer the same meal choice. Students will pass the point-of-service, where cafeteria staff will account for the meal. Cafeteria staff will wear proper Protective Personal Equipment (PPE). Food waste will be discarded in various garbage receptacles located throughout the campus, and custodians will assist with bringing the trash to the dumpsters.

For students participating in virtual learning, breakfast and lunch meals will be offered as “grab-n-go” meals, which are available for drive-by pick-up. Students are required to be in the vehicle to pick up meals. If a student is not in the vehicle, the parent must sign a waiver, stating the meal is for the student.

Phase 3 – Traditional Plan

The Child Nutrition Program will provide meals utilizing the same Phase 2 guidelines, increasing the size of student groups from 25 to 50.

Important Information pertaining to all meal phases:

- All regulations and guidelines (from the CDC, USDA, LDOE, CNP, and LDHH) will continue to be followed in all processes of meal service, including delivery, storage, preparation, serving, and cleaning.
- Students will wash their hands at a designated area (hot and cold water) upon entering school and before meals.
- Students will wash hands at a designated area determined by the principal after meals and before dismissal.
- Students should wash their hands and/or use hand sanitizer every two hours.
- In Phase 1, 2, or 3, all meals will be served in disposable containers and disposable utensils.
- Self-service options will not be available. All meals will be packed and served by the cafeteria staff.
- Students, faculty and employees will not be allowed to share food, tables, or beverages.
- All parents are encouraged to utilize on-line payment options to minimize physical contact, understanding there is a fee to utilize the service. If this is not possible, parents can still send checks or cash in an envelope as pre- payment. Payments will not be accepted while students are in the serving line to reduce physical contact.
- Due to water fountains being shut down, parents and students are encouraged to bring their own water/water bottles to school each day. Water will be supplied, 8 oz bottles, at each school site if it is needed.

Snacks:

Snacks can be offered to students with the following guidelines for all PreK and Kindergarten classrooms:

- a. The teacher or co-teacher must hand out the snacks with gloves.
- b. The parent providing the snack can only send store purchased individually wrapped items. The container that the snack item comes in must be sealed and opened only by one of the teachers to distribute at snack time.
- c. Teachers can provide snacks/treats that are store purchased and individually wrapped items.
- d. Gloves must be worn by the teacher to hand out the snack/treat.

Transportation Safety & Hygiene Protocols

Maximum school bus capacity, including adults		
Phase 1	Phase 2	Phase 3
25 percent capacity	50 percent capacity	75 percent capacity
<ul style="list-style-type: none"> ● Vermilion Parish Schools will be engaged in full distance learning. Buses will be utilized to deliver and pick up distance learning opportunities to all students as needed. 	<ul style="list-style-type: none"> ● Take the number of seats and multiply by the % of the manufacturer's capacity. This is the maximum number of people allowed on the bus at any given time. ● Space and disburse passengers to the maximum extent possible. ● Siblings may sit together in seats. ● Student seating charts must be established and maintained. 	

These guidelines are derived from school operating procedures and the best "reasonable standard" given feasibility constraints.

*****Due to transportation operations, individual schools may adjust their instructional schedules to accommodate for parent pick-up and bus arrival/dismissal.***

Operational Standards

- Windows will be open at all times to facilitate air flow as weather conditions permit.
- Unloading of buses at school will be staggered to minimize student group size as they enter school and to allow six feet of distance while entering.
- High-touch surfaces, including seats and handrails, will be sanitized after each individual route.

Bus Riders

- All passengers will engage in hand hygiene upon entering the bus using hand sanitizer
- Facial coverings should be worn by all staff and students (3rd grade and up) at all times. Any child over age two may wear a face covering.
- Parents and students should maintain social distance at bus stops and to avoid congregating in groups while waiting for the bus.
- When students arrive at school, their temperature will be checked upon arrival. Walk-through infrared sensors will be installed at each campus student entrance. Hand-held infrared thermometers will also be used in every classroom in the district. Students with elevated temperatures will be re-scanned. Students with a temperature of 100.4 F will be isolated and not be allowed to remain on campus.
- **Due to social distancing and capacity restrictions, please expect an increase in the amount of time that routes may take to complete.**

Car Riders

- When students arrive at school, their temperature will be checked upon arrival. Students with elevated temperatures will be re-scanned. Students with a temperature of 100.4 F will be isolated and not be allowed to remain on campus.

Walkers

- When students arrive at school, their temperature will be checked upon arrival. Students with elevated temperatures will be re-scanned. Students with a temperature of 100.4 F will be isolated and not be allowed to remain on campus.

Travel Restrictions

Employees

- VPSB will discontinue staff travel to conferences and workshops until further notice, unless pre-approved by the Human Resource Department and the Office of the Superintendent.

Students

- During Phase 3, school related travel/field trips may be allowed with approval from the Superintendent.

Vulnerable/High-Risk Individuals

The Vermilion Parish School System is concerned about the health of our employees and understands that while everyone is at risk for getting COVID-19 if exposed to the virus, certain populations may be at greater risk for serious complications, according to the CDC. Among those are older adults, particularly those 65 and older, and people with underlying health conditions such as:

- Chronic kidney disease
- COPD (chronic obstructive pulmonary disease)
- Immunocompromised state (weakened Immune System) from solid organ transplant
- Cancer
- Obesity (BMI of 30 or higher)
- Sickle cell disease
- Serious Heart Condition (such as heart failure, coronary artery disease, or cardiomyopathies)
- Type 2 Diabetes

Pursuant to current school reopening CDC guidelines limit any nonessential visitors, volunteers, and activities involving external groups or organizations as possible – especially with individuals who are not from the local geographic area (e.g., community, town, city, county). There is no validated data on how much risk these individuals incur by attending school in person and individuals will need to make the decision to attend in close consultation with their health care provider and school administrator. Furthermore, OSHA statutes on employer responsibilities during a pandemic remain unclear.

School workers are defined as being at “medium risk” of exposure to SARS-CoV-2 and while schools are required to provide reasonable accommodation for a workplace safe from health threats, the definition of that accommodation in this setting has not yet been adjudicated. Schools and employees should continue to work closely with legal counsel to determine rights and responsibilities as this area becomes clearer in the months ahead.

In the event that a significant proportion of staff members are unable to return to the school facility, consider developing an innovative staffing plan.

Individuals need to make the decision to attend in close consultation with their health care provider and school administrators.

Teaching & Learning

	Phase 1 Distance Learning PK- 12	Phase 2 Elementary All Students - Static Grouping Middle/High Hybrid (A/B Schedule)	Phase 3 All students (PK-12) Present at school Modified Traditional
Elementary	<ul style="list-style-type: none"> All students (PK - 12) receive distance education utilizing both Google Classroom and/or hard copies of materials delivered to homes by the transportation department. All students PK- 12 will have a Google Classroom account that must be checked daily by students. Teachers will communicate with students daily via Google Classroom, Google Meets, Texting Apps (such as Remind, Class Dojo, etc.) JCAMPUS, Phone Assignments and lessons will be pushed out to students weekly via live video, pre-recorded lesson presentations and/or hard copy materials. The teacher will provide follow-up and support on an ongoing basis. Devices will be distributed on an as needed basis and availability Attendance is recorded and selected assignments are graded. **Students must know in advance if a distance learning assignment is to be graded. Grading policies will be adjusted in Pupil Progression based on a Phase 1 declaration. 	<ul style="list-style-type: none"> All elementary students are present at school 5 days per week with static grouping and safety protocols in place. Students will receive face-to-face daily instruction by teachers. Students remain in the same instructional environment throughout the day. Outdoor activities and/or physical education will continue for individual static groups. Daily instructional schedules are adjusted to incorporate time for handwashing and sanitizing equipment. Students will complete a Diagnostic Assessment at the beginning of the year to determine unfinished learning in Math and English Language Arts. 	
Middle School		<ul style="list-style-type: none"> Middle school students report on an A/B schedule with social distancing to the maximum extent possible and safety protocols in place. When a group is not present at school, they are engaged in distance learning utilizing both Google Classroom and/or hard copies provided by the teacher on the day the students are present at school. Students will complete a Diagnostic Assessment within the first two weeks to determine unfinished learning in Math and English Language Arts. Attendance is recorded and selected assignments are graded. **Students must know in advance if a distance learning assignment is to be graded. 	<ul style="list-style-type: none"> All middle school students report to school 5 days per week with social distancing protocols to the maximum extent possible and safety protocols in place. Students will receive face-to-face daily instruction by teachers. Students will complete a Diagnostic Assessment within the first two weeks to determine unfinished learning in Math and English Language Arts.
High School		<ul style="list-style-type: none"> High school students report on an A/B schedule with social distancing to the maximum extent possible and safety protocols in place. When a group is not present at school, they are engaged in distance learning utilizing both Google Classroom and/or hard copies provided by the teacher on the day the students are present at school. Students will complete a Diagnostic Assessment within the first two weeks to determine unfinished learning in Algebra I, Geometry, English I, and English II. Attendance is recorded and selected assignments are graded. **Students must know in advance if a distance learning assignment is to be graded. 	<ul style="list-style-type: none"> All high school students report to school 5 days per week with social distancing protocols to the maximum extent possible and safety protocols in place. Students will receive face-to-face daily instruction by teachers. Students will complete a Diagnostic Assessment within the first two weeks to determine unfinished learning in Algebra, Geometry, and English I and II.

Student Attendance

To receive credit and attendance for courses during this school year, students are expected to complete assignments provided by the teacher. Please reference the [Vermilion Parish Pupil Progression Plan](#) for grading practices under Phase 2 and Phase 3.

Documentation of absences related to COVID will be required. Absences related to COVID are not counted against a student's compulsory attendance requirement. Absences for other reasons will be handled through the established attendance policy and required documentation.

Phase 1	Phase 2	Phase 3
<ul style="list-style-type: none"> • For credit purposes (not truancy), teachers will maintain attendance records to determine satisfactory completion of course requirements. • Students are required to log-in to Google Classroom to complete weekly course assignments. 	<p>PreK-5 Daily Face-to-Face Attendance</p> <ul style="list-style-type: none"> • Attendance regulations are enforced • Teachers take attendance • Students must be in attendance a minimum of 63,720 minutes • Students not attending school regularly will be referred to the Office of Child Welfare and Attendance for further review and consideration for truancy court. <p>6-12 Hybrid Attendance (A/B Schedule)</p> <ul style="list-style-type: none"> • Teachers take attendance for in-person classes. • Students must be in attendance a minimum of 63,720 minutes (both in person and distance education). • Students are required to complete all distance learning course assignments to be considered in attendance. • Students who return to school without the completed assignments, will be marked absent on the distance learning date for the course of the missing assignment. 	<p>Daily Face-to-Face Attendance (PK-12)</p> <ul style="list-style-type: none"> • Attendance regulations are enforced • Teachers take attendance • Students must be in attendance a minimum of 63,720 minutes • Students not attending school regularly will be referred to the Office of Child Welfare and Attendance for further review and consideration for truancy court.

Special Education / 504 Services

All children, with and without disabilities, have been adversely affected by the pandemic. Vermilion is committed to taking proactive steps in an effort to make up for lost instructional time for all students. Teams will meet to determine the educational impact of the mandated school closure on your child and whether additional services are needed to assist your child in regaining skills that may have been lost during the closures.

The Vermilion Parish School Board will review available information related to the potential educational impact of the emergency school closure on your child. There is no one way to examine the loss of educational progress that may have occurred while students were forced to receive education at home, but we will carefully consider your child's unique circumstances and needs in preparation for the upcoming 2020-2021 school year. In particular, we will consider the following information and data:

- Regular and special education services described in your child's IEP/Section 504 Plan
- Data related to your child's progress before schools closed on March 16, 2020
- Educational services/resources made available to your child during the school closure
- Your child's ability to access education services/resources during the school closure
- Data related to your child progress during the period of school closure
- Data related to regression on IEP goals from the end of the third quarter through the end of the 2019-2020 school year (or 504 Plan)
- Your comments and input regarding your child's learning during the school closure
- Any additional information related to the potential impact of the school closure on your child's targeted skill areas (academic, social-emotional, communication, behavioral, motor, etc.).

First consideration for all students with disabilities will be whether the student's needs can be met through the general education supplemental programming provided by the district for all students. A Support Services Plan will be created for each student who is determined to need "additional services."

Students with disabilities have the option to receive services in a school base setting, distance learning setting, or home bound setting. Special education services and Section 504 accommodations will be provided in all of these settings. Students enrolled in Virtual Vermilion will have special education and section 504 services provided through the virtual program.

Home study/Home School – Parents who opt to select this program, your child will no longer be registered as a student of the Vermilion Parish School system.

Gifted Services

- Elementary – Services will be provided at the Resource Centers if a student is attending face to face school. Services will be provided virtually if a student is registered in the virtual program.
- Middle/High – Services will be provided virtually.

Talented Services: Visual Art/Theatre

- Elementary – on campus if a student is receiving education face to face school. Services will be provided virtually if a student is registered in the Virtual Vermilion program.
- Middle/High - Services will be provided virtually.

Talented Services: Music

- Elementary – Phase 2 can be provided outside for students attending face to face school. Services will be provided virtually if a student is registered in the virtual program.
- Middle/High – Services will be provided virtually.

Please contact the Special Education Department @ (337) 898-5775 should you have any questions about your child's services.

Social Emotional Health & Support

The VPSB will ensure the well-being of all students and educators by providing social, emotional and behavioral health supports, including emotional and behavioral health screening for students and staff upon return to school. Vermilion Parish school system has also secured access to various programs to ensure the well-being of our students and staff.

We are preparing for an unprecedented year as staff and students are returning to school during the COVID-19 pandemic. The well-being of students and staff must be prioritized to prepare students to learn.

Band / Chorus

Phase 1	Phase 2	Phase 3
<p>Limitations:</p> <ul style="list-style-type: none"> • No indoor activity that involves playing wind instruments (to include all woodwind & brass instruments as well as recorders or any other instrument where the sound is produced by blowing into the instrument) • No vocal singing indoors · Outdoor activity should have appropriate physical distancing measures taken • Band will continue virtually 	<p>Limitations:</p> <ul style="list-style-type: none"> • No indoor activity that involves playing wind instruments (to include all woodwind & brass instruments as well as recorders or any other instrument where the sound is produced by blowing into the instrument) • No vocal singing indoors • Outdoor activity should have appropriate physical distancing measures taken 	<ul style="list-style-type: none"> • Activity that involves playing wind instruments (to include all woodwind & brass instruments as well as recorders or any other instrument where the sound is produced by blowing into the instrument) may occur indoors/ outdoors with appropriate physical distancing measures taken • Vocal singing activities may occur indoors/outdoors only with appropriate physical distancing measures taken

French Immersion

French Immersion will continue in Grades K and 1 during all phases at LeBlanc Elementary. Students enrolled in Virtual Vermilion will not be able to participate in French Immersion.

Extra-Curricular Activities / Athletics

High school athletics will be governed by the LHSAA's guidance. All other activities will be at the discretion of the Superintendent.

Library

- Libraries will be closed for classes and student walk-ins.
- Librarians will select a collection of grade appropriate books to bring to individual classrooms.
- Students will be allowed to check out a book from the collection.
- Handling of the books by students should be minimized to the maximum extent possible
- Books that are checked-out by students will remain out of circulation for 1 week upon return to the library.
- Accelerated Reader (A.R.)
 - Will be made available at home to all families across the district
 - Will **not** be used for a grade in K-12 for the 2020-2021 school year
 - Incentives can be developed at schools to encourage student reading.

Physical Education

- **Locker Rooms** - P.E. locker rooms will be closed until further notice.
- **P.E. Uniforms** - Students will not dress out for the 2020-2021 school year.

Vermilion Parish Virtual Academy

Virtual Vermilion is a free, local option to the traditional public school.

- Students access Louisiana standards-based courses delivered by certified instructors through an online format that is closely aligned to the district's scope and sequence for each course.
- Students work at their own pace through various online learning activities following the Edgenuity assignment calendar.
- Courses are able to be completed anytime/anywhere and are progress-monitored through assignments, quizzes, tests, exams and the Edgenuity assignment calendar.
- Students have daily access to **local** teachers for one-on-one tutoring through video conferencing.

Why Choose Vermilion Virtual?

- *K-12, Connections Academy, University View* etc. are **not** affiliated with Vermilion Parish School System. Students would need to withdraw from the Vermilion Parish School System to enroll with one of these online programs.
- Virtual Vermilion provides free, individualized tutoring/support from a **live teacher** through video conferencing.
- Virtual Vermilion provides accommodations for unique learning styles, including Special Education services.
- There are multiple attempts at lesson mastery.
- Weekly progress reports are automatically emailed to parents.
- Virtual students are an integral part of the Vermilion Parish Public School System, and therefore, **can participate in extra-curricular (clubs/organizations, dances/prom) & LHSAA sports activities offered by their base school.**
- Virtual Vermilion follows the same holiday break schedule as the Vermilion Parish School District.

What Makes Us Unique?

- Self-paced courses
- Flexible learning environment
- Flexible learning schedule (*24 hour access to online courses*)
- Middle and high school students are provided with guided notes for all math, science, ELA and social studies courses.
- Elementary students are provided with learning materials needed to complete lessons.
- All lessons, assignments, quizzes and tests are completed from home.

Parent Expectations:

While parents are not expected to deliver curriculum content to their child, parents are expected to do the following:

- Parents must be **committed to ensuring that their child is covering all daily, required activities** as indicated on the Course Map/Assignment Calendar. Vermilion Parish truancy guidelines will be enforced.
- Kindergarten-6th grade students must have an **adult physically present** to guide them through the **daily** learning process. Parents are considered to be their child's learning coach.
- Kindergarten-12th grade parents must be aware of their child's daily, active time of engagement with their online courses and weekly progress reports.
- Incentivize and reward students for good online learning habits.
- Contact your child's online teacher when help is needed.
- Parents must have a valid **email** that is **checked regularly**.
- Parents must answer/return phone calls from our online teaching staff members.
- *In essence, if you cringe at the thought of helping your child with their homework, this program may not be the best fit for your child.*

What is the difference between home-schooling and Virtual Vermilion?

Virtual Vermilion	Home-Schooling
<ul style="list-style-type: none"> • Students are enrolled with their zoned Vermilion Parish school and can participate in extracurricular/athletic activities. • All curriculum is provided by the Edgenuity online learning program through the VPSB at no cost to parents. • Attendance is time stamped and monitored by the Vermilion Parish School system. • Students must be on target with all coursework every Monday morning. 	<ul style="list-style-type: none"> • Students must be withdrawn from the Vermilion Parish School district and are not enrolled in a Vermilion Parish school. • Parents must purchase/provide a curriculum for their child. • Student attendance is not monitored by the Vermilion Parish School system
<p>With both programs a student's success is heavily dependent upon the <u>involvement and monitoring of the student's daily progress by the parent(s).</u></p>	

High School Enrollment Options

<p align="center">High School T.O.P.S./University Pathway</p>	<p align="center">High School Jump Start Pathway</p>
<ul style="list-style-type: none"> • Students may have the opportunity to complete all Carnegie credit courses online through Edgenuity, a virtual learning platform that meets all required academic standards. • All courses and attendance requirements will be met as outlined by the Vermilion Parish School Board. • Students will work closely with the guidance counselors to create a schedule that ensures graduation requirements are met. • Students participate in graduation with their class, and graduate with an accredited Louisiana high school diploma 	<ul style="list-style-type: none"> • Students have the opportunity to complete Carnegie credit coursework online through Edgenuity for the <i>Hospitality and Business</i> career pathways only. • All other pathways would require a combination of online classes and hands-on/face-to-face courses offered at the Career Campus. • Students will work closely with the guidance counselors to create a schedule that ensures graduation requirements are met. • Students participate in graduation with their class, and graduate with an accredited Louisiana high school diploma

What do Edgenuity online lessons look like?

- Lectures
- Practice &/or Assignments
- Virtual lab activities
- Online quizzes and tests
- Tests will be taken from home and proctored by the online teacher.
- Click below for a sample of an elementary lesson:
[K-5 https://www.edgenuity.com/elementary-school/](https://www.edgenuity.com/elementary-school/)
- Click below for a sample of a middle/high school lesson:
<https://www.edgenuity.com/video-library/?vid=6015835064001>

What do students need to be successful?

All K-12 grade children of Vermilion Parish (including home-schooled students) are eligible for the Vermilion Parish Virtual Academy. Students interested in the academy should possess the following traits:

- A desire to learn independently
- Self-motivation
- Good time management skills
- A preference for anytime/anywhere learning versus the traditional classroom
- Basic computer skills
- Daily access to an electronic device (phone, tablet, laptop, or desktop computer) along with reliable internet service.
- If your child does not have an electronic device, one can be borrowed from Virtual Vermilion.

What school supplies will my child need for virtual school?

- 6-12 grade students will need two (2) 2" binders
- K-5 will need one (1) 1" binder
- K-5 will need crayons or colored pencils
- 1 pack of dividers with pockets
- Loose leaf paper
- Highlighters
- Pencils
- Headphones/Earbuds
- 1 pack of Sticky notes

How much school work will my child have to do each day?

- Students work at their own individual pace to complete all assignments listed for each subject on their Course Map/Assignment Calendar in Edgenuity, Monday-Friday.
- K-8 grade students can expect to work from 4-6 hours per day, on average.
- 9-12 grade students can expect to work from 7-9 hours per day, on average.
- Any work missed during the week must be made up over the weekend to get back on target by the following Monday morning.

When can students enroll?

- Students can enroll with Virtual Vermilion at the beginning of each 9 weeks grading period.

Can my child return to traditional school?

- Students have a 2 week grace period in which they can opt to return to their face-to-face school.
- After the 2 week grace period, all students enrolled with our Virtual Vermilion program must remain with us until the end of the grading period (9 weeks).
- Students have the option of returning to school at the end of each 9 weeks grading period.

Registration for Virtual Vermilion will be available online on the VPSB homepage beginning:

Friday, **July 17th.**

The **deadline** to register for Virtual Vermilion is:

Monday, **July 27th.**

Please email or call Dr. Tina Chargois if you have any further questions.

tina.chargois@vpsb.net

337-898-5808



www.edgenuity.com