

Winfield Primary School
105 8th Street Winfield, MO 63389
636-668-8195

Re-Entry Plan for Winfield Primary School

<u>Parent Responsibilities</u>	<u>Staff Responsibilities</u>	<u>Student Responsibilities</u>
<ol style="list-style-type: none">1. Ask your child before leaving for school do you have any of the following: fever, chills, and shortness of breath, cough, fatigue, muscle aches, headache, sore throat, nausea, diarrhea, and runny nose, loss of taste or smell?2. Check for a Fever.	<ol style="list-style-type: none">1. Ask the students as they enter the classroom do you have any of the following: fever, chills, and shortness of breath, cough, fatigue, muscle aches, headache, sore throat, nausea, diarrhea, and runny nose, loss of taste or smell?2. Scan for a fever before the students enter the classroom.3. Utilize Scheduled times for bathroom breaks, recesses, and lunch, etc. to ensure hallways are clear of other grade levels.4. Sanitize the classroom often.5. Wash hands and use hand sanitizer often.6. Access face coverings as needed.	<ol style="list-style-type: none">1. Wash hands often.2. Have your temperature checked before entering the classroom.3. Wear face coverings as needed.4. Bring a water bottle each day for drinks.



Changes in the Procedures and Schedules for Winfield Primary School

Arrival to Winfield Primary School:

- No students in the building until 7:15 a.m. (Communication to Parents will be sent out in July)
- Grab and go breakfast Style will be implemented. Students will eat in their classrooms and trashcans will be placed throughout the building.
- Teachers will be ready to accept students into their classrooms at 7:45 a.m.
- Teachers will identify any students with symptoms to send to the nurse. Question to be asked to all students: Do you have any of the following: fever, chills, shortness of breath, cough, fatigue, muscle aches, headache, sore throat, nausea, diarrhea, runny nose, loss of taste or smell?
- Monitor restrooms, hallways, cafeteria, playground to limit the number of students in one area. Scheduled routines will be maintained for these areas. ***See attached scheduling documents.**

Classrooms at Winfield Primary School:

- Seating spread out to maximize distance.
- All students will be facing the same direction.
- Carpets and porous materials will be removed from the classroom to ensure proper sanitization.
- Hand sanitizer, classroom sanitizer, and disinfectant will be located in all classrooms to ensure proper disinfecting is taking place often.
- Small group instruction will be limited to common groups of students and will utilize a proper area to allow for distancing as needed.



Hallways at Winfield Primary School:

- Teachers will continue to use the lines on the hallway floor and the spacing available.
- Restroom breaks and the use of the hallway will be limited to one grade level at a time. Teachers will maintain one classroom at a time as needed.
- Additional hand sanitizer stations will be set up in the halls.

Recess at Winfield Primary School:

- There will be a three classrooms maximum on the big playground.
- Two Classrooms will be scheduled on the playground field area outside of the playground fence or in the front of the school utilizing the concrete driveway circle. Safety Cones will be set up on each side of the driveway circle, when the students are utilizing this area.
- Handwashing stations will be set up on the playground for those students utilizing the big playground. Hand sanitizer will be used for all students going out to play.
- Teachers will ensure students are washing their hands before recess and after.
- There will be a rotating schedule for this action. ***See attached scheduling documents.**

Lunch at Winfield Primary School:

- Three classrooms will utilize the cafeteria for lunch.
- Two classrooms will be served lunch in their classroom.
- There will be a rotating schedule for this action. ***See attached scheduling documents.**
- Swipe cards will be used for purchasing lunch.
- Lunch staff will pass out utensils, condiments, sides, etc.



Nursing Practices for Winfield Primary School:

- One nurse space will be used for injuries, medication, etc. When necessary, these types of needs will be seen in the office.
- Another nurse space will be used for illness identify to resemble symptoms of COVID. Isolation and face coverings will be utilized.

Building Access for Winfield Primary School:

- All visitors will be limited to the office only.
- When parents need to pick up early from the office, we ask that you sign your child out and wait in the main office area for pick-up.
- Sneeze guards will be installed around the secretary's office space and the principal's office space.
- Assemblies and large gatherings will be eliminated, but celebrated in a new virtual way. New ideas will be communicated to all parents.

Dismissal for Winfield Primary School:

- Students will be moved to a grade level specific parent pick-up room for dismissal. All parent pick-ups will be delivered to their cars.
- Bus rooms will be grade level specific.
- Students will exit through their grade level doorways. (Kindergarten students will exit out the front doors, 1st grade students will exit out the side doors in the first grade hallway, 2nd grade will exit out of the 2nd grade hallway doors.
- Additional staff will monitor the halls and the front of the building.
- Staff will wear face coverings at this dismissal time.



Miscellaneous Items for Winfield Primary School:

- Attendance incentives will be placed on hold for this year.
- The district will modify its attendance policy for staff and students as needed.
- Juvenile referrals will continue to occur without communication between staff and parents on the reasons for your child missing school.
- Virtual/Distance Learning may be utilized throughout the year as needed. ***See attached virtual/ distance learning document.**

Confirmed COVID Cases in Winfield Primary School:

- Due to guidelines mandated by the Lincoln County Health Department the following will be Winfield Primary's School's Protocol for a confirmed COVID Case:
- If a student or staff member is determined to be a COVID-19 case by their healthcare provider or local public health agency and have symptoms, they can be around others after:
 - 72 hours with no fever (with no fever reducing medication),
 - AND Improvement in symptoms, AND 10 days since symptoms first appeared,
 - OR 2 negative test results at least 24 hours apart
- If a student or staff member is determined to be a COVID-19 case by their healthcare provider or local public health agency and do NOT have symptoms, they can be around others after:
 - 10 days since the individual was tested. If a student or staff member is tested for COVID-19 at the recommendation of a healthcare provider and is waiting on results, they should be excluded from school until results are received and they have completed School districts may consider requiring a student or staff member to provide a note of release from quarantine or isolation in order to return to school after identifying as a probable or confirmed COVID-19 case. Lincoln County Health Department will provide such letters directly to students or staff members upon request.



Student or Staff has the Symptoms of COVID at Winfield Primary School

- What should schools/districts do if someone comes to school and has symptoms?
 - Immediately separate staff and children with COVID-19 symptoms at school until they can be sent home or to a healthcare facility. Staff should follow internal infection prevention policies regarding use of PPE when interacting with these individuals.
 - Any need for testing will be determined by the individual's healthcare provider.
 - When determining whether or not a student or staff member should be excluded from school for illness related symptoms, schools should consider the following recommendations in addition to their current policy.
- Exclude from school if a student or staff member exhibits:
 - One of the following symptoms: new or worsening cough, shortness of breath or difficulty breathing, OR
 - At least two of the following symptoms: fever, chills, rigors, myalgia, headache, sore throat, new olfactory and taste disorders
- Students or staff who meet these criteria and are not cleared by a healthcare provider can return to school after:
 - 72 hours with no fever (with no fever reducing medication), AND
 - Improvement in symptoms, AND
 - 10 days since symptoms first appeared

Office Staff Information for Winfield Primary School:

- Principal: Ericka Dixon
 - Contact Information
 - School Office Number: 636-668-8195 ext. 401
 - School Cell Phone Number: 636-358-9255
 - School Email: erickadixon@winfieldriv.us
- Counselor: Caitlin Hendrix
 - Contact Information
 - School Office Number: 636-668-8195 ext. 402
 - School Email: caitlinhendrix@winfieldriv.us
- Administrative Assistant: Barbara Irwin
 - Contact Information
 - School Office Number: 636-668-8195 ext. 403
 - School Email: barbarairwin@winfieldriv.us