

**PARIS INDEPENDENT SCHOOL DISTRICT
SCHEDULE OF FEES FOR THE USE OF PISD FACILITIES**

MINIMUM RENTAL FEES MUST BE PAID IN ADVANCE

(Updated)

A. <u>Paris High School Cafetorium:</u>	
Minimum rental fee for any time up to three (3) hours	
No meals served	\$300.00
Meals brought in or catered	\$350.00
Meals prepared and served by PISD personnel (food extra)	\$400.00
(Extra fee per hour or any portion of an hour)	\$ 55.00
B. <u>Paris High School Gymnasiums:</u>	
Playoff Volleyball Game	\$600.00
Playoff Basketball Game	\$700.00
(Extreme overtime situations will incur additional hourly costs)	
(Extra fee per hour or any portion of an hour)	\$25.00/hr
Minimum rental fee for any time up to three (3) hours—nonathletic	\$450.00
C. <u>Wildcat Stadium:</u>	
Playoff Football Game	\$3000.00
Playoff Soccer Game	\$1500.00
(Extreme overtime situations will incur additional hourly costs)	
(Extra fee per hour or any portion of an hour)	\$105.00/hr
Practice Session at Wildcat Stadium	\$125.00/hr
Off-site parking & Shuttle Service	\$200.00/event
Minimum rental fee for any time up to three (3) hours—nonathletic	\$1000.00
D. <u>LadyCat Softball Field:</u>	
Playoff Softball Game	\$500.00
E. <u>Weger Auditorium at Paris Junior High School and PJH Gymnasium:</u>	
Minimum rental fee for any time up to three (3) hours	\$450.00
(Extra fee per hour or for any portion of an hour)	\$ 55.00
F. <u>Paris Junior High School Cafeteria:</u>	
Minimum rental fee for any time up to three (3) hours:	
No meals served	\$250.00
Meals brought in or catered	\$300.00
Meals prepared and served by PISD personnel	\$350.00
(Extra fee per hour or any portion of an hour)	\$ 55.00
Note: <u>Kitchen is to be used by PISD Food Services personnel only.</u>	
<u>Renters must furnish their own sound equipment.</u>	
G. <u>Crockett and Travis Gymnasiums, Cafeterias:</u>	
Minimum rental fee for any time up to three (3) hours	\$250.00
Meals served	\$300.00
(Extra fee per hour or any portion of an hour)	\$ 55.00
H. <u>Aikin and Justiss Cafeteriums:</u>	
Minimum rental fee for any time up to three (3) hours	\$250.00
Meals served	\$300.00
(Extra fee per hour or for any portion of an hour)	\$ 55.00
I. <u>T.G. Givens Cafetorium:</u>	
Minimum rental fees for any time up to three (3) hours	\$150.00
(Extra fee per hour or for any portion of an hour)	\$ 55.00
J. <u>Lamar County Head Start Multi-purpose Room:</u>	
Minimum rental fees for any time up to three (3) hours	\$150.00
(Extra fee per hour or for any portion of an hour)	\$ 55.00
K. <u>PHS Gymnasium and Wildcat Stadium Concessionaire's Fees:</u>	
Concessionaire's Fee	\$50.00/event

The principal is authorized to approve the use of facilities by school or outside groups on his/her campus and shall be responsible for handling the arrangements for the rental. **School facilities, except under unusual circumstances considered on an individual basis, shall not be available on Sundays or holidays, shall not be used later than 10:00 p.m. unless special arrangements are made, and shall not be available to outside groups on an extended basis.** Rental of facilities during the summer when schools are not in session is discouraged. Approval shall not be granted for any purpose that would damage school property or to groups that are known to have damaged other rented property. The following rules apply to all rentals:

- Individual (s) or organization (s) desiring to use a school facility must complete and file an application for use that includes the time, type, and purpose of the activity as well as the location of the facility desired. The rental must be sponsored by a local person or organization, and the application must be signed by a resident of the district. Rental of facilities to anyone whose purpose is solely a money-making venture is discouraged.
- A rental agreement form must be completed prior to the use of any facility and the minimum fee must be paid at that time. Additional fees for the use of facilities in excess of the minimum time must be paid upon invoicing.
- Organizations or individuals using school facilities shall release the District from liability for personal injury and/or damages to personal property.
- All groups using school facilities shall be responsible for the cost of damages incurred during their use. Renters are responsible for taking good care of the rented facility and are responsible for any damage or missing equipment or materials in connection with the rental and the rented facility.
- School personnel must be on duty at all times a facility is being used.
- A charge for custodial services shall apply if facilities are used by a group after regular hours or on weekends. The charge must be paid by the renter and shall be paid to the district as a part of the rental fee and not directly to the custodian. The fee is \$17.00 per hour for a minimum of 4 hours for each custodian on duty. Extra fees will apply for rentals lasting longer than 4 hours.
- Except in the case of athletic rentals, the principal has the discretion of requiring law enforcement personnel for rental functions. If a law enforcement officer or officers are to be required, it is the responsibility of the renter to hire and pay the officer(s), separate from and in addition to the rental fee.
- Rental fees begin when the renter begins using the building and continues until the function has ended.
- Renters shall abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms and the use of tobacco products on school property.

Adopted by Paris ISD Board of Trustees: 12/13/10