

# ALLEN PARISH SCHOOL BOARD

## SALES AND USE TAX DEPARTMENT

P.O. Box 190  
1111 W 7th Avenue  
Oberlin, Louisiana 70655  
Phone (337) 639-2145  
Fax (337) 639 2346

March 16, 2020

To All Parish Taxpayers

During the state's COVID-19 declared public health emergency, the state/parish encourages taxpayers to take advantage of the online customer service options available through its website. As part of the state wide effort to slow the spread of the virus, and in keeping with state, parish and federal guidance, we are joining other state/parish agencies in reducing the amount of face-to-face interaction at state/parish facilities.

At this time all local businesses must register in advance in order to file and submit state, parish and municipal sales tax returns and payments through the Parish E-File portal at [www.revenue.louisiana.gov/parish-file](http://www.revenue.louisiana.gov/parish-file) or [www.salestaxonline.com](http://www.salestaxonline.com) Registration requires an email address, a bank account number and sales tax account number.

We appreciate the patience of all of our business taxpayers as the state manages this public health emergency. We are taking these steps out of an abundance of caution and in the interest of the health and well-being of our taxpayers and employees.

This office is closed March 16, 2020 – April 13, 2020.

Allen Parish School Board  
Allen Parish Police Jury  
Allen Parish Sheriff's District

REPRESENTING  
Town of Kinder  
Town of Elizabeth

Town of Oberlin  
City of Oakdale  
Village of Reeves