



July 8, 2019

Dear Home School Families,

Once again it is time for us to compile records for the Wyoming State Department of Education.

- Enclosed in this email please find a "Notice of Intent to Provide Home-Based Education" form. This is just like the form you have received in previous years, but each year requires a new form so we can add or subtract family members attending school. This is an editable form for your convenience.
- Also enclosed is "Verification of Private or Home School Participation" with an explanation of Federal programs that are available. This form is not mandatory but we would appreciate your completing this form also. This Title VI-B Nonpublic School Participation Form indicates you are aware of federal funding for special needs students. This is an editable form for your convenience.
- If your curriculum has changed from last year, we need an 'over-view' of the curriculum showing what you will be teaching for the current year.
- Please complete the two forms by August 12, 2019 and email back to [vicki.hechtner@platte1.org](mailto:vicki.hechtner@platte1.org) or you may bring forms to 1350 Oak Street, Wheatland.

Again this year we would like to offer your schools the opportunity to participate with the public schools in taking achievement tests. Our testing schedule is also included in your homeschool packet and may be found on the last page. Testing can work as an aide to assist you in selection of curricula and show progress of your children. We want your home schooling experience to be rewarding and successful. Please feel free to contact this office if we can help make your school year more enjoyable.

Thank you for assisting us in keeping your records accurate. We wish you success in the coming year.

Sincerely,

A handwritten signature in blue ink that reads "Dr. Steven Miller".

Dr. Steven Miller  
Superintendent

**NOTICE OF INTENT TO PROVIDE HOME-BASED EDUCATION**

FAMILY NAME \_\_\_\_\_

MOTHER \_\_\_\_\_

FATHER \_\_\_\_\_

or

GUARDIAN \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

If a person other than those listed above is designated as the Home-Based instructor, please list below.

HOME ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

**PLEASE LIST CHILD/CHILDREN TO RECEIVE HOME-BASED INSTRUCTION**

1. \_\_\_\_\_ Birthdate / / Grade level\_\_\_\_\_

2. \_\_\_\_\_ Birthdate / / Grade level\_\_\_\_\_

3. \_\_\_\_\_ Birthdate / / Grade level\_\_\_\_\_

TITLE OF CURRICULUM OR PROGRAM (Within twenty-one (21) days of submitting this notice, please provide a copy of the curriculum that meets the requirements of the Wyoming Home-Schooling Law 21-4-101 (a) (vi) to the principal designated as your district liaison.

\_\_\_\_\_  
NAME OF PUBLISHER

\_\_\_\_\_  
ADDRESS OF PUBLISHER

I intend to teach the above child/children at home in accordance with the Wyoming Home-Schooling Law (W.S. 21-4-101 and 21-4-102) beginning (date)\_\_\_\_\_.

I have received a written statement of the School Board Policy and Administrative procedures of Platte County School District Number One regarding the Wyoming Home-Schooling Law.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Adopted: June 15, 1998  
Review: Sep 16, 2013

## Verification of Non-Profit Private or Home School Participation

**District:** \_\_\_\_\_

***DISTRICT SHOULD SUBMIT COMPLETED AND SIGNED FORM(S) TO WDE. IF A NON-PROFIT PRIVATE SCHOOL OR HOME SCHOOL REFUSES TO SIGN THE FORM, PLEASE SUBMIT VERIFICATION OF FORMS HAVING BEEN PROVIDED TO SUCH SCHOOLS OR INDIVIDUALS.***

**Private School's Name or Home School Parent's Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City/Town/Zip:** \_\_\_\_\_

**Number and ages of students attending the home or private school:** \_\_\_\_\_

**I am aware** that the U.S. Education Department General Administrative Regulations, 34 CFR 76.650 – 76.662, require that sub-grantees shall provide students enrolled in private or home schools with an **opportunity for equitable participation**. **No funds can be paid directly to the private or home school.** If we participate, we will keep such records and make such reports as may be required for program audit.

I have been contacted as to my desire to participate in the programs listed. Yes  No

I was given the opportunity to become involved in the systematic planning, design, and implementation of this project. Yes  No

I wish my school/child(ren) to participate in the following programs I have checked:

| Program          | Program Description:  | Check, if services are requested | Number of students |   |
|------------------|---|----------------------------------|--------------------|---|
|                  |   |                                  | M                  | F |
| Title I, Part A  | Reading and/or math programs to help at-risk students meet challenging content & performance standards. | <input type="checkbox"/>         |                    |   |
|                  | <b>Note to District- Enter name of school site where Title I services will actually be received:</b>    |                                  |                    |   |
| Title II, Part A | Professional development activities.  | <input type="checkbox"/>         |                    |   |
| Title IV, Part A | Safe & drug-free schools activities/programs.   | <input type="checkbox"/>         |                    |   |
| Perkins          | Vocational & technical programs.  | <input type="checkbox"/>         |                    |   |
| IDEA Part B 611  | Excess costs for special education student programs.  | <input type="checkbox"/>         |                    |   |
|                  |   | <input type="checkbox"/>         |                    |   |
|                  |   | <input type="checkbox"/>         |                    |   |
| IDEA Part B 619  | Excess costs for special education student programs, ages 3-5, including Child Find activities.         | <input type="checkbox"/>         |                    |   |

Signature of Private/Home School Official: \_\_\_\_\_  
*This signature does not constitute an endorsement of the programs or projects being proposed.*

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Date: \_\_\_\_\_

## Brief Overview of Federal Programs

### Title IA-

The purpose is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach high standards in reading and math especially those that are at risk for academic failure. Platte #1 funds are used to support school-wide Title IA programs at Libbey Elementary, West Elementary, and Chugwater Elementary.

Contact Person: Alexis Riehl 307-322-4180 or [alexis.riehl@platte1.org](mailto:alexis.riehl@platte1.org)

### Title II-A

The purpose of this program is to increase student academic achievement by improving teacher and principal quality and increasing the number of highly qualified teachers in the classrooms and principals in schools. A portion of this grant may also be used for Class Size Reduction and professional development.

Contact Person: Dr. Steven Miller 307-322-3175 or [steven.miller@platte1.org](mailto:steven.miller@platte1.org)

### Title IV-A Safe & Drug Free Schools

No Federal Funding for PCSD #1

The purpose is to fund activities that promote students learning in a safe environment that is free of tobacco, alcohol, or drugs. Federal funding has decreased and PCSD #1 has not received Title IV-A funds for many years.

Contact Person: Tracy de Ryk 307-322-2075 or [tracy.deryk@platte1.org](mailto:tracy.deryk@platte1.org)

### Carl Perkins Act-

This program provides funding to assist high schools in meeting the additional costs of approved career and technical education programs. Career and technical education in Wyoming is based on the following sixteen (16) Career Clusters: Agriculture, Food and Natural Resources; Architecture and Construction; Arts, AV Technology and Communication; Business Management and Administration; Education and Training; Finance; Government and Public Administration; Health Science; Hospitality and Tourism; Human Services; Information Technology; Law, Public Safety and Security; Manufacturing, Marketing; Transportation, Distribution and Logistics; Sales and Service; Science, Technology, Engineering and Mathematics. Courses must be taught by instructors endorsed in the respective curricular area.

Career and Technical Education is an organized instructional program which provides integrated academic and technical curriculum that prepares secondary students for a seamless transition to postsecondary and into high skill, high wage and high demand careers.

Contact Person: Tracy de Ryk 307-322-2075 or [tracy.deryk@platte1.org](mailto:tracy.deryk@platte1.org)

### IDEA VI B- 611 & IDEA VI B- 619

IDEA Part B is a federally funded entitlement program providing special education funding to eligible local education agencies that provide a free and appropriate public education (FAPE) to students with disabilities ages 3 to 21. These funds supplement some activities and programs for special education students. For more information about eligibility criteria and potential services for homeschool children please contact Shannon Brow.

Contact Person: Shannon Brow 307-322-3175 or [shannon.brow@platte1.org](mailto:shannon.brow@platte1.org)

#### NONDISCRIMINATION STATEMENT

Platte County School District #1 hereby notifies all of its employees, students and potential employees that it complies with the laws enforced by the Office of Civil Rights including Title II of the Americans with Disabilities Act of 1990; Title VI & VI I of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975. All employees, students and potential employees have the right to equal admission, access, treatment of employment in its educational programs and activities. Inquiries concerning Title II, Title VI, Title IX, Section 504, and the Americans with Disabilities Act may be referred to this district's Business Manager or the Wyoming Department of Education, Office for Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, WY 82002-0050 or phone (307) 777-6198.

**PLATTE COUNTY SCHOOL DISTRICT NUMBER ONE**  
**Board of Education**

**HOME SCHOOLING**

The Board of Education recognizes the right of parents or their designees to teach their own children at home in accordance with the Wyoming Home Schooling Law (W.S. 21-4-101 and 21-4-102).

The Home Schooling Law states that a home-based educational program means a program of educational instruction to a child by a child's parent or legal guardian or by a person designated by the parent or legal guardian. An instructional program provided to more than one (1) family unit does not constitute a home-based educational program.

A "basic academic educational program" is one that provides a sequentially progressive curriculum of fundamental instruction in READING, WRITING, MATHEMATICS, CIVICS, HISTORY, LITERATURE, and SCIENCE. These curriculum mandates do not require any home-based educational program to include in its curriculum any concept, topic, or practice in conflict with its religious doctrines or to exclude from its curriculum any concept, topic, or practice consistent with its religious doctrines.

A home-based educational program shall meet the requirements of a basic academic educational program pursuant to W.S. 21-4-101 (a) (vi). It shall be the responsibility of every person administering a home-based educational program to submit a curriculum to the local board of trustees, via principal liaison, each year, showing that the program complies with the requirements of this subsection.

District textbooks, materials, and standardized tests shall be available for review to the home-school parent or guardian. Copies shall not be provided by the District. No expenses of the home-school program will be borne by the District.

Placement in the public schools of a child from a home-based program will be treated as from any other school. Appropriate testing of the child shall be required for placement in the public schools. The grade level placement may or may not be the same as the child had achieved in the home-based program. The District's graduation requirements must be met in order to be graduated from Chugwater, Glendo, or Wheatland High School.

Each August, prior to the beginning of the new school year, an annual report concerning all home-based educational programs within Platte County School District Number One will be submitted by the Superintendent to the Board of Education.

**PLATTE COUNTY SCHOOL DISTRICT NUMBER ONE**

**ADMINISTRATIVE PROCEDURES  
For Implementing the Home-Based Educational Program**

A notice of intent (form will be provided by the public school) to provide a home-based educational program must be submitted to the Superintendent of Schools by the parent, guardian or designee on or before August first each school year. The Superintendent of Schools shall provide the Home-School designee a copy of the Board of Education policy and administrative procedures relative to home schooling. A building principal will be designated as District liaison.

The parent or legal guardian or their designee shall submit in writing a sequentially progressive curriculum to the designated building principal within twenty-one (21) calendar days of submitting the notice of intent. Submittal of a sequentially progressive curriculum is required yearly.

Failure to submit a sequentially progressive curriculum is prima facie evidence that the home-based educational program does not meet the requirements of District policy and/or State law.

Receipt of the notice of intent and the curriculum is not intended to imply that a home-school program is comparable to the educational program a pupil would receive by attending a Platte County School District Number One public school.

District in-depth studies shall be available to the home-school parent or guardian.

Consultation between the home-school parent (guardian, designee, or student) and the District's teachers during the school day is not authorized.