

Alva Middle School

Office of the Principal
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ALVA MIDDLE SCHOOL ACTIVITY TRIP TRANSPORTATION POLICY

1. Students should ride to and from activities in school transportation unless otherwise approved.
2. At the conclusion of the event, students may be released to their parents. Parents are to make the request for release directly to the sponsor.
3. In the case of unusual circumstances, parents may make a request for their child to ride with another adult (non-student). A form may be obtained in the office to make the request. These will be handled on an individual basis and must be approved before the trip.
4. Students will not be allowed to drive their own vehicle or to transport other students to activities.
5. Any other unusual transportation requests and/or problems will be addressed by the principal and athletic director on a case-by-case basis. The decision reached will be final.
6. When students do not adhere to this policy, they will not be allowed to represent the school in the event or contest.

ALVA MIDDLE SCHOOL RELEASE This is to certify that

_____ Student Name _____ Grade

has my permission to ride (to from both) circle one

_____ (ex. Enid softball game)

(event/contest)

Date _____, 20_____.

I have arranged for transportation with an adult (non-student) of my choosing for this student.

_____ (name of adult released to)

I understand that Alva Middle School encourages students to ride the bus to and from all events/contests. My request for different transportation arrangements will serve to release Alva Public Schools, its agents, officers and employees from any and all liability for any adverse results that may occur or arise because the School District granted my request for alternate transportation arrangements for my student. This form must be on file in the principal's office prior to the trip.

Parent Signature

Date