



# J. L. Jones Elementary School

620 District Drive  
Minden, LA 71055  
Phone: 318-377-1815  
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*Jessica Spence*, Principal

Dear Parent/Guardian:

Welcome to J. L. Jones Elementary and the 2020-2021 school year! We are so excited that you are partnering with us this year. Although this is going to be a year of changes, we are so looking forward to the positive changes that we will see happen as a result of all of the turmoil and uncertainty that we have all faced recently. Our teachers and staff have worked hard to ensure that we are doing everything we can not only for the safety of our students and others, but also for the best education for your child. Any time that you have concerns, please don't hesitate to contact us so that we can address those concerns.

You can find the **J. L. Jones Student Handbook** on our school webpage located at <https://jes.websterpsb.org>. If you prefer a hard copy, please notify the office and we will print one for you. You can access your child's grades, attendance, and discipline information through the **Student Progress** link on the school webpage, or <https://www.parentcenter.websterpsb.org/progress/>. And the good news is, you have already signed up! The username and password you used for Online Registration is the same one that you can use to keep up with your child's progress. If you can't remember your username and password, please contact the school for assistance. Do not create additional accounts.

Communication is extremely important. To receive text messages via **Remind**, you can sign up using the following link: <https://remind.com/join/jljon>. Classroom teachers will also be sending you information on signing up for **Class Dojo**. You can communicate directly with teachers and administrators through the Class Dojo app as well as see how your child did at school daily. Finally, make sure to "Like" our J. L. Jones Elementary page on **Facebook**. This is an easy way to keep up with what is going on at the school.

If you have any questions or concerns, please do not hesitate to contact the office at J. L. Jones. You can also email me at [jessica.spence@websterpsb.org](mailto:jessica.spence@websterpsb.org) or Ms. Harrison, the Dean of Students, at [krystal.harrison@websterpsb.org](mailto:krystal.harrison@websterpsb.org). We are looking forward to a great year!

Thanks,

A handwritten signature in blue ink that reads "Jessica Spence".

Jessica Spence