

AR
 Fox Meadow School of Creative Media (Nettleton School District)
 2309 Fox Meadow Ln
 Jonesboro AR 72404
 870-910-7812

School Parent and Family Engagement Plan

School Name:	Fox Meadow School of Creative Media
Facilitator Name:	Karen Herrell
Plan Review/Revision Date:	
District Level Reviewer, Title:	
District Level Approval Date:	

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Hayley	Samples	Social Worker
Karen	Herrell	Family Engagement Coordinator/School Counselor
Debra	Johnson	Principal
Susan	Tyree	Teacher/Parent
Christie	O'Quinn	Teacher/Parent
Allen	Elkins	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

A committee that includes multiple parents will develop a Parent and Family Engagement Plan using parent input and suggestions at the beginning of each school year. For the 2020-2021 school year this meeting will be held virtually.

The plan will be reviewed and improved annually at the end of each school year by the committee using data collected throughout the school year.

Parents not on the committee will be given the opportunity to provide feedback on the plan through surveys and written correspondence.

When necessary the committee will meet during the year to ensure the plan meets the needs of parents and the student body.

Because of the limitations caused by the Covid-19 pandemic most collaboration with parents will be done virtually using email, phone calls, and Seesaw.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

An annual Title 1 meeting is held at Open House. We will not be having Open House this year, so our Title 1 meeting will be recorded and posted on our website for parents to view by August 17th, 2020. Our principal, Debra Johnson, will present information regarding Title 1 including participation, funding, and their rights as parents. Our PFE plan will be available online as well. Parents will be able to submit questions or comments via email or Seesaw.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The Parent and Family Engagement Policy will be posted on the school website and labeled clearly.

Parents will be directed to the school website for information throughout the year via written correspondence and communication on the school's Facebook page.

Teachers will communicate with parents through Seesaw, email, and phone calls.

School events, meetings, and day to day happenings will be shared on the school Facebook page.

Notes will be sent home to parents in addition to Facebook posts and announcements sent via Seesaw.

When necessary notes in home languages other than English will be sent to parents using TransAct.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

At the beginning of each school year a School-Parent Compact will be sent home and returned to school with a parent signature.

Components of the School-Parent Compact will be open to revisions as needed and suggested by parents of FMSCM. The PFE committee will address the suggestions and make revisions together.

Parent responsibilities are outlined stressing the importance of communication and commitment to being attentive to all correspondence received by the school.

Parent contact information is collected in regards to availability for volunteer opportunities and interests.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school receives \$3,000 per school year to use on parent and family engagement activities. This information is shared in the Title 1 meeting each year.

The parent resource center, located in the school counselors office, will be supplied with resources for parents in regards to their child's academic and social/emotional well being. These resources include books, pamphlets, flashcards, and games. These are provided to parents at no cost and do not have to be returned to the school.

Parents will be notified of the existence and location of the parent resource center via the school website, and during open house and parent teacher conferences, as well as the funding available for PFE expenses.

Parents will be surveyed annually to find out the best materials to keep in the parent resource center, which ones were most helpful, and suggestions on improvements to the resource center. The PFE committee will meet to discuss other ways to spend the allocated funds yearly.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and

community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Our social worker coordinates a backpack program through the Foodbank of NEA to distribute food to families in need every week. She also helps families sign up for any federal and state services they may be eligible for.

We have partnered with the Junior Auxiliary to provide clothing for families in need. A member of the Junior Auxiliary also facilitates a book club for students by providing the books necessary and meeting with students to discuss the book.

Our school nurse has a closet designated for toiletries and hygiene supplies for distribution to any child who needs them. These supplies are donated by community members.

Methodist Mental Health Services is housed in our school and provides resources and consultation to parents on a regular basis. They assist parents in the referral process, behavior interventions, and conduct family sessions when necessary.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Progress reports are sent home halfway through each quarter to update parents on their child's academic standing.

Parent-Teacher Conferences are held twice a year for parents to meet with teachers and discuss academic progress and classroom performance.

Ongoing communication between teachers and parents is implemented by teachers through Seesaw, notes sent home, and email.

The parent resource center is located in the school counselor's office and offers academic materials parents could use to help their children with grade level curriculum as well as helpful books and pamphlets on common issues many families might face.

The school counselor's webpage located on the school website has links to online sources for information and advice on common middle school child issues.

There will be many changes to how curriculum is delivered this year due to Covid-19. Our technology team will make a video for our families showing what technology we will be using this school year. The technology team will put together videos on how to use the technology and send it out to our parents through Facebook and on our school website.

We will have open zoom session times for parents to login and ask questions and a time for students to login to get help with their assignments. We will need to look at accommodating the parents by an evening session on some nights.

Our tech team will set up a help center for our students and parents to get assistance for technology questions or concerns.

This plan will be carried out as written unless special alterations are necessary following COVID-19 updates.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Teachers and Staff receive a minimum of 2 hours of training on PFE annually per the state requirements for professional development.

Administrators receive a minimum of 3 hours of professional development on PFE annually.

Staff meetings are held and include time to share and discuss methods of parent communication that are proven most effective.

At the beginning of each year parents are encouraged to volunteer and are given the opportunity to sign up as school volunteers in the area of their choice. Due to Covid-19 on campus events will be limited this year.

Upon parent or teacher request meetings will take place to discuss student performance and any issues that need to be addressed.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

A district wide committee that includes parents and community members will meet throughout the year to share and discuss methods of family engagement and how to improve them. This year those meetings will be held virtually.

Whenever possible meetings will be scheduled at a time of the parents choosing.

Before the start of each school year we participate in "Stuff the Bus" coordinated by the United Way to provide school supplies to the district. This year "Stuff the Bus" will be held virtually. Interested parties will contribute money electronically to their school of choice, and gift cards will be distributed to schools.

This plan will be carried out as written unless special alterations are necessary following COVID-19 updates.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)

District Feedback

- Attention: Changes Needed!
 - In Compliance
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Comments: