

**MAGNOLIA
JUNIOR
HIGH
SCHOOL**

**Parent and Family
Engagement
Plan**

2017-2018

MAGNOLIA JUNIOR HIGH SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN 2017-2018

District
Magnolia

School Improvement Status
Focus School

Grade Levels
7-9

Parent Involvement Coordinator
Gwen Carter

Are you Title I Schoolwide?
Yes

Percent of free and reduced lunch
69.00%

Parent Involvement Committee Members

Leslie Boyd	9th Grade Parent
Nicole Beeson	8th Grade Parent
Shelly Baskin	7 th Grade Parent
Brandy Browning	9th Grade Teacher
Dave Graham	8th Grade Teacher
Ashley Reed	7th Grade Teacher

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

Parents are given a copy of the Parent and Family Engagement Plan at the beginning of the school year along with a school calendar with important events marked. Contact information for teachers and administration, school supply lists, and a guideline of district policies are also included. Once per nine weeks, a student created newsletter the "Campus Cub" is distributed with information about current events at the school. A computer program, School Messenger, is used to contact parents about student absences, test dates, parent meetings, and cancellations during the year. Our electronic school sign also gives information about parent and student meetings, academic events, and athletic information throughout the school year. The district web site provides information about the junior high and lists emails for all teachers.

Progress reports are sent at the midway point of each nine weeks and report cards at the end of each nine weeks. Dates are listed on the calendar so parents know when to expect this information. Test scores were distributed by literacy instructors, growth conversations and student goals were set in

August. All parent meetings are announced on the school marquee, web site, local newspaper, and local radio stations. Parents can monitor their students' assignments and grades through the Home Access Center (HAC).

Magnolia School District web site is magnoliaschools.net and junior high information can be accessed from there. Our contact number is 870-234-2206 or 870-234-4933. Gwen Carter is in charge of Parent Plan and Chris Lynch is in charge of Calendar distribution. Chris Lynch, Glenda Smith or Scott Nipper sends messages using School Messenger. Chris Lynch is in charge of the electronic sign. Scott Nipper provides information to the local media.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

July 31 – August 2 - Registration and orientations for all grades at junior high. Times will be staggered throughout the day to accommodate parents. August 11 - Open House for parents and students from 9:00 to 12:00 but the building will remain open all day for parents who cannot come from 9:00 to 12:00. September 15 - Progress reports sent home. September 19 - Parent/Teacher conferences 3:30 to 6:30. October 20 - Report Cards sent home. November 10 - Progress reports sent home. November 14 - Parent/Teacher conferences 3:30 to 6:30. December 12 – JH Band Christmas Concert 6:30 p.m. and December 14 – JH/HS Choir Winter Concert TBA. Both open to the public. January 9 - Report Cards sent home. January 15 - Letters will be mailed to parents to students eligible for spring credit recovery, if applicable. Conferences scheduled if desired with administration. February 8 - Progress Reports sent home. February 13 - Parent/Teacher conferences 3:30 to 6:30. March 30 - Report Cards sent home. April Testing - Parents will be contacted by telephone and notes sent home with students. April 20 - Progress reports sent home. April 24 - Parent/Teacher conferences 3:30 to 6:30. May 1 - Spring Band Concert. May 2-4 – Kindergarten through twelfth grade Art show at Panther Arena. May 3 - Spring Choir Concert. Both free to the public. Credit recovery ends in May. June 4 - Report cards mailed. Summer School begins, applicable – June TBA.

Our contact number is 870-234-2206.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

Parents are encouraged to participate in educational opportunities at the junior high by being guest speakers in Career Orientation, Civics, Economics, Technology and Reading (Newspapers in Education) Classes. Community members are also welcomed in any class. Parents may come and observe in classes any time after checking in at the main office. Parents are also encouraged to come and have lunch with their children at the junior high campus. Youth ministers from various churches visit on a regular basis during lunch. Survey and welcome letters are sent home at the beginning of the school year with a variety of activities parents may mark and volunteer. Blank space is provided for parents to list other things they would like to do in the school system. These surveys are returned and kept on file in the assistant principal's office for reference. In the spring, 6th graders are brought to the junior high campus and work with counselors on their schedules and have a tour of the building. During the same week, administration and teachers are available to answer questions to ease the transition to junior high. Parents have access to a resource center in the library with information about test takings skills, math and literacy information, and web access. Parents should check in at the main office and a paraprofessional can assist them if necessary.

Administrators and teachers are provided the required amount of professional development in parent involvement to better serve our parents and community. Chris Lynch, Glenda Smith, Marissa

Youngblood, Curtis Shannon, Travis Sutton, Tiffany Fallin and other staff arrange guest speakers, parents and community members in classrooms.

The sixth grade campus is next door so no transportation is needed during spring orientation. Students are escorted to junior high by their teachers. Brandi Lewis is the contact person. Our resource center is open from 8:00 to 3:15 with other hours by request. Our contact number is 870-234-2206.

4. How will your school work with parents to create a School-Parent-Compact?

We have a compact that is used in some classes, credit recovery, and the summer school program. A committee will be formed and the compact will be updated to include vision and mission statements and will be distributed in all classes for 2017-2018 school year. It was updated and distributed to all students this year.

Gwen Carter will be directing teachers to have the compact distributed and returned in their classes. This will be done on the first day of school and returned in a timely manner. Committee will do updates in a spring semester meeting in March (date to be determined).

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

Magnolia Junior High has a curriculum committee that meets on a monthly basis with the Campus Leadership Team. School Improvement is discussed with the main Parent/Teacher Committee with administration on as needed basis (at least once per semester). ASCIP and discipline are also discussed with some members serving on at least two committees. Parent organizations include Partners in Education which is open to all parents and community members. Athletic booster clubs are open to all parents and work to support students with meals and refreshments before and after athletic events. Watch Dog Dads organization is open to all father figures of junior high students (training and background check provided).

Check with any administrator about dates and times (Gwen Carter, Chris Lynch, or Glenda Smith at 870-234-2206). Curriculum committee meets in conjunction with the Campus Leadership Team once a month (date to be determined), Watch Dog dads (any day that approved "dads" choose to volunteer), Parent committee meets as necessary, and parent teacher committees usually meet the same night of parent teacher conferences listed in the school calendar. The Campus Leadership Team meets twice each month that school is in session at 3:20 p.m. (dates to be determined).

6. How will your school provide resources for parents?

Our parent resource center is located in the library at the junior high. It contains pamphlets with information about test-taking skills, adjusting to middle school, nutrition, and several other topics that would be helpful to parents. These pamphlets are free of charge. We have several books that are available for checkout also. Web access available computers are also located there. Regular hours are 8:00 to 3:30 but other hours are available by request. Information packages are distributed at the beginning of each school year through the Social Studies department. District handbooks, junior high calendars/handbooks, surveys, and teacher contact information are included in these packets. New students receive this information when they enroll in the counselor's office. Our handbook contains contact information and the appropriate administrator to contact to resolve concerns involving teachers and students.

Campus administrators and Tina Hardy (at 870-234-2206) supervise the resource center. Surveys are returned to the Assistant Principal Office, results tabulated and forwarded to Scott Nipper and/or Leslie Mayo.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

We will encourage parents to fill out surveys and answer questions about the Parent Involvement program as part of a comprehensive assessment. Sign in sheets will provide numbers of parents participating currently and surveys will address the other questions. Survey distribution on campus website throughout the school year.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

The school will ask parents to fill out a parent interest survey during the school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

We will sponsor seminars to inform the parents of junior high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. Meetings are conducted in the spring and fall to address schedules, credits, and requirements to graduate.

A parent survey will be placed on the school website starting the fall of 2017 and throughout the year. Data from the survey will be gathered and evaluated during Campus Leadership meetings.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities).

Title I meetings will be held throughout the 2017-2018 school year. Contact people are Leslie Mayo (870-234-4933) or Gwen Carter (870-234-2206).