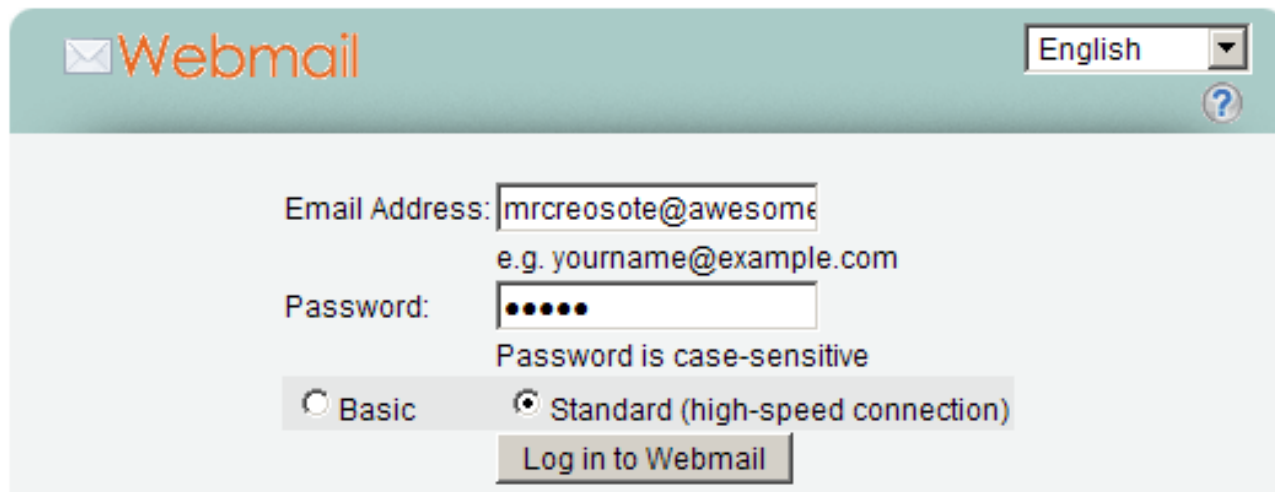


Change Your Email Password - Webmail

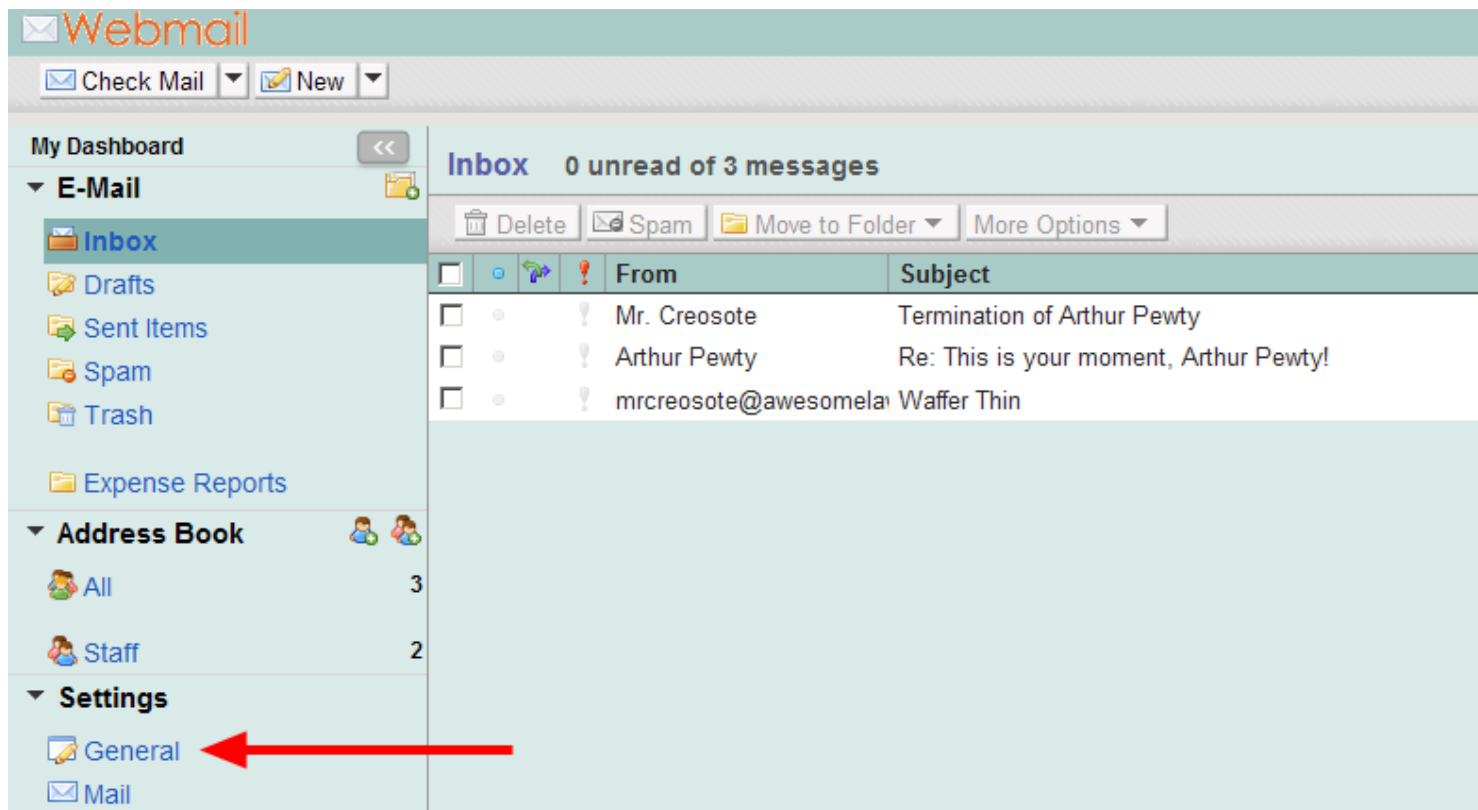
This guide explains the process on changing your Email Password using the Hover Webmail interface.



The screenshot shows the Webmail login interface. At the top left is the 'Webmail' logo with an envelope icon. At the top right is a language dropdown menu set to 'English' and a help icon. The main form contains the following fields and options:

- Email Address: with a placeholder 'e.g. yourname@example.com' below it.
- Password: with the text 'Password is case-sensitive' below it.
- Connection options: Basic and Standard (high-speed connection).
- A 'Log in to Webmail' button.

First log into your Webmail at <https://mail.hover.com> using your full email address and current email password.



The screenshot shows the Webmail interface after login. The top bar includes 'Check Mail' and 'New' buttons. The left sidebar shows a 'My Dashboard' with sections for 'E-Mail', 'Address Book', and 'Settings'. The 'E-Mail' section is expanded, showing folders like 'Inbox', 'Drafts', 'Sent Items', 'Spam', 'Trash', and 'Expense Reports'. The 'Address Book' section shows 'All' (3 contacts) and 'Staff' (2 contacts). The 'Settings' section is expanded, showing 'General' and 'Mail'. A red arrow points to the 'General' option. The main content area shows the 'Inbox' with '0 unread of 3 messages' and a list of messages:

		From	Subject
<input type="checkbox"/>	<input type="radio"/>	Mr. Creosote	Termination of Arthur Pewty
<input type="checkbox"/>	<input type="radio"/>	Arthur Pewty	Re: This is your moment, Arthur Pewty!
<input type="checkbox"/>	<input type="radio"/>	mrcreosote@awesomela	Waffer Thin

Once logged in please click on the General section of Settings.

General Settings

Display Preferences

Password

Display Preferences

Items Per Page:

20

How many e-mail messages do you want displayed per Inbox or folder page?

Order Items:

Descending

How do you want your items to be ordered?

Your Time Zone:

[GMT -05:00] Eastern Time (USA & Canada)

What is your current time zone?

Desired Language:

English

Changing this setting will reload the application.

Desired Interface:

Standard

Changing this setting will reload the application. Select Standard if you have a fast connection and Basic for slow.

Save

Cancel

You will then be brought to the General Settings page which includes the Display Preferences and Password tabs. Please click on the Password Tab

General Settings

Display Preferences

Password

Change Password

To change your password, enter the current one and then enter the new one twice.

1 **Current Password:**

2 **New Password:**

3 **Confirm Password:**

Save

Cancel

Once under the Password tab, enter in your Current Password and then enter in your New Password twice. Entering in the new password twice will make sure that there are no accidental typos. The new password must be between 6 and 54 characters. There is a great guide on how to select a secure password from the US Dept. of Homeland Security [here](#).

Once you have entered in all the information please click on save. You will see a "Success" message on the top bar of webmail when the password changes and the screen will refresh.

Need More Help?

If this still isn't working, doesn't make sense, or you just want to talk to someone, here is how you can reach us:

Telephone: 1-866-731-6556 (North America Toll Free);
416-538-5498 (local)

Email: help@hover.com

Twitter: [@HoverCS](https://twitter.com/HoverCS)

Join us on Facebook: <http://about.hover.com/facebook>

Article Shortcut: <http://about.hover.com/changeemailpasswm>
