

Change Existing Email Address

This lesson will teach you how to change an existing email address.

To begin, log into your Hover account online at: <https://www.hover.com/login>

Mr. Creosote edit

List of Domains

Manage Domain

Manage Email

Manage Forwards

Billing

Currently Managing: **awesomelawncare.net**

[Renew Services](#)

Your Services

Click on a service to manage it. Note that expired services are **highlighted** and that clicking on it will take you to the renewal page. [Click here](#) if you'd like to add more services (Email, domains or forwarding) to your Hover account.

Quick find:

Displaying 1–8 of 8 services.

<u>Service</u>	<u>Emails</u>	<u>Status</u>	<u>Renewal Date</u>
awesomelawncare.com	6	Active	2011-03-27
awesomelawncare.net	0	Active	2013-03-26
awesomesnowremoval.net	0	Active	2011-03-27

Select the **List of Domains** tab then click on the email address or domain name of the email address you want to edit.

List of Domains

Manage Domain

Manage Email

Manage Forwards

Billing

Currently Managing: **awesomelawncare.com**

[Renew Services](#)

My E-mail Addresses

[Login to webmail](#) →

You have used 1 of the available 6 email addresses for the selected domain.

Create A New Email Address



hr@awesomelawncare.com



Purchase Additional Addresses



Select the **Manage Email** tab then click on the edit button next to the email address that you want to modify.

Edit An Email Address

Choose an address:

humanresources

@awesomelawncare.com

Choose a new password:

●●●●●

(4 to 30 characters)

Forward email to another account

Cancel

Save

Enter a new email address and password then click **Save**.

Create A New Email Address



humanresources@awesomelawn



Purchase Additional Addresses



The email address has been changed from hr@awesomelawncare.com to humanresources@awesomelawncare.com, in the example above.

Press the refresh button in your web browser (or the F5 key if you are using Internet Explorer) to force a refresh of the Hover website if your new email address is not displayed after editing the address.

Need More Help?

If this still isn't working, doesn't make sense, or you just want to talk to someone, here is how you can reach us:

Telephone: 1-866-731-6556 (North America Toll Free);
416-538-5498 (local)

Email: help@hover.com

Twitter: @HoverCS

Join us on Facebook: <http://about.hover.com/facebook>

Article Shortcut: <http://about.hover.com/changeemailaddress>
