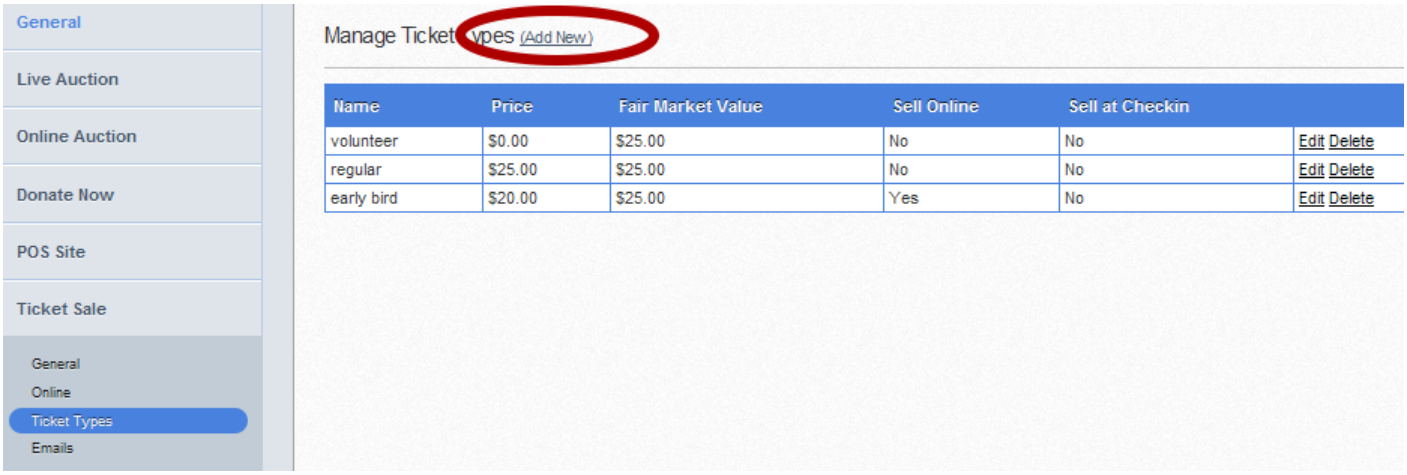
Defining Ticket Types

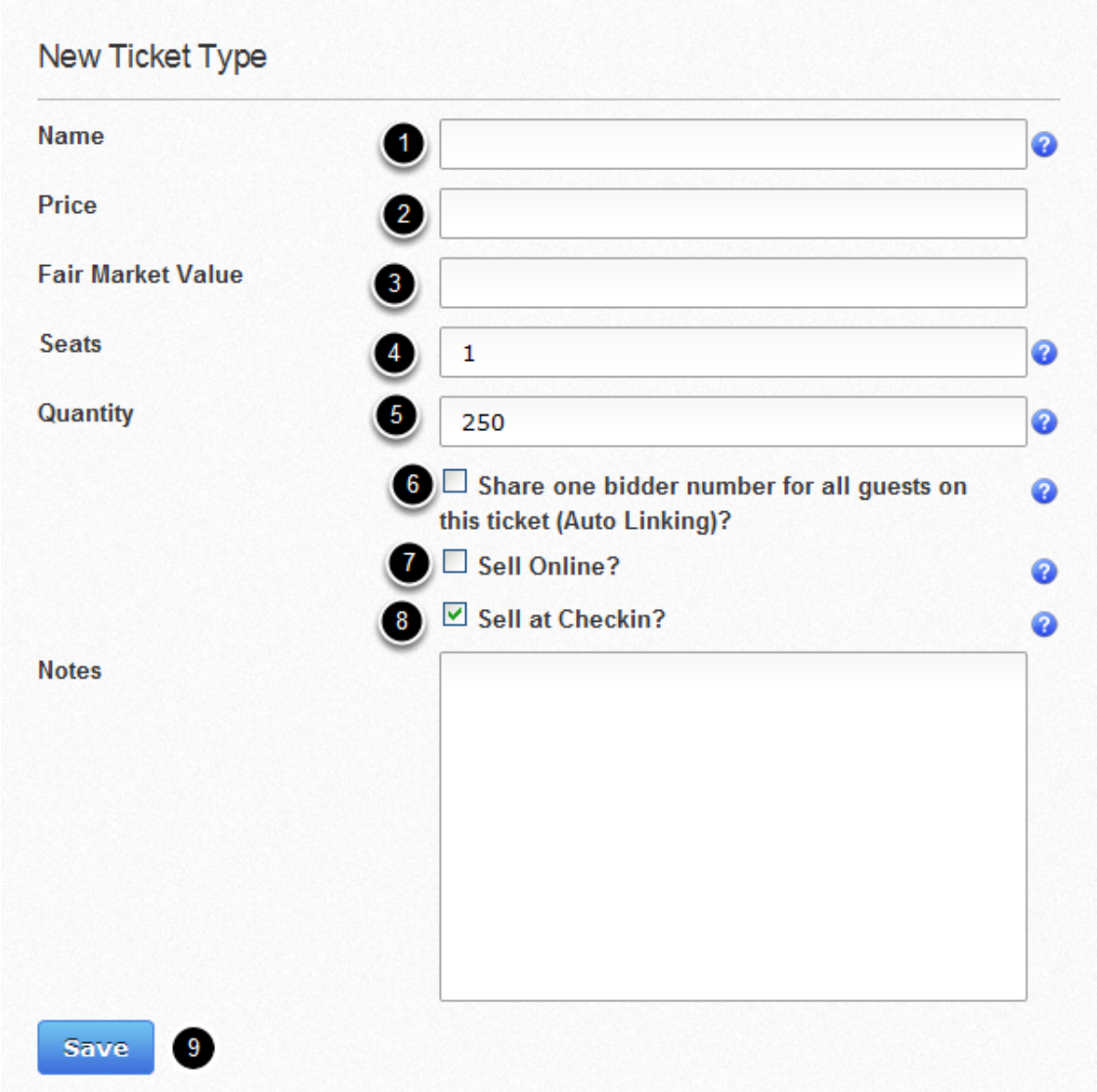
You define what you sell as tickets but
Seat = Bidder number
For someone to spend money at your event, they need a Seat even if they do not have a meal or an actual place to sit at the live auction. A 0 Seat ticket with a 0 FMV is a donation and a way to collect money for things like Donation Teacher Tickets or Sponsor tickets or . .

TIP Getting Guests Early
One idea is to set up tickets discounted by how early people buy. E.g., Very Early Bird - up to 60 days before for $30, Early Bird - up to 30 days before $40, Regular - $50, Door Tickets - $75. In addition to getting guests to commit early, the early money can be used to cover event costs, and "early" attendees can help sell their neighbors on the idea of coming to your event.

Admin tab > Ticket Sale > Ticket Types > Add New



Define your Tickets



1. **Name** (Required)
2. **Price** (Required)
3. **FMV - Fair Market Value** (Required)
4. **Seats** - (0 - ?) The number of guests who will get bidder numbers and have contact info requested for this ticket.
5. **Quantity** - How many of that type of ticket are you selling.
6. Share one bidder number for all guests on this ticket (Auto Linking)? - Every Guest on this Ticket gets a seat but there is only 1 bid number. Use so you do not need to link guests in another step.
7. Sell on Online Ticket Form - You can set the times the ticket appears or disappears from the form.
8. Allow to Sell at Check-in - makes the ticket available when you Sell a ticket at check-in.
9. Click on **Save**.

Repeat for each Ticket you need.

Examples

Table Sponsor

1. **Name** - Table Sponsor
2. **Price** - 500
3. **FMV - Fair Market Value** - 500
4. **Seats** - 10
5. **Quantity** - ? (How many of this ticket can you/do you want to sell?)
6. Click on **Save**.

Volunteer Ticket

1. **Name** - Volunteer
2. **Price** - 0
3. **FMV - Fair Market Value** - 0
4. **Seats** - 1
5. **Quantity** - ? (How many of this ticket can you/do you want to sell?)
6. Click on **Save**.

Couple (Shared Bid Number)

1. **Name** - Couple
2. **Price** - 100
3. **FMV - Fair Market Value** -100
4. **Seats** - 2
5. **Quantity** - ? (How many of this ticket can you/do you want to sell?)
6. Share bid number
7. Click on **Save**.