



## ACPA Annual General Meeting Minutes

**When:** Saturday May 3, 2014

**Where:** Executive Royal Inn  
8450 Sparrow Drive  
Leduc, AB

**Present:**

*Abry, Raymond	Kim, SiRim	Saliu, Kuburat
Alam, Syed Muhammad	King, Nathaneal	Schatz, Devon
Backs, Stan J.	Kowalchuk, Matthew	Schmidt, Ken
*Bell, Wes	Krystofiak, Doug	Schmidt, Thomas
Bennett, Dwayne	Malik, Shahid	Shaikh, Yacoob
Boparai, Mini	Mathers, Duncan	Shevalier, Maurice
Burke, Donald	McCartney, Tom	Shoute, Lian
Chan, Emy	Meints, Jesse	Singh, Manjeet
Crabtree, John	Meyer, Tamara	Stewart, Sean
Crichton, Darren	Mihajlovich, Milo	Stilson, Sarah
Crowe, Christine	Millen, Andrea	Sumague, Myra
Dakin, Eugene	Naveed, Farrukh	*Sutherland, Frances
Davies, Ken	Njuacha, George	Swyngedouw, Chris
Evans, Catherine	Odemuyiwa, Samuel	Tharakan, Kurian
Gee, Norman	Ogoke, Ngozi	Tomescu, Ruxandra
Harnish, Shane	Okafor, Sabinus	Ullah, Aman
Hess, Fiona	Oladepo, Sulayman	Wang, Jian
Hirji, Aminmohamed	Olaru, Julia	White, Don
Janzen, Kathy	Oparah, Luke	Wilkinson, Shonelle
Kalita, Patrick	Platts, Nick	Williamson, Grant
Kamau, Patrick	Pretorius, Julius	Yang, Xiaoli
Kapron, Jim	Pritchard, Adrian	Yap, Kenneth
Kaufman, Greg	Qiu, Wally	Zentner, Aaron
Kavousian, Atosa	Rice, Mark	Zhang, Haiwen
Kharrat, Abdel	Saffa, Alfred	

\*denotes representation by proxy



## MINUTES

<i>No.</i>	<i>Item</i>	<i>Action</i>
<b>1.0</b>	<b>Call to Order</b>	
	The President, Maurice Shevalier, called the meeting to order at 2:04 p.m.	
<b>1.1</b>	<b>Adoption of Agenda</b>	
	<b>Motion</b> to accept the agenda as presented. <b>Moved:</b> Kurian Tharakan <b>Second:</b> John Crabtree	<b>CARRIED</b>
<b>2.0</b>	<b>Introductions</b>	
	The AGM guests, Board of Directors, Board of Directors nominees and ACPA Committee members were introduced. Nominees to the Board of Directors: Nick Platts, Patrick Kamau, Ngozi Ogoke, Kevin Dunn and Chris Swyngedouw were declared elected by acclamation.	
<b>3.0</b>	<b>Review of 2013 AGM Minutes</b>	
	<b>Motion</b> to accept the minutes from the 2013 AGM as presented. <b>Moved:</b> Don White <b>Second:</b> Darren Crichton	<b>CARRIED</b>
<b>4.0</b>	<b>President's Report</b>	
	<ul style="list-style-type: none"> <li>- Maurice Shevalier reported on the following;               <ul style="list-style-type: none"> <li>○ Executive Director hours increased from 20 to 30 hours per week.</li> <li>○ New membership categories have been added to the by-laws.</li> <li>○ Criteria being developed by the Practice Review Committee for upgrading from the R.Chem or R.T.Chem to the P.Tech.Chem category.</li> <li>○ Ethics Course                   <ul style="list-style-type: none"> <li>- Completion deadline of December 2016 for current members.</li> <li>- One year for new members to complete course.</li> <li>- Possible inclusion of material into future University of Calgary course.</li> </ul> </li> <li>○ Industrial Chemistry Conference                   <ul style="list-style-type: none"> <li>- November 12-14, 2014 in Edmonton.</li> <li>- Organized by the CSC, CSCT and the ACPA.</li> <li>- Abdel Kharrat, Board Member, is the Technical Chair.</li> <li>- Multiple courses will be held.</li> </ul> </li> <li>○ Professional Dues in Alberta                   <ul style="list-style-type: none"> <li>- ACPA professional membership dues to</li> </ul> </li> </ul> </li> </ul>	



	<p>be raised to \$250.00.</p> <ul style="list-style-type: none"> <li>- ACPA dues will still be the lowest in the province.</li> </ul>	
<b>5.0</b>	<b>Treasurer's Report</b>	
	<ul style="list-style-type: none"> <li>- Maurice Shevalier reported on the 2013 finances. Items of note include;             <ul style="list-style-type: none"> <li>o Positive net income; primarily from membership dues, application fees and courses.</li> <li>o Expenses consist primarily of administrative fees, Executive Director wages and ACPA website.</li> <li>o Investment directive is to provide the ACPA with low risk liquid assets.</li> <li>o Four GIC's currently invested.</li> <li>o 2014 budget includes a \$17,000.00 deficit due to current projects.</li> </ul> </li> </ul> <p>Question from the floor: What are the bank charges for?</p> <ul style="list-style-type: none"> <li>o <i>Primarily credit card fees for online payments.</i></li> </ul> <p style="text-align: center;"><b>i. Financial Statements</b></p> <p><b>Motion</b> to accept the 2013 financial statements. <b>Moved:</b> Chris Swyngedouw <b>Second:</b> Stan Backs</p>	<b>CARRIED</b>
	<p><b>b. Registrar's Report</b></p> <ul style="list-style-type: none"> <li>- Patrick Kalita provided the Registrar's report.             <ul style="list-style-type: none"> <li>o 526 current members comprised of;                 <ul style="list-style-type: none"> <li>▪ 406 P.Chem</li> <li>▪ 11 Provisional P.Chem</li> <li>▪ 9 Registered Chemists</li> <li>▪ 44 CIT</li> <li>▪ 1 Registered Technologists</li> <li>▪ 12 Retired Members</li> <li>▪ 1 Associate Members</li> <li>▪ 42 Student Members</li> </ul> </li> <li>o 34 current unpaid members comprised of;                 <ul style="list-style-type: none"> <li>▪ 20 P.Chem</li> <li>▪ 3 Provisional P.Chem</li> <li>▪ 10 CIT</li> <li>▪ 1 Retired Member</li> </ul> </li> <li>o Membership trends;                 <ul style="list-style-type: none"> <li>▪ Significant growth in new categories introduced last year.</li> <li>▪ Positive growth trend through 2011-2014.</li> <li>▪ 42 new members from December 2013.</li> </ul> </li> </ul> </li> </ul> <p><b>Motion</b> to approve the Registrar's report as presented. <b>Moved:</b> Patrick Kalita <b>Second:</b> Ken Schmidt</p>	<b>CARRIED</b>



7.0	<b>Amendments to the By-laws</b>	
	<ul style="list-style-type: none"> <li>- Proposed amendments to ACPA by-laws in order to;               <ul style="list-style-type: none"> <li>o Extend voting rights to new member categories.</li> <li>o Allow future P.Tech.Chem members to hold positions on the Board.</li> </ul> </li> <li>- An overview of proposed amendments was given.</li> </ul> <p>Question from the floor: When by-law changes take place, members need to receive the bylaws amendments in a timely manner as well as proxy forms for meetings.</p> <ul style="list-style-type: none"> <li>o <i>The amendment to section 11 of the by-laws addresses this.</i></li> </ul> <p><b>Motion</b> to accept the proposed amendments to the ACPA by-laws as presented. <b>Moved:</b> Stan Backs <b>Second:</b> Don White</p>	<p><b>CARRIED</b> 1 Opposed</p>
8.0	<b>Natural Sciences and Environmental Professions Act</b>	
	<ul style="list-style-type: none"> <li>- Kathy Janzen reported the Biologists, Foresters and Chemists have been meeting regarding creating a new act that would combine these natural sciences groups.</li> <li>- An overview was given regarding what it means to be a regulated body.</li> <li>- Benefits of the Act               <ul style="list-style-type: none"> <li>o Mandatory Registration                   <ul style="list-style-type: none"> <li>▪ A person must apply for registration if the person is qualified to meet the requirements for registration as a regulated member or intends to provide professional services to the public.</li> </ul> </li> <li>o Economic Sustainability                   <ul style="list-style-type: none"> <li>▪ Cost savings due to sharing expenditures.</li> </ul> </li> <li>o Communication and Cooperation</li> <li>o Greater relevance                   <ul style="list-style-type: none"> <li>▪ A stronger voice and increased clout as a natural science group.</li> </ul> </li> </ul> </li> <li>- Some details of the Act are as follows;               <ul style="list-style-type: none"> <li>o One act and one mandate – to protect the public interest.</li> <li>o Common code of ethics, disciplinary process and equivalent continuing competency programs.</li> <li>o Current titles and membership categories would be protected.</li> <li>o Requirements for labour mobility retained.</li> </ul> </li> </ul>	



	<p>Questions from the floor: What will the organizational structure be? Who will lead?</p> <ul style="list-style-type: none"><li>○ <i>The model is still a work in progress, but a high level council will exist, representing all disciplines.</i></li></ul> <p>Will ACPA be dissolved?</p> <ul style="list-style-type: none"><li>○ <i>Adrian Pritchard reported the following;</i><ul style="list-style-type: none"><li>▪ <i>No, currently ACPA will not be dissolved. The act will be one umbrella act with a number of support regulations. Another option is one act, with one association, with individual disciplines under the act.</i></li><li>▪ <i>The leadership for this project is the Government with the goal being long term sustainability for professions. Many professions share the same issues; membership levels and financial sustainability. Umbrella legislation is viewed by the Government as the best option to move forward as it guarantees long term survivability.</i></li><li>▪ <i>This is a great opportunity for ACPA and will be very positive. Membership numbers will increase as well as the association's power. Larger organizations set the agenda and protect each designation.</i></li></ul></li></ul> <p>What is the expected time frame?</p> <ul style="list-style-type: none"><li>○ <i>Adrian Pritchard reported the time frame would be approximately two years.</i></li></ul> <p>Concern expressed regarding the dissolving of ACPA into one organization. How do we ensure we are represented?</p> <ul style="list-style-type: none"><li>○ <i>Adrian Pritchard stated all three disciplines will have this concern. It is extremely important issue the government is focusing on.</i></li></ul> <p>How many chemists are in Alberta?</p> <ul style="list-style-type: none"><li>○ <i>Estimate there are approximately 3000 chemists and 7,000 technologists.</i></li></ul> <p>Comments:</p> <ul style="list-style-type: none"><li>○ <i>Unless significant amount of money is raised every year, the ACPA will continue to be in a deficit. If the ACPA does not join the Umbrella Act, there will be no one to look after the interest of the chemists if the association dissolves due to lack of funds.</i></li><li>○ <i>No issue with being fused as one organization with the biologists and foresters. It works well for other groups.</i></li></ul> <p><b>Motion</b> to support the framework to develop legislation that regulates Chemistry, Biology and Forestry Professionals within one Act. <b>Moved:</b> Chris Swyngedouw <b>Second:</b> Eugene Dakin</p>	<p><b>CARRIED</b></p>
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9.0	<b>Federation of Canada's Professional Chemists (FCPC)</b>	
	<ul style="list-style-type: none"> <li>- The FCPC is an unincorporated body that promotes consistency in the regulation of professional chemists in the Canada for protection of the public.</li> <li>- It is a vehicle to coordinate and communicate on issues that affect regulation.</li> <li>- It enables transferability of professional chemists between jurisdictions, including federal and provincial labour mobility agreements.</li> <li>- Provincially Incorporated Members include;             <ul style="list-style-type: none"> <li>o Ordre des chimistes du Quebec (OCQ)</li> <li>o Association of the Chemistry Profession of Alberta (ACPA)</li> <li>o Association of the Chemistry Profession of British Columbia (ACPBC)</li> <li>o Association of the Chemistry Profession of Saskatchewan (ACPS)</li> <li>o Association of the Chemistry Profession on Ontario (ACPO)</li> <li>o Nova Scotia Chemists' Society (NSCS)</li> <li>o Each incorporated member will have two representatives. ACPA's representatives will be Kathy Janzen and the ACPA President.</li> <li>o Canadian Society for Chemisty (CSC) – Ex-Officio representative. CSC will have three non-voting representatives. CSC has invited one of the FCPC members to sit on their Board.</li> </ul> </li> <li>- Foundation document will be signed in June to create the FCPC as well as the signing of an MRA with CSC.</li> </ul> <p>Questions from the floor:</p> <p>Will I now need to register in other provinces, or can I practice throughout Canada as just a member of the ACPA.</p> <ul style="list-style-type: none"> <li>o <i>The FCPC is not a legal organization, no changes will occur with working in other provinces.</i></li> </ul> <p>Do you have to pay membership dues to other provincial associations if you work in other provinces?</p> <ul style="list-style-type: none"> <li>o <i>Fees would have to be paid. This will be an item that will be discussed by the FCPC. Labour mobility agreements may exist between other provinces.</i></li> </ul> <p>How will other members of FCPC react to the fact that ACPA is moving towards an umbrella act with the Biologists and the Foresters.</p> <ul style="list-style-type: none"> <li>o <i>The other members of the FCPC are aware and are interested in the umbrella act occurring in Alberta.</i></li> </ul>	



	<p><i>The Act would not affect the ACPA's involvement in the FCPC.</i></p> <p><b>Motion</b> to support the ACPA membership in the Federation of Canada's Professional Chemists. <b>Moved:</b> John Crabtree <b>Second:</b> Ken Schmidt</p>	<b>CARRIED</b>
<b>10.0</b>	<b>ACPA Scholarships and Awards</b>	
	<p>Science Fair Awards</p> <ul style="list-style-type: none"><li>- Two awards, the ACPA Alberta Chemist Award and the ACPA Rick Dillen Memorial Award, were given out in each of the Calgary and Edmonton Science Fairs.</li></ul> <p>Arthur Bollo-Kamara Graduate Scholarship</p> <ul style="list-style-type: none"><li>- SiRim Kim (University of Calgary) was presented with the ACPA Arthur Bollo-Kamara Graduate Scholarship.</li></ul> <p>ACPA Undergraduate Scholarship in Chemistry</p> <ul style="list-style-type: none"><li>- Devon Schatz (University of Alberta) was presented with the ACPA Undergraduate Scholarship in Chemistry.</li></ul>	
<b>11.0</b>	<b>Frank Bachelor Award</b>	
	<ul style="list-style-type: none"><li>- Eugene Dakin was awarded the Frank Bachelor Award for Service to the Chemical Profession.</li></ul>	
<b>12.0</b>	<b>Chemist's Ring Ceremony</b>	
	<ul style="list-style-type: none"><li>- Chemist rings were presented to John Dean, Jesse Meints, Eugene Dakin, Farrukh Naveed and Matthew Gersbach.</li></ul>	
<b>13.0</b>	<b>Adjournment</b>	
	<p>Maurice Shevalier adjourned the meeting at 4:02 p.m. <b>Moved:</b> Kurian Tharakan <b>Second:</b> Sam Odemuyiwa</p>	<b>Adjourned</b>

Prepared by Tamara Meyer  
ACPA Office