



2019 REQUEST FOR PLUMBING & COMPRESSED AIR

***On-line ordering services available at www.pittsburghcc.com**

(PLEASE PRINT)

Name of Event	Event Dates	Booth #
Company Name	Phone #	Fax #
Billing Address	City/State	Zip Code
E-mail Address		
Authorized By	Signature	Date

PLUMBING & COMPRESSED AIR:

Type of Service	Quantity	*Advance Rate	Standard Rate	Total
<i>Plumbing:</i>				
• Cold Water Potable (single outlet 3/4" female threaded connection)		\$218.50	\$269.00	\$
• Fill and Drain per 500 gallons		\$131.00	\$157.00	\$
• Drain Line Service Outlet, 1 1/2" max. size		\$172.50	\$219.50	\$
<i>Compressed Air:</i>				
• 3/4" female threaded connection - 85 PSI max		\$320.00	\$406.00	\$
• Number of connections (One connection included, labor charges will apply for additional connections)				
			Total	\$

Utility will be installed to the back of the booth and/or in the most convenient manner.

If installation is required in an exact location (other than the most convenient) or a special connection is required, a labor charge will apply. Please include a floor plan with your order for exact placement of utility.

LABOR

Plumbing or Compressed Air: (1/2 hour minimum)	Date Needed	# of Hours	Rate per hour	Total
<i>Straight time:</i> M – F 8:00 AM - 4:30 PM (Except Holidays)			\$72.00	\$
<i>Overtime:</i> Sat. 8:00 AM – 4:30 PM, M – F 4:30 PM – 8:00 AM			\$103.00	\$
<i>Premium time:</i> Sat. 4:30 PM – 11:59 PM, Sunday and Holidays			\$126.00	\$
<i>Attach floor plan for specific installation</i>			Total	\$

Total for all Plumbing & Compressed Air Services: \$

2019 REQUEST FOR PLUMBING & COMPRESSED AIR [CONT.]



David L. Lawrence Convention Center

(PLEASE PRINT)

Name of Event _____ Event Dates _____ Booth # _____

Company Name _____ Phone # _____ Fax # _____

TERMS AND CONDITIONS

1. Payment in full must be rendered prior to delivery of service.
2. Credit will not be given for service installed, but not used. If service is cancelled prior to installation, a 50% cancellation fee applies.
3. Change of orders after installation may be subject to plumbing labor charges. Minimum of 1/2 hour.
4. All material and equipment furnished by DLCC for the service order shall remain the property of DLCC and shall be removed only by the DLCC staff at the close of the show.
5. Rates quoted for all connections cover the delivery of service to the booth/space in the most convenient manner and do not include connecting equipment. Request for special services such as placing hoses or relocating service(s) will be subject to ad-ditional labor charges.
6. Claims will not be considered unless filed by the exhibitor prior to the close of the show.
7. All equipment to be connected by the DLCC technicians must comply with federal, state, and local safety codes.
8. Utility will be installed at the back of the booth and/or in the most convenient manner. If installation is required in an exact location (other than the most convenient) or a special connection is required, a labor charge will apply. Please include a floor plan with your order for exact placement of utility.
9. Under no circumstance should anyone other than a DLCC technician make service connections.
10. All equipment using water must have an inlet and outlet properly tagged.
11. If compressed air and water are critical, the DLCC recommends the exhibitor makes arrangements to have a pressure regulator valve installed. Please also note that water and compressed air are limited to certain areas of the facility. No guarantee can be made of minimum and maximum pressure.
12. DLCC will not be responsible for water in compressed air lines or equipment.
13. The DLCC is not responsible for equipment that is not powered down correctly at end of day.
14. A receipt for services is available upon request.

PLEASE NOTE

- There will be a \$30.00 fee for returned checks
 - Payment in full must be rendered prior to delivery of service
 - Check, Visa, MasterCard, American Express & Discover accepted
 - Prices effective January 1 – December 31, 2019
- * In order to receive the ADVANCE rate, the order form with payment (US Dollars) must be received 15 days prior to first exhibitor move-in day*

The David L. Lawrence Convention Center is proud to be PCI compliant and will not receive Credit Card Orders via email. To pay for Services with a Credit Card, please visit www.pittsburghcc.com/exhibitors/exhibitor-services and order on-line.

To pay by check, please mail this form with payment to:

Exhibitor Services Department, David L. Lawrence Convention Center
1000 Fort Duquesne Blvd. Pittsburgh, PA 15222, Phone: (412) 325-6102, Fax: (412) 325-6009, exhibitorservices@pittsburghcc.com