2027 REQUEST FOR ELECTRICAL SERVICES

DAVID L. LAWRENCE CONVENTION CENTER PITTSBURGH

Online ordering services available at *www.pittsburghcc.com

(PLEASE PRINT)

Name of Event | Event Dates | Booth #

Company Name | Phone # | Fax #

Company Address | City/State | Zip Code

Email Address

Authorized By | Signature | Date

Electrical Service (Electrical outlets approximately 120/208 A.C. 60 Cycle)	**Connection Type**	**Quantity**	***Advance Rate**	**Standard Rate**	**Total**
Up to 20 AMPS (120 Volts) - Triple Outlet	Extension Cord		$168.25	$233.50	$
Up to 30 AMPS (208 Volts, Single Phase)	Receptacle or disconnect		$347.16	$482.06	$
Up to 60 AMPS (208 Volts, Single Phase)	Disconnect		$620.78	$862.00	$
Up to 100 AMPS (208 Volts, Single Phase)	Disconnect		$817.07	$1,134.65	$
Up to 30 AMPS (208 Volts, Three Phase)	Receptacle or disconnect		$640.79	$889.81	$
Up to 60 AMPS (208 Volts, Three Phase)	Disconnect		$1,154.77	$1,603.52	$
Up to 100 AMPS (208 Volts, Three Phase)	Disconnect		$1,611.16	$2,237.20	$
Up to 30 AMPS (480 Volts, Three Phase)	Disconnect		$1,229.65	$1,707.42	$
Up to 60 AMPS (480 Volts, Three Phase)	Disconnect		$1,536.32	$2,133.31	$
Up to 100 AMPS (480 Volts, Three Phase)	Disconnect		$2,176.85	$3,022.72	$
Over 100 AMPS (480 Volts, Three Phase)	Disconnect		$2,602.88	$3,614.30	$
Cable Service: Digital service with digital converter box (does not include monitor)			$380.00	$380.00	$
				Total	

Advanced Rate pricing:
In order to receive Advance Rate, the order form with payment (US Dollars) must be received 15 days prior to first exhibitor move-in day.

Electrical Labor (1/2 hour minimum)	**Date Needed**	**# of Hours**	**Rate per hour**	**Total**
Straight time			$110.51	
			Total	

Additional Services	**Quantity**	***Advance Rate**	**Standard Rate**	**Total**
Electrical Equipment: • Extension Cord: 3 wire, multi plug, does not include power		$41.74	$53.34	$
			Subtotal	
			Tax (7%)	
			Total	

Total for all Electrical Services:

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Name of Event | Event Dates | Booth #

Company Name | Phone # | Fax #

TERMS AND CONDITIONS

1. Advance order payment guarantees discounted rate.
2. Payment in full must be rendered prior to delivery of service.
3. Credit will not be given for service installed, but not used. If service is cancelled prior to installation, a 50% cancellation fee applies.
4. Change of orders after installation may be subject to labor charges. Minimum of 1/2 hour.
5. All material and equipment furnished by DLCC for the service shall remain the property of DLCC and shall be removed only by the DLCC staff at the close of the show.
6. Rates quoted for all connections cover the delivery of service to the booth/space in the most convenient manner and do not include connecting equipment or special wiring. Requests for special services such as placing cords or relocating service(s) will be subject to additional labor charges.
7. Service outlet size will be determined by the volume required.
8. Walls, columns, and permanent building utility outlets are not part of booth space and are not to be used by exhibitors.
9. Claims will not be considered unless filed by the exhibitor prior to the close of the show.
10. All equipment to be connected by the DLCC technicians must comply with federal, state and local safety codes.
11. Under no circumstance should anyone other than a DLCC technician make service connections.
12. All equipment must be properly tagged and wired with completed information as to type of current, voltage, phase, cycle, horsepower, etc. All equipment using water must have an inlet and outlet properly tagged.
13. Electrical service for lights and displays will be turned on one (1) hour prior to show opening and turned off at show close.
14. All exhibitors' cords must be of the 3-wire grounded type and comply with Federal, State, Local Safety and Electric Codes. All exposed non-current carrying metal ports of fixed equipment, which are liable to be energized, must be grounded.
15. Unless otherwise noted, DLCC electricians are authorized to cut floor coverings to permit installation of service.
16. The DLCC is not responsible for equipment that is not powered down correctly at end of day.
17. A receipt for services is available upon request.
18. If an exhibitor hires a contractor to install a video array with multiple component interconnected screens to form a large LED video wall, the exhibitor must hire AV tech support through the DLCC.
19. Utility will be installed at the back of the booth and/or in the most convenient manner.

* If installation is required in an exact location (other than the most convenient) or a special connection is required, a labor charge will apply. Please include a floor plan with your order for exact placement of utility.

PLEASE NOTE

- There will be a $30.00 fee for returned checks
- Payment in full must be rendered prior to delivery of service
- Check, Visa, MasterCard, American Express & Discover accepted online
- Prices effective January 1–December 31, 2027

* *In order to receive the ADVANCE rate, the order form with payment (US Dollars) must be received 15 days prior to first exhibitor move-in*

The David L. Lawrence Convention Center is proud to be PCI Compliant and will not receive Credit Card Orders via email.

To pay for services with a Credit Card, please visit www.pittsburghcc.com/exhibitors/exhibitor-services and order online

To pay by check, please mail this form with payment to:

Exhibitor Services Department, David L. Lawrence Convention Center
1000 Fort Duquesne Blvd., Pittsburgh, PA 15222, Phone: (412) 325-6102, Fax: (412) 325-6009,
exhibitorservices@pittsburghcc.com