



2010 ACTFL Annual Convention & World Languages Expo
 November 19–21, 2010
 Pre-Convention Workshops: November 18, 2010
 Hynes Convention Center
 Boston, MA

4 Ways to Book

www.actfl.org actfl@onpeakevents.com

(800) 926 1085 US Toll-free
 (312) 527 7300 Local (312) 329 9513 Fax

1 Contact Information

You can expect to receive a confirmation within 72 hours. If you do not, please contact us.

Name: _____
 Company: _____
 Address: _____
 City: _____ State: _____
 ZIP/Postal Code: _____ Country: _____
 Phone: _____
 Fax: _____
 Email: _____

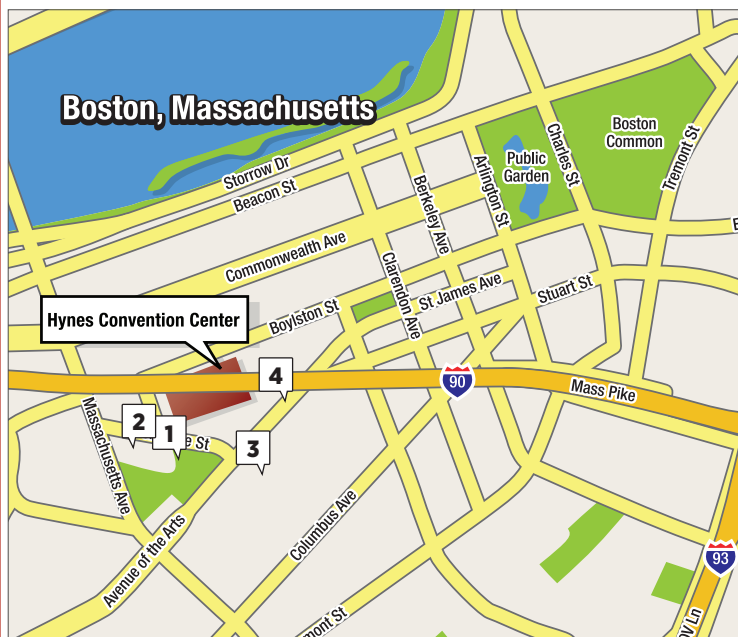
2 Category

Attendee Exhibitor

Official Hotels, Rates & Map

- 1 **Sheraton Boston** 39 Dalton St
Single: \$205, Double: \$225
- 2 **Hilton Boston Back Bay** 40 Dalton St
Single/Double: \$205
- 3 **Marriott Copley Place** 110 Huntington Ave
Single: \$205, Double: \$225
- 4 **Westin Copley Place** 10 Huntington Ave
Single: \$208, Double: \$230

Rates do not include current tax of 14.45% or applicable surcharges, subject to change.



Map used to indicate approximate locations only.

3 Hotels

Reservations are by request and will be processed on a first-come, first-served basis. Enter your hotel choices in order of preference

1: _____ Rewards Number _____
 2: _____ Rewards Number _____

Special Requests

- I am in need of an ADA-accessible room; I may need special assistance from my hotel in the event of an emergency.
- I am interested in discounted airfares or car rental rates.

4 Booking Details

Name: _____ Non-Smoking

Company: _____ Smoking

This is an Individual Booking 1 Room _____
 Arrival Date: _____ MM / DD / YY Departure Date: _____ MM / DD / YY
 Name of person(s) sharing the room: _____

Room Type: Single Double 1 Bed Double 2 Beds Triple Quad

This is a Group Booking 2+ Rooms _____
 Use this grid to indicate your room type(s) and number of rooms you are requesting per night. For more space, attach an additional page — or log on to www.actfl.org where you can easily make your group booking through our online systems.

Room Type	Mon, Nov 15	Tues, Nov 16	Weds, Nov 17	Thurs, Nov 18
Room Type	Fri, Nov 19	Sat, Nov 20	Sun, Nov 21	Mon, Nov 22

← Event Dates →

Names can be added to rooms at a later time. Please note that all names must be provided by Oct 1, 2010.

5 Payment Information & Cancellation Policy

Payment Guarantee: No charges are incurred at the time of booking; only a payment guarantee is required to hold your reservation in the amount of one night's stay at the confirmed hotel plus current tax of 14.45%, subject to change. The hotel will charge payment to the credit card you provide upon check-in. Please refer to your confirmation for full details, which may vary by hotel. **Cancellation Policy:** Reservations cancelled less than 72 hours from the confirmed check-in date or not cancelled at all (no-show) are subject to a financial penalty in the amount of the payment guarantee. Please refer to your reservation confirmation for full policy details.

Payment Method

Credit Card
 Card Type: _____
American Express, Diners Club, Discover, MasterCard and Visa cards are accepted
 #: _____ Expiration Date: _____ MM/YY

Name: _____
As it appears on card
 Signature: _____

Check
 #: _____ \$ _____
Check Enclosed

Credit Card information *must* be provided to guarantee reservation until check arrives. Check must arrive no later than **October 1, 2010**. **Make check payable to onPeak**. Add current tax of 14.45% (plus applicable surcharge if noted), subject to change. Mail to onPeak's Atlanta office: ACTFL Annual Convention & World Languages Expo c/o onPeak; 240 Peachtree St, Ste 22-S-10; Atlanta, GA 30303.