

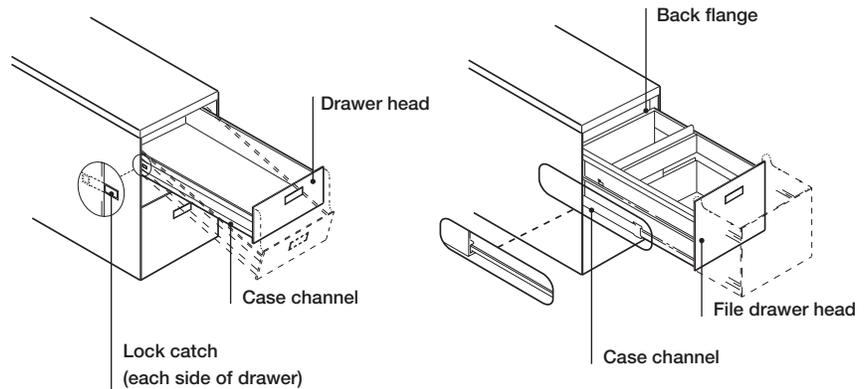
Materials

Tools

- 3/8" and 7/16" Socket
- Phillips screwdriver

Step One (Box Drawer Removal)

Pull drawer out until it stops. Press in on lock catch spring and at the same time pull out on drawer. As drawer approaches the end of the case channel, lift up on the drawer head (see dotted lines).

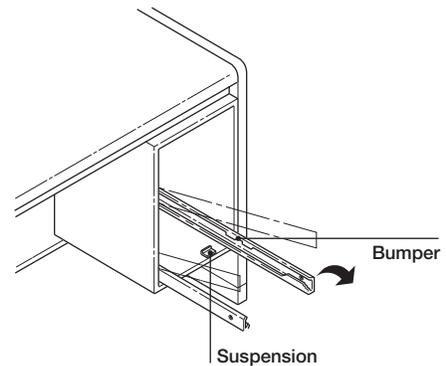


Step Two

When removing file drawers from pedestal, the cradle assembly must be removed with the drawer at the same time. Store the drawer on the front face to prevent grease damage on carpet etc. To re-install, file drawer must be seated into cradle assembly then re-installed into pedestal. This is done to insure proper drawer alignment and ease of operation. Installer should wipe any excess grease from exterior of cradle prior to reassembly.

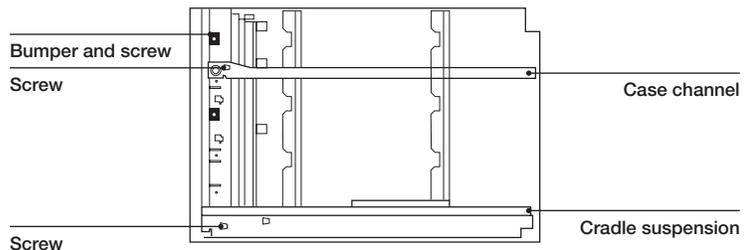
Step Three

Remove file drawer cradle suspension by pulling all the way out, until the bumper makes contact with the suspension. Lift up on front of cradle.



Step Four

Remove case channel and cradle suspension by removing (4) screws. Lift up and pull out case channel or suspension.



Step Five (Front Lock Removal System)

Bend out tabs on the lock rod retainer and remove from top cross piece. Bend locking tab on front frame in direction of arrow. Raise up on lock bar to disengage tabs and remove entire lock system.

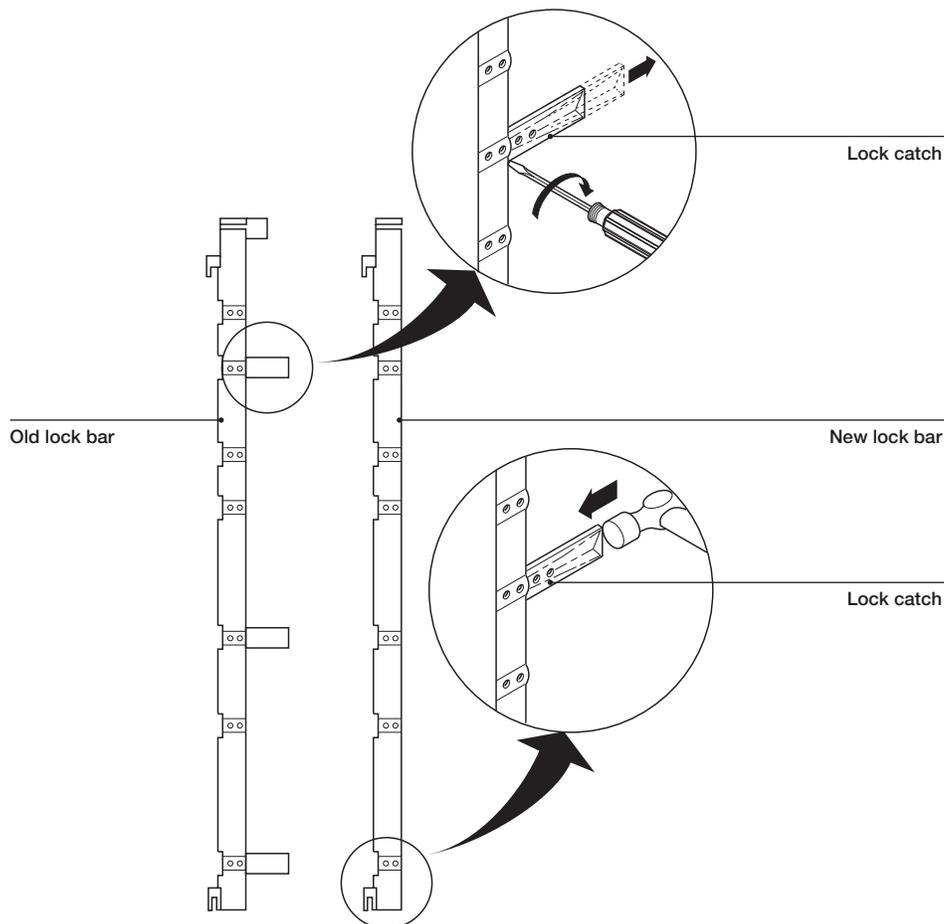
Note: The parts for the front lock system are no longer required. If this pedestal is to be returned to the improved system, remove the entire lock system.

Step Six (Replace Lock Catches)

Remove the lock catches from the old lock bar.

Step Seven

Choose the longer lock bar for the 4 high (25" overall) or the shorter lock bar for the 3 high (19" overall) pedestal. The other lock bar may be discarded. Lay the lock bar (removed in step 5), alongside the proper lock bar received in the adapter kit.



Step Eight

Replace the lock catches in their corresponding positions in the new lock bar.