

RIVERSIDE ACADEMY

West Middle/High School Campus
6409 Schaefer Road
Dearborn, Michigan 48126
(313) 945-6504

East Elementary Campus
7124 Miller Road
Dearborn, MI 48126
(313)586-0200

Early Childhood Education Center
7050 Pinehurst
Dearborn, MI 48126
(313) 730-9035

Board of Director- Regular Meeting Minutes

Date: Tuesday, October 10, 2017 **Time:** 6:00 p.m. **Place:** Riverside Academy West

**The Oath of Office was not conducted for Sawsan Alhayek as it had already been conducted and submitted to CMU prior to the board meeting.

1. **Call to Order:** Vice President Salameh called the meeting to order at 6:00 p.m.
2. **Roll Call of Directors:**

	Present	Absent
Dr. Hassan Dakroub, President		X
Dr. Mohammad Othman, Treasurer	X	
Naiel Salameh, Vice President	X	
Samira Bazzi, Secretary **please assign a secretary if absent**	X	
Sawsan Alhayek, Member	X	

Also in Attendance: School Leader, Eman Radha; Dr. Luay Shalabi, Board Liaison; Jonathan Trout, CMU Representative; Kevin Whelan, GEE.

3. **Recite Academic Mission Statement:** *“To Promote lifelong learning by nurturing academic excellence, positive character and an appreciation of cultures”*
4. **Public Comment:** (none)
5. **Agenda review and Amendments Requested** – The October 10, 2017 regular meeting agenda, was presented to the board for review.
6. **Consent Calendar Items:** Presented to the board for review and approval was the agenda of the October 10, 2017 regular meeting and the proposed minutes of the September 12, 2017 regular meeting. Member Othman made a motion seconded by Member Bazzi to approve the consent calendar. This motion carried unanimously (4-0).
7. **Principal/Director Reports:** Ms. Radha presented the principal report to the board.
8. **Treasurer Report:** A motion to approve the September monthly financials was made by Member Salameh. This motion was seconded by Member Bazzi and carried without opposition (4-0).
9. **Authorizer Report:** Mr. Trout reminded the board of the memo regarding the contract amendment which is due by March for any changes in the contract. Any contract changes should be presented for discussion as early as possible. Mr. Trout distributed flyers of “Spirit of the Future” and encouraged students to apply for the scholarships.
10. **GEE Reports:** Mr. Whelan presented the GEE Report to the board.
11. **Correspondence:** CMU correspondence acceptance of the new board member application for Sawsan Alhayek was shared with the board.
12. **Old Business:** None

13. New Business:

- a. Financial Audit final submissions were shared with the board.

14. Board Development

15. Extended Public Comment: Mr. Trout presented a framed certificate to Sawan Alhayek welcoming her as a new board member.

16. Other Business/Comments from the Board: None

17. Requested Items from the Board: None

18. Reconfirmation of next Board meeting: The next board meeting is scheduled for Tuesday, November 14, 2017 beginning at 6 pm at Riverside Academy West.

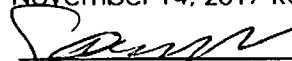
19. Adjournment: Having no further business presenting before the Board, Vice President Salameh made a motion to adjourn the meeting. This motion was seconded by Member Othman and carried without opposition (4-0). The meeting was adjourned at 6:40 p.m.

Proposed Board Minutes respectfully submitted
October 16, 2017 by:



Huda Davillier, Recording Secretary

Approved by the Board of Directors at its
November 14, 2017 Regular Meeting



Samira Bazzi, Board Secretary