

RIVERSIDE ACADEMY

West Middle/High School Campus
6409 Schaefer Road
Dearborn, Michigan 48126
(313) 945-6504

East Elementary Campus
7124 Miller Road
Dearborn, MI 48126
(313)586-0200

Early Childhood Education Center
7050 Pinehurst
Dearborn, MI 48126
(313) 730-9035

Board of Director- Regular Meeting Minutes

Date: Tuesday, September 12, 2017 **Time:** 6:00 p.m. **Place:** Riverside Academy West

1. **Call to Order:** President Dakroub called the meeting to order at 6:05 p.m.
2. **Roll Call of Directors:**

| | Present | Absent |
|--|---------|--------|
| Dr. Hassan Dakroub, President | X | |
| Dr. Mohammad Othman, Treasurer | X | |
| Naiel Salameh, Vice President | | X |
| Samira Bazzi, Secretary **please assign a secretary if absent** | X | |
| Vacant, Member | | |

Also in Attendance: School Leaders, Ramzi Saab and Eman Radha; Dr. Luay Shalabi, Board Liaison; Jonathan Trout, CMU Representative; Anthony Sasinowski, Plante Moran.

3. **Recite Academic Mission Statement:** *“To Promote lifelong learning by nurturing academic excellence, positive character and an appreciation of cultures”*
4. **Public Comment:** (none)
5. **Agenda review and Amendments Requested** – The September 12, 2017 regular meeting agenda, was presented to the board for review.
6. **Consent Calendar Items:** Presented to the board for review and approval was the agenda of the September 12, 2017 regular meeting and the proposed minutes of the August 8, 2017 regular meeting. Member Dakroub made a motion seconded by Member Othman to approve the consent calendar. This motion carried unanimously (3-0).
7. **Principal/Director Reports:** Mr. Saab and Ms. Radha presented the principal reports to the board.
8. **Treasurer Report:** Motions to approve the July and August monthly financials was made by Member Dakroub. These motions were seconded by Member Bazzi and carried without opposition (3-0).
9. **Authorizer Report:** Mr. Trout encouraged the board to be aware of financing plans for the building on Pinehurst due to the fact that it is not allocated in the budget. The board should know their financial options.
Mr. Trout reminded the board to attend the annual CMU meeting to be held on September 28th.
10. **GEE Reports:** The GEE report was attached to the board site.
11. **Correspondence:** CMU correspondence on the status of the new board member application for Sawsan Alhayek was shared with the board.
12. **Old Business:** None
13. **New Business:**
 - a. A motion to approve the Financial Audit was made by Member Dakroub. This motion was seconded by Member Othman and carried without opposition (3-0).

- b. The Final Board Policy Manual with updates was presented to the board and attached to the board site and academy web-site.
- c. The board member application for Sawsan Alhayek was shared with the board.

14. Extended Public Comment: None

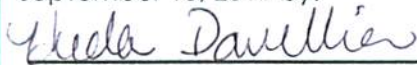
15. Other Business/Comments from the Board: None

16. Requested Items from the Board: None

17. Reconfirmation of next Board meeting: The next board meeting is scheduled for Tuesday, October 10, 2017 beginning at 6 pm at Riverside Academy West.

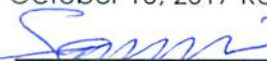
18. Adjournment: Having no further business presenting before the Board, President Dakroub made a motion to adjourn the meeting. This motion was seconded by Member Bazzi. The meeting was adjourned at 6:50 p.m.

Proposed Board Minutes respectfully submitted
September 15, 2017 by:



Huda Davillier, Recording Secretary

Approved by the Board of Directors at its
October 10, 2017 Regular Meeting



Samira Bazzi, Board Secretary