



Minutes of the Board of Directors Regular Meeting

Date: Tuesday, October 17, 2017 **Time:** 6:00PM **Place:** Frontier International Academy

1. **Call to Order:** Member Asm Rahman called the meeting to order at 6:00PM

2. **Roll call of Directors**

Board Members	Position	Present	Absent
Asm Rahman	President	x	
Ibrahim Suliman	Vice President	x	
Yunus Wasel	Secretary	X (6:13)	
Syed Hoque	Treasurer	x	
Fateh Obaid	Member	x	

Also in Attendance: Adnan Aabed, School Leader; Muayad Mahmoud, Board Liaison; Mohamad Issa, GEE; Rana Khalaf, School Leader; Kimberly Frantz, BMCC Liaison; Ahmad Ajin, Student Advisor

3. The Academy Board of Directors recited the Academic Mission Statement

4. **Public Comment:** None

5. **Agenda Review and Amendments Requested:** Member Rahman requested to amend the agenda to add item 12 a. to 8 b.

6. **Consent Calendar:** Approval of the Agenda and Proposed Minutes.

Presented to the board for review and approval were the agenda of the October 17, 2017 regular scheduled meeting and the proposed minutes of the September 19, 2017 regular meeting minutes. After careful review, Member Obaid made a motion, seconded by Member Suliman to approve the consent calendar as presented. The motion carried unanimously (5-0).

7. **Principal Report:** Mr. Ahmad Ajin and Rana Khalaf gave the Principal’s Report to the Academy Board of Directors.

8. **Treasurer Report:**

a. The September Monthly Financials were presented by Mr. Mohamad Issa. After careful review and discussion, Member Wasel motioned for the approval of the September 2017 financials. Member Obaid seconded the motion and it carried unanimously (5-0).

b. Anthony Sasinowski, Auditor of Plante Moran presented the financial audit to the Academy Board of Directors. Mr. Sasinowski noted that there were no findings and gave the Academy’s audit an unmodified opinion. Mr. Asm Rahman noted that the request to obtain a quarterly report for the fund balance. Mr. Mohamad Issa noted that he will work with the Finance Department and Plante Moran to find a way to report Fund Balance projections.

After careful review and discussion, Member Suliman motioned for the approval of the 2016-17 Audit. Member Wasel seconded the motion and it carried unanimously (5-0).

9. **GEE Report:** Mr. Mohamad Issa gave the GEE Report to the Academy Board of Directors. He noted that there will be a Board Retreat in Ann Arbor on Dec 9 from 9-2pm.

10. **Correspondence:** None

11. **Old Business:** None

12. **New Business:**

- a. Mr. Mohamad discussed the revisions in the revised budget. The revised budget for the Academy was presented. After careful review and discussion, Member Wasel motioned for its approval. Member Suliman seconded the motion and it carried without opposition (5-0).

13. **Extended Public Comment:** None

14. Requested Items from Board:

- Board Member Obaid request information pertaining to scholarship opportunities for FIA students.
- Member Rahman requested that a fund balance projection be provided to board members.

15. Confirmation of the next meeting: The Board of Directors meeting on Tuesday, November 21, 2017 was confirmed at Frontier International Academy starting at 6pm

16. Adjournment: With no further business presented before the board, Member Wasel motioned for the adjournment of the meeting at 6:52 pm. This was seconded by Member Obaid and carried unanimously (5-0)

Proposed Board Minutes respectfully submitted
November 21, 2017



Muayad Mahmoud, Recording Secretary

Approved by the board of directors at its
November 14, 2017 special meeting:



Yunus Wasel, Board Secretary