

Frontier International Academy

13200 Conant St. – Detroit, MI 48212



Minutes of the Board of Directors – Regular Meeting

Date: Saturday, December 9 2017 **Time:** 9:00AM **Place:** Frontier International Academy

1. **Call to Order:** Member Asm Rahman called the meeting to order at 9:40 AM

2. **Roll call of Directors**

Board Members	Position	Present	Absent
Asm Rahman	President	x	
Fateh Obaid	Vice President	x	
Yunus Wasel	Secretary		x
Syed Hoque	Treasurer	x	
Ibrahim Suliman	Member	x	

Also in Attendance: Adnan Aabed, School Leader; Muayad Mahmoud, Board Liaison; Rana Khalaf, School Leader; George Butler, Legal;

3. The Academy Board of Directors recited the Academic Mission Statement
4. **Public Comment:** None
5. **Agenda Review and Amendments Requested:** Member Wasel motioned to appoint Member Obaid as acting secretary for this meeting. This motion was seconded by Member Suliman and carried unanimously (4-0).
6. **Consent Calendar:** Approval of the Agenda and Proposed Minutes.
Presented to the board for review and approval were the agenda of the December 9, 2017 regular scheduled meeting and the proposed minutes of the November 14, 2017 regular meeting minutes. After careful review, Member Obaid made a motion, seconded by Member Suliman to approve the consent calendar as presented. The motion carried unanimously (4-0).
7. **Principal Report:** Dr. Adnan Aabed and Rana Khalaf gave the Principal's Report to the Academy Board of Directors. Strategic plans discussed included parent involvement, career opportunities and student activities. Dr. Aabed requested support from the board to encourage parental involvement. Dr. Aabed requested board members to attend community events to engage with parents. Rana Khalaf discussed family and community engagement; In November they hosted a potluck November feast. Professional development was held at FIA- E. Ms. Khalaf requested the board to attend the Dec 22nd Community event beginning at 11 am. Parent literacy event with children.
8. **Treasurer Report:**
 - a. The November Monthly Financials were presented by Member Hoque, After careful review and discussion, Member Obaid motioned for the approval of the November 2017 financials. Member Suliman seconded the motion and it carried unanimously (4-0).
9. **GEE Report:** Muayad Mahmoud gave the GEE report to the board.
10. **Correspondence:** None
11. **Old Business:**
 - a. A signature was obtained from Ibrahim Suliman for his acceptance of office letter.
12. **New Business:** None
13. **Extended Public Comment/Comments from the Board:** Fateh Obaid encouraged everyone to keep up the great work.
14. **Requested Items from Board:** None
15. **Confirmation of the next meeting:** The Board of Directors meeting on Tuesday, January 16, 2018 was confirmed at Frontier International Academy, 1300 Conant St. starting at 6pm.

16. **Adjournment:** With no further business presented before the board, Member Obaid motioned for the adjournment of the meeting at 10:11 am.

Proposed Board Minutes respectfully submitted
December 18, 2017



Muayad Mahmoud, Recording Secretary

Approved by the board of directors at its
January 16, 2018 regular meeting:



Yunus Wasel, Board Secretary

Proposed Minutes of Academy Board of Directors meetings are available for review within 8 business days of the meeting they represent in the School Leader's Office at Frontier International Academy. Approved Minutes of Board Meetings are available within 5 business days after the meetings at which they are approved.