

Frontier International Academy

13200 Conant St. – Detroit, MI 48212

Minutes of the Board of Directors – Regular Meeting

Date: Tuesday, January 16, 2018 **Time:** 6:00PM **Place:** Frontier International Academy

1. **Call to Order:** Member Asm Rahman called the meeting to order at 6:13PM

2. **Roll call of Directors**

Board Members	Position	Present	Absent
Asm Rahman	President	x	
Ibrahim Suliman	Vice President		x
Yunus Wasel	Secretary	x	
Syed Hoque	Treasurer	x	
Fateh Obaid	Member		x

Also in Attendance: Adnan Aabed, School Leader; Muayad Mahmoud, Board Liaison; Rashad Issa, GEE; Rana Khalaf, School Leader; Patrick Victor, BMCC Liaison

3. The Academy Board of Directors recited the Academic Mission Statement

4. **Public Comment:** None

5. **Agenda Review and Amendments Requested:** Member Obaid requested that the website, building safety and NextK12 be added to the agenda under New Business as items e, f and g

6. **Consent Calendar:** Approval of the Agenda and Proposed Minutes.

Presented to the board for review and approval were the agenda of the January 16, 2018 regular scheduled meeting and the proposed minutes of the Dec 9, 2017 special scheduled meeting minutes. Member Obaid noted that the December minutes need to reflect that Member Suliman did not motion to nominate, but Member Obaid. After careful review, Member Obaid made a motion, seconded by Member Wasel to approve the consent calendar as presented. The motion carried unanimously (3-0).

7. **Principal Report:** Dr. Adnan Aabed and Rana Khalaf gave the Principal's Report to the Academy Board of Directors. Principal Aabed discussed the strategic plan goals recommended for adoption and FAFSA applications submitted by Frontier High School students. Principal Khalaf discussed academy events at the Warren campus and upcoming programs and a marketing initiative.

8. **Treasurer Report:**

a. The December Monthly Financials were presented by Member Hoque. *Member Rahman requested a 2016/17 and 2017/18 comparative analysis. Member Rahman also suggested that the Finance Dept. touch base with Member Hoque to discuss financials one week prior to meetings. Member Rahman reminded GEE about the request for a fund balance report to be submitted to the board on quarterly basis as discussed in October and November.* After careful review and discussion, Member Obaid motioned for the approval of the December 2017 financials. Member Wasel seconded the motion and it carried unanimously (3-0).

9. **GEE Report:** Mr. Rashad Issa gave the GEE Report to the Academy Board of Directors. Professional development events for staff were also discussed with the board members.

10. **Correspondence:**

The letter for the FOIA response was provided to the Academy Board of Directors.

11. **Old Business:** None

12. **New Business:**

- a. The Fall 2017 Board Policies were presented to the Academy Board. After careful discussion and review, Member Suliman motioned for its approval. Member Obaid seconded this motion and it carried without opposition (3-0).
- b. The Board of Directors discussed the board goals presented by Dr. Aabed and provided to the Academy Board. After discussion and review, Member Wasel motioned for the board goals as presented. Member Obaid seconded the motion and it carried without opposition (3-0).

- c. The 2018-19 budget discussion for Frontier was discussed by Board Members. *Member Rahman noted the boilers and whether or not there were issues with them. Member Rahman requested that they be inspected to ensure they properly work effectively in the building. In addition, Member Rahman wanted to know what classrooms are going to be repaired and if there were going to be costs that need to be reflected in the 2018-19 budget.*
- d. The letter of support for K-8 addition at FIA Hamtramck was provided to the Board President for signature.
- e. Mr. Muayad Mahmoud discussed the plans to get the new website up and going. Plans to launch the site were delayed to a complaint and updates to the framework as a result of the complaint so that the Academy is compliant.
- f. The board requested updates on the safety of the building and expressed concerns regarding recent break ins. Principal Aabed discussed the events that took place and measures that have been put in places to tackle them. In addition, Rashad noted a plan to work with DPS police to patrol 4-5 days a week.
- g. *Next Campus concerns feedback from board was noted and will be provided to Marwan for review and responses to the board.*

13. Extended Public Comment/Comments from the Board: None

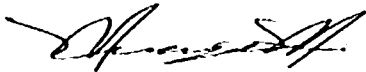
14. Requested Items from Board:

- *Next Campus concerns feedback from board was noted and will be provided to Marwan for review and responses to the board.*
- *Member Rahman noted the boilers and whether or not there were issues with them. Member Rahman requested that they be inspected to ensure they properly work effectively in the building.*
- *Member Rahman wanted to know what classrooms are going to be repaired and if there were going to be costs that need to be reflected in the 2018-19 budget.*
- *Member Rahman requested a 2016/17 and 2017/18 comparative analysis. Member Rahman also suggested that the Finance Dept. touch base with Member Hoque to discuss financials one week prior to meetings. Member Rahman reminded GEE about the request for a fund balance report to be submitted to the board on quarterly basis as discussed in October and November.*

15. Confirmation of the next meeting: Academy Board Members confirmed their meeting on Tuesday, February 20, 2018 at 6pm, Location: Frontier International Academy Detroit.

16. Adjournment: With no further business presented before the board, Member Wasel motioned for the adjournment of the meeting at 7:45 pm. This was seconded by Member Obaid and carried unanimously (3-0).

Proposed Board Minutes respectfully submitted
January 26, 2018



Muayad Mahmoud, Recording Secretary

Approved by the board of directors at its
February 20, 2018 special meeting:



Yunus Wasel, Board Secretary

Proposed Minutes of Academy Board of Directors meetings are available for review within 8 business days of the meeting they represent in the School Leader's Office at Frontier International Academy. Approved Minutes of Board Meetings are available within 5 business days after the meetings at which they are approved.