

RIVERSIDE ACADEMY

West Middle/High School Campus
6409 Schaefer Road
Dearborn, Michigan 48126
(313) 945-6504

East Elementary Campus
7124 Miller Road
Dearborn, MI 48126
(313)586-0200

Early Childhood Education Center
7050 Pinehurst
Dearborn, MI 48126
(313) 730-9035



Board of Director- Regular Meeting Minutes

Date: February 13, 2018

Time: 5:00 p.m.

Location: Riverside Academy-West

1. **Call to Order:** President Dakroub called the meeting to order at 6:00 p.m.
2. **Roll Call of Directors:**

	Present	Absent
Dr. Hassan Dakroub, President		X
Naiel Salameh (Vice President)	X	
Dr. Mohammad Othman (Treasurer)	X	
Samira Bazzi, Secretary **please assign a secretary if absent**	X	
Sawsan Alhayek, Member	X	

Also in Attendance: Jonathan Trout, CMU Representative; Rashad Issa, GEE; Ramzi Saab, School Leader; Dr. Luay Shalabi, Board Liaison.

3. **Recite Academic Mission Statement:** “To Promote lifelong learning by nurturing academic excellence, positive character and an appreciation of cultures”
4. **Public Comment:** None
5. **Agenda review and Amendments Requested** – The February 13, 2018 regular meeting agenda, was presented to the board for review. The board requested to add Global Passage as item d. under New Business.
6. **Consent Calendar Items:** Presented to the board for review and approval was the agenda of the February 13, 2018 regular meeting and the proposed minutes of the January 9, 2018 regular meeting. Member Salameh made a motion seconded by Member Othman to approve the consent calendar. This motion carried unanimously (4-0).
7. **Principal/Director Reports:** Mr. Saab presented the principal report to the board.
8. **Treasurer Report:** A motion to approve the January monthly financials was made by Member Bazzi. This motion was seconded by Member Salameh and carried without opposition (4-0).
9. **Authorizer Report:** Mr. Trout asked the board about the board goals they adopted during their December board meeting. He suggested the board add “measuring components” to the board goals in order to determine if the board is accomplishing their objectives or not.
The board was reminded to attend the March 5th webinar “Making Meetings Mater”. The board was also informed of the March 20th session in Lansing; Embracing State Wide Change.
10. **GEE Reports:** Mr. Issa presented the GEE Report to the board.
11. **Correspondence:**
 - a. A memo from the State of MI in regard to Title IX and sexual harassment was shared with the board.
12. **Old Business:** None

13. New Business:

- a. The board continued discussions for the 2018-19 budget.
- b. A motion to approve the Application and Enrollment numbers, dates for re-enrollment, legal notice posting and random selection drawing for open enrollment was made by Member Salameh. This motion was seconded by Member Bazzi and carried without opposition (4-0).
- c. Annual conflict of interest forms were completed for Dr. Othman and Dr. Salameh. Dr. Dakroub was absent from this meeting and was unable to complete the annual conflict of interest form during this meeting.
- d. A motion to approve Global Passage was made by Member Bazzi. This motion was seconded by Member Othman and carried without opposition (4-0).

14. Board Development

15. Extended Public Comment: None

16. Other Business/Comments from the Board: None

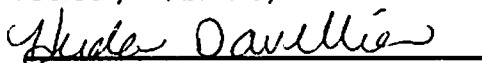
17. Requested Items from the Board:

- a. I-pad for Sawsan Alhayek

18. Reconfirmation of next Board meeting: The next board meeting is scheduled for Tuesday, March 13, 2018 beginning at 5 pm at Riverside Academy West.

19. Adjournment: Having no further business presenting before the Board, the meeting was adjourned at 6:35 pm.

Proposed Board Minutes respectfully submitted
February 14, 2018 by: -



Huda Davillier, Recording Secretary

Approved by the Board of Directors at its
March 13, 2018 Regular Meeting

Samira Bazzi, Board Secretary