REQUEST FOR PROPOSALS

CITY OF NEW BEDFORD

New Bedford Police Department

New Bedford, Massachusetts

Mobile Command Vehicle

#19210107

January 21, 2019

Jonathan F. Mitchell
Mayor

New Bedford Police Dept.
871 Rockdale Ave.
New Bedford, MA 02740
CITY OF NEW BEDFORD
MASSACHUSETTS
REQUEST FOR PROPOSALS
#19210107

The City of New Bedford, Purchasing Department, in conjunction with the City of New Bedford Police Department is soliciting Requests for Proposals for the purchase of one Mobile Command Vehicle.

Competitive seals proposals for the services specified will be received by the city of New Bedford by the Purchasing Department, in the Office of the Purchasing Agent, Room 208, City Hall, 133 William Street, New Bedford, Massachusetts, 02740, during business hours, until the date and time of the bid opening.

Price and Non-Price proposals must be submitted in separate envelopes. M.G. L. Ch. 30B s. 6(b)(3) requires the separate submission of price. Do not make reference to price in the non-price proposal. Failure to adhere to this requirement will result in disqualification.

Proposals Received:
Proposals will be received until
Monday, February 25, 2019 at 11:00 am

Contract Documents, including the Information for Bidders, Form of Bid, Form of Contract, Specifications, and other Contract Documents, may be obtained and/or examined on or after Monday, January 21, 2019, in the office of City of New Bedford, Purchasing Department, 133 William Street, Room 208, New Bedford, MA 02740 Monday thru Friday – 8:30 AM – 4:00 PM. Electronic copies can be obtained by emailing purchasing@newbedford-ma.gov or Susan.brucke@newbedford-ma.gov. Bid documents can also be downloaded from the city of New Bedford website; www.newbedford-ma.gov.

Attention is called to the fact that supplies furnished as part of this Contract are exempt from the Sales and Use Tax. All bids submitted should take this factor into consideration, and be calculated accordingly.

The contract will be awarded within 45 days after the bid opening. The time for award may be extended by mutual agreement between the City and the awarded bidder.

No Respondent may withdraw his/her proposal for a period of thirty (30) days, excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening thereof.

Proposals must include ALL DOCUMENTS required by the Request for Proposals. The Awarding Authority reserves the right to waive any and/or all informalities in the bidding. The Awarding Authority also reserves the right to reject any or all proposals, or to accept any other than the lowest bid should it be deemed to be in the best interest of the City of New Bedford, Massachusetts, to do so.

AWARDING AUTHORITY
CITY OF NEW BEDFORD
Susan Bruce, Director of Purchasing
## Procurement Calendar

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFP Issued</td>
<td>Monday, January 21, 2019</td>
</tr>
<tr>
<td>Questions Due</td>
<td>Monday, February 11, 2019 by 4:00 pm</td>
</tr>
<tr>
<td>Questions Answered</td>
<td>Friday, February 15, 2019 by 4:00 pm</td>
</tr>
<tr>
<td>Proposals Due</td>
<td>Monday, February 25, 2019 by 11:00 am</td>
</tr>
</tbody>
</table>
Section 1: General Information & Proposal Submission Requirements

This is a Request for Proposals (RFP) issued by the City of New Bedford to secure the provisions of goods and/or services on behalf of the City of New Bedford Police Department.

The City of New Bedford seeks to purchase a Mobile Command Vehicle.

Proposal Due Date: Monday, February 25, 2019 at 11:00 am

Proposal Subject: Request for Proposals: Mobile Command Vehicle

RFP Number: 19210107

RFP Availability: Monday, January 21, 2019

Return RFPs to: Susan Bruce, Director of Purchasing
City of New Bedford
133 William Street, Room 208
New Bedford, MA 02740

Please read this entire document before responding or submitting questions. Thank you for your interest.

Competitive sealed proposals for the services specified will be received by the city of New Bedford at the above specified location until the time and date cited. Proposals must be in the actual possession of the City of New Bedford on or prior to the exact time and date indicated above according to the clock in the Purchasing Office. If at the time of the scheduled deadline, the designated site is unavailable due to circumstances beyond the control of the City of New Bedford the bid opening will be automatically postponed (with or without notice to potential bidders) until 11:00 am at the same location on the next normal business day. LATE PROPOSALS WILL NOT BE CONSIDERED.

Price and non-price proposals must be submitted in separate envelopes. M.G. L. c. 30B s. 6(b)(3) requires the separate submission of price. Do not make reference to price in the non-price proposal. Failure to adhere to this requirement will result in disqualification.

Disclosure of Information
Submission of a proposal shall be deemed acknowledgement that the Respondent is familiar with the Massachusetts Public Records Law, M.G.L. c. 66, s. 10 and is bound thereby. Disclosure of any information provided by a Respondent in connection with this RFP shall be in strict accordance with the laws and regulations regarding such disclosure pursuant to M.G.L. c 66 s.10. To review copies of proposals after contracts have been awarded, submit a written request in compliance with the Massachusetts Public Records law to the RFP contact person identified in this RFP.
• Four Copies of the technical proposal in a sealed envelope clearly marked in the lower left corner with the words: “Mobile Command Vehicle-Technical Proposal” as well as the Vendor’s name.

• The price proposal in a sealed envelope clearly marked “Mobil Command Vehicle-Price Proposal”.

• Failure to submit proposals in separate sealed envelopes will result in the rejection of the proposal. The sealed envelope or box containing the price proposal and the sealed envelope or box containing the non-price proposal may be mailed or delivered to the City of New Bedford Purchasing Department in one envelope or box as long as it is clearly marked with the words: “Mobile Command Vehicle”.

• This procurement is conducted in conformance with Massachusetts General Law, Chapter 30B.

• The contract will be awarded within forty five (45) days of this proposal opening (a sample contract is enclosed with the RFP). This RFP as well as the successful vendor’s response will become part of the contract.

• If any changes are made to this RFP, an addendum will be distributed to all vendors who receive the RFP.

• A Vendor may correct, modify or withdraw a proposal by written notice if received by the city of New Bedford prior to the time and date set for the proposal opening. Proposal modifications must be submitted in a sealed envelope clearly labeled “Modification No. ___. Each modification must be numbered in sequence and must reference the original RFP. After the proposal opening, a Vendor may not change any provision of the proposal in a manner prejudicial to the interests of the City of New Bedford or fair competition. Minor informalities will be waived or the vendor will be allowed to correct them. If a mistake and the intended correct wording are clearly evident on the face of the proposal document, the mistake will be corrected to reflect the intended correct meaning and the vendor will be notified in writing; the vendor may not withdraw the proposal. A vendor may withdraw a proposal if a mistake is clearly evident on the face of the proposal document, but the intended correct wording is not similarly evident.

• Individuals are encouraged to submit proposals; individuals who submit proposals will not be subject to requirements that are only applicable to businesses such as authorized signatory and financial stability certifications.

• Proposal prices must remain firm for 90 days after the proposal opening.

• Proposals must also include the signed Proposal Signature page, Certification page, Additional Certification pages and the Price Proposal page as provided in this RFP.
• All proposals must be signed by appropriate, authorized individual or individuals, e.g. if the vendor is a partnership, by the name of the partnership, with the signature of each general partner. If the vendor is a corporation, it must be signed by the authorized officer whose signature must be attested to by the Clerk/Secretary of the corporation and the corporate seal affixed, or appropriate certificate of authorization.

• All questions and requests for clarification must be received via email to Susan.bruce@newbedford-ma.gov not less than three (3) days before proposals are due.

• Written addenda issued by the City of New Bedford will be emailed to all parties that the city of New Bedford is aware have requested documents using the contact information provided to the City. A copy of any addenda as may be issued will be located on the City’s Procurement page. Absence of “failure” messages electronically transmitted from addressee’s site will serve as confirmation of delivery of addenda. Vendors should contact Susan Bruce if they believe an addendum has not been received. A copy of all addenda issued should be included in the non-price proposal package and each addendum should be initialed at the bottom left corner of the first page of the document by the vendor.

• The City of New Bedford reserves the right to cancel all or part of this solicitation. The issuance of this solicitation does not imply any commitment to purchase any product or services from any vendor.

• The City of New Bedford is the awarding authority that will sign the contract and to whom invoices will be submitted and by whom the vendor shall be paid.

• The City of New Bedford stakeholders will evaluate the proposals and recommend a vendor for award.

• The City of New Bedford will manage the progress of the vendor’s work.
Section II: Project Overview, Scope of Work, and Deliverables

Project Overview
The City of New Bedford requests proposals for a mobile command vehicle.

Detailed Scope of Work

General

Chassis
The unit shall incorporate a model year 2018 or newer conventional cab/chassis configuration built with modular component support to facilitate ease of upgrades and repairs. The unit shall have a single front axle and dual-rear axles, with frame-mounted tow hooks and a chrome bumper. The wheel base shall be between 200’ and 220’. The rear underbody of the chassis shall have galvanized frame rails and have a skid bar.

Size
The vehicle should not exceed an overall length of 41’0” nor an overall height of 13’0”. The overall width shall not exceed 8’6” with the slides in and 14’0” with the slides out. The vehicle interior shall provide for headroom of a minimum of 80”.

The body shall be constructed of aluminum to ensure long service life, and shall maximize smooth surfaces. The structural members shall be two-by-two (2x2) aluminum frames built on chassis.

The entire underside of the apparatus shall be undercoated including step wells, chassis and compartments.

Engine
The engine shall be a turbocharged, after-cooled, electronic diesel, capable of at least 330 horsepower. The transmission shall be automatic.

Fuel
Fuel capacity shall be at least 80 gallons and be able to supply diesel for both the truck and a generator.

Slide-Outs
The unit shall include a total of three (3) slide-outs as specified below in the Interior section. Two (2) shall be curb-side and one (1) shall be road-side. Each shall utilize a cable management system to protect all wiring during operation.

Wiring
All wiring shall be insulated in accordance with all National Electric code (NEC) standards, applicable electrical codes, and recognized industry standards. Where wire passes through sheet metal, bulkheads and structural supports, plastic grommets shall be used to protect the wiring and wiring looms. All wiring shall be routed to permit easy access to facilitate maintenance and troubleshooting.
Leveling System
The unit shall be equipped with a four (4) point automatic balanced hydraulic leveling system, to include an automatic override capability for manual, push-button deployment. The system shall also incorporate illuminated lights and audible alarm warning for the driver on the leveling jacks control panel (adjacent to the driver’s seat).

Heating and Ventilation
The unit shall incorporate heating and air conditioning capable of keeping all areas of the body and cab between 65 degrees to 70 degrees Fahrenheit in ambient temperatures between -20 degrees and 100 degrees Fahrenheit.

Exterior

Exterior Walls
The vehicle’s exterior skin shall be white in color. The vehicle finish shall be polished stainless steel from the top of the compartment doors down. The exterior shall display the City of New Bedford and Police, Fire and EMS decals.

There shall be full length skirting extending from the bottom of the floor extrusions to below the chassis frame on both sides of the vehicle.

Roof
The roof shall be a one-piece composite construction system, with custom-engineered aluminum walkways, cable management, and a communication platform that shall utilize top-hinged gas piston stays and interior lights. They shall all be keyed alike and be water-tight. All compartment lighting shall be controlled from a single switch on the Main control panel.

At least one storage compartment shall be a complete pass through across the entire width of the vehicle with a pull-out tray.

Exterior Weatherproof Workstation monitor Compartment
The rear curb-side slide-out shall include the following items on the exterior face:
- Four (4) CAT-6 connections to the electronics bay patch panel. They shall be terminated on RJ-45 jacks and be capable of supporting both telephone and data network feeds both to and from the vehicle.
- A 120V AC, 20A Quad outlet that is capable of being powered by the generator or shore power.
- Four (4) USB power outlets.
- Dual colored LED lighting- one (1) white light and one (1) red light for night vision operations.

Body Entry Door
The body shall be entered by a curb-side door located directly to the rear of the front slide-out. It shall include a combination deadbolt lock, and an illuminated step well that is covered with non-
skid material. A heavy-duty assist handle shall be mounted on the exterior of the unit next to the entrance door. A drip molding shall be provided above the entry door. The entry stairs shall be motorized and managed by the Main Control Panel. They shall deploy automatically when the entry door is opened and retract when the door is closed, but include an override switch which will lock the steps in the deployed position. There shall also be an ignition override which retracts the steps when the vehicle is turned on.

**Ladder**

A heavy-duty, aluminum ladder with anti-skid stepping shall be mounted on the rear of the coach to access the roof, interacting with the roof-mounted platform. Local illumination shall be installed for night operations.

**Awnings**

An Awning shall be installed on the curb-side that covers from the front of the forward slide out and the rear of the rear slide out. This awning shall have a weather sensor that automatically retracts the awning after detecting sustained winds with the potential of damaging the awning. It shall be motorized and have an automatic lock to keep it from being deployed while the vehicle is in motion.

An awning shall be installed over the top of each slide-out to protect the exposed structure from rain, ice and debris buildup.

All awning materials shall be able to sustain snow and other precipitation to be expected in the Northeastern United states, and be resistant to UV deterioration and mold.

**Exterior Scene Lighting**

The vehicle shall be equipped with the following scene lighting:

- Three (3) white surface-mounted LED lights per side and two (2) on the rear.
- Two (2) LED extension lights (one on each rear corner).
- One (1) roof mounted scene light that is retractable using an electronic control unit.
  - The light shall be white and able to be raised at least 8’ above the roof line of the vehicle.
  - The controller shall be mounted in an exterior cabinet on the driver’s side.
  - The light shall provide at least 140,000 lumens.
  - The light shall be able to be pan/tilt as necessary.

The light switch for all of these devices shall be mounted in the Main Control Panel.

**Exterior Emergency Lighting**

The vehicle shall be equipped with the following emergency lighting:

- Six (6) flashing LED Emergency lights mounted on each side of the exterior box: three (3) red and three (3) blue on each side of the vehicle.
- Four (4) flashing LED emergency lights mounted on the rear of box: two (2) red and two (2) blue.
- Blue Flashing lights roof mounted on cab.
- Grille-mounted flashing blue LED lights.
• Alternating flashing white lights in headlamps.
• All lighting needs to be able to run off of the generator at a scene.

The light switches for all of these devices shall be mounted in the driver’s compartment.

Command Post Light
• A Green LED Beacon shall be mounted on the roof with a manually extendable antenna at least 3’ above the truck.
• The light switch for this device shall be mounted in the Main Control Panel.

Power Outlets
The driver’s side of the vehicle shall have six (6) 120 VAC outlets with weather tight covers. These shall be spread evenly throughout the length of the vehicle in sets of three (3) on each side.

Tires
The tires shall be all-season radial tires with stainless steel wheel liners.

The rear tires shall have mud flaps and one (1) spare tire to remain with the vehicle.

Interior

Interior Materials
The interior wall finish shall be a white dry erase marker board sound absorbing finish. All countertops shall be synthetic laminate.

The interior floor finish shall be non-slip, PVC flooring.

Interior Lighting
The unit shall be lit by LED lighting run from the unit’s front to rear, through the middle of the ceiling. Lighting intensity shall be adjusted to provide sufficient flexibility to conserve night vision during tactical operations.

Interior Storage
The unit shall come installed with overhead aluminum cabinets above all work stations. All cabinets shall have whiteboard fronts and lift and hold mechanisms with positive latching.

Cab Area
The cab will be dedicated for transport with DOT-compliant seating for two (2) personnel and the equipment below installed:
• One (1) customer-supplied Motorola XTL 1500 mobile radio.
• One (1) customer supplied Motorola XPR 4550 mobile radio.
• One (1) commercial vehicle GPS system
• One (1) exterior emergency light and Siren/PA control system with two (2) 100W externally-mounted siren speakers. The PA system needs to be capable from two (2)
locations; inside the cab and inside the interior command center.

**Front Dispatch/Communications Area**
The front area of the vehicle shall serve as a dispatch and operations area separated from other vehicle areas by a pocket door. There shall be a total of four (4) communications dispatch work stations (two on each side in the front slide-outs), each including the following:

- Two (2) RJ-45 Data jacks.
- Two (2) 12 volt (12V0) accessory taps.
- Two (2) 120 VAC outlets
- Two (2) USB power outlets
- Lighting equipped with dual colored LEDs- one (1) white light and one (1) red light for night vision operations.
- Wiring for dispatcher headsets
- A wheeled chair with armrests that is able to be secured during transport.
- A Printer/Fax combination machine

The area shall include a wireless color printer with printing, copying and scanning capabilities. The printer shall include network connectivity. The printer station should include under or above storage.

A 55” (minimum size) backlit LED television shall be mounted on the rear wall of this area. This shall be a smart television with the ability to access Wi-Fi.

**Rear Conference Area**
The rear conference area shall have a conference table custom sized and shaped for the space with chairs designed to accommodate seating/work space for six (6) persons. Chairs shall have wheels and arm rests and be equipped with a storage mechanism for secure/fixed storage during transport.

The area shall include six (6) table style work stations around the large conference table. The table shall have connectivity for the following assets spaced evenly throughout the middle of the table so that all outlet/connection types are accessible from each workstation:

- Six (6) 120 VAC outlets
- Six (6) USB outlets
- Three (3) CAT6 lines

A 55 ” (minimum size) backlit LED television shall be mounted on the forward wall behind the driver’s compartment facing the workstation table. This shall be a smart television with the ability to access Wi-Fi.

The area shall include a wireless color printer with printing, copying and scanning capabilities. The printer shall include network connectivity. The printer station should include under or above storage.

**Rear Driver and Passenger’s Side Slide-Out**
There shall be seating in the forward passenger’s side slide out for four (4) people on swivel style chairs with armrests and wheels. Each chair shall have the ability to be restrained for transport.

There shall be one (1) 120 VAC outlet on each of the slide-out.

**Rear Driver’s Side Slide-Out**

The forward driver’s side slide-out shall include 3 logistics work stations that each include:

- Four (94) 120 VAC outlets
- Two (2) USB power outlets
- One (1) CAT6 Line
- Lighting equipped with dual colored LEDs - one (1) white light and one (1) red light for night vision operations.

**Main Control Panel**

A “Load Center” panel shall be installed near the entry door in an accessible location, allowing the operator access to all circuit breakers controlling the electrical components of the vehicle. Generator start/stop switch and hour meters shall be located at the top of this panel with gauges for AC and DC Current.

An “Entry Switch” panel shall be installed (indented in the entryway wall) for control of battery disconnect switches, slide-out operation, overhead lighting, water system, meters, electric awnings and exterior scene lighting.

**Electronics, Communications and Networking**

**Central Communication/LAN Rack**

There shall be a Central Communication/LAN Rack to provide inside access to the network and communication racks. The rack shall serve to provide a secure environment for the equipment that supports the on-board network, communication and audio-visual modules. The rack shall be a minimum of 60” tall and have at least six (6) pull out style shelves.

The rack shall house the following equipment:

- One (1) 3000W UPS distribution unit or combination equivalent.
- A Video interface device with outputs connected to a multi-port video router configured to allow all available video and or analog of HDYV broadcast inputs to be viewed at any monitor in the vehicle.
- Ventilation fans.
- Ten (10) NMO-type mounts using coaxial cables from each mount to the rack.
- A satellite modem to provide the interface between the satellite cable system provider and command/communication vehicle network.

**PLEASE SEE ATTACHMENT FOR RADIO SPECIFICATIONS.**

**PLEASE MAKE NOTE THAT WITH THE CURRENT LEGISLATION OF SECTION 6103 IN TITLE VI OF P.L. 112-96 WHICH CURRENLT MANDATES**
THAT THE FEDERAL COMMUNICATIONS COMMISSION BEGIN AN
AUCTION OF THE PUBLIC SAFETY SPECTRUM IN THE T-BAND (470-512MHz)
BY FEBRUARY 21, 2021, AND CLEAR PUBLIC SAFETY OPERATIONS FROM
THAT BAND WITHIN TWO YEARS OF AUCTION CLOSE, THE CITY OF NEW
BEDFORD RESERVES THE RIGHT TO CHANGE THE TYPE OF RADIO
COMMUNICATION SYSTEM BEING PROPOSED BY CHANGE ORDER IF
NECESSARY.

Mast

The vehicle must have a pneumatic mast to extend to 26 ½’.

Cameras

Two (2) pan-tilt-zoom cameras with night vision, recording, server and software capable of
operation in conjunction with current city camera system.

Power

Generator

The unit shall be designed with an onboard diesel generator mounted directly to the chassis (at
no point coming into contact with the vehicle’s body structure) that is capable of powering the
entire vehicle. The generator power shall be conditioned via the UPS devices of the central
communication/LAN rack.

All power provided by the generator shall be routed through an automatic transfer switch for
distribution to the electrical load center panel. The automatic transfer switch shall sense which
power source has availability and align that power to the circuit breaker panels. Priority levels
shall be as follows:

1. Shore power
2. Generator power
3. Vehicle motor power

The generator shall be fueled from the chassis fuel tanks through a pick-up tube that shall be
raised above the chassis engine fuel pick-up in order to allow the generator to run out of fuel
first. The system shall include a main control panel that will allow a single operator access to all
electrical systems through a custom-built circuit breaker panel, with A/C and D/C components
clearly identified and labeled.

Vehicle Motor Power

The vehicle motor shall provide electricity to lights, radios, televisions, the central
communications/LAN rack and interior wall outlets.

Shore Power

The unit shall come equipped with one (1) 50’ 240VAc shore power cord with weather proof
twist lock fittings. The shore power cord shall be stowed on an electronic reel.
One shore power receptacle shall come installed on the driver’s side and wired to the automatic transfer switch.

Battery Systems
The vehicle shall be equipped with separate coach and chassis battery systems. The coach battery system shall be mounted on a slide-tray on the driver’s side that allows the ease of serviceability. This tray shall be secured during transport.

The vehicle shall incorporate a dash-installed battery parallel switch in order to start the chassis in the event that the chassis battery is dead.

The unit shall include two (2) coach installed charger/converters. One (1) shall be for the chassis batteries and one (1) for the coach batteries.

Safety Features

The vehicle shall come installed with the following features:

- Isolated cab area.
- Rear-view camera at driver’s position.
- Carbon monoxide and smoke detectors located in dispatch and conference area.
- Back-up Alarm.
- ADD Air horn accessible from cab
- Electronic battery disconnect (isolating the chassis and the interior with an emergency connect).
- One (1) DOT compliant triangle kit.

User Manuals, Drawings and Documentation

The following materials shall be included with the vehicle upon delivery:

- Complete As-Built Drawings for interior and exterior with schematics of all wiring and electrical systems.
- Complete manual set including chassis and body owner’s manual.
- Electrical legends including wire gauge, color, function and number.
- Wiring diagram illustrating battery systems, isolators, power converters, disconnect switches and control panels.
- Audio video cabling diagram.
- Warranty and return authorization procedures.
- Chassis and generator maintenance and service logs.
- All individual component manuals and warranty registration cards from manufacturers.

Training

Eight (8) hours of in-person training on the safe and proper use of the vehicle shall be provided at the vehicle delivery location.

Project Management
Pre-Construction Meeting
A pre-construction meeting shall be held to review all design specifications. No changes to the requirements in this document will be made at that meeting.

Bi-weekly Progress Reports
During the construction process, a bi-weekly report shall be submitted to the city of New Bedford detailing all materials that were ordered and/or delivered and all construction work that was completed. This report shall include pictures as necessary to demonstrate progress.

Final Acceptance
A final acceptance meeting shall be held at the selected vendor’s construction facility prior to delivery.

Warranties

The following warranty programs shall be included:

- Body (including frame, roof, sub-floor, and exterior skin): Five (5) years or 50,000, whichever comes first.
- Chassis: Three (3) years from the date of receipt or 50,000, whichever comes first.
- Powertrain: Seven (7) years or 50,000 miles, whichever comes first.
- Generators: Three (3) years from the date of receipt.
- Workmanship: Three (3) years from the date of receipt. Workmanship includes the custom interior, installation of racks, wiring and electronic devices.

Title

A manufacturer’s certificate of origin/title meeting Massachusetts Registry of Motor Vehicle requirements for registration shall be included upon delivery of the vehicle.

Budget

The anticipated budget for this project is not to exceed $500,000.00.

Plan of Services

All specifications are subject to negotiation under this plan of services.

Site Visit

The City reserves the right to visit the manufacturer’s facility to see the mobile command vehicle being proposed prior to the award of any contract.

Section III Terms and Conditions

Insurance
The selected contractor shall at times during the term of the contract maintain insurance in full
force and effect acceptable to the City of New Bedford that satisfies the minimum requirements
outlined below. The selected contractor agrees to furnish the City of New Bedford with
certificates of insurance or other evidence satisfactory to the City if requested.

Worker’s Compensation & Employers Liability
Statutory

Employers Liability
$500,000

Bodily Injury Liability
$1,000,000 each occurrence/
$2,000,000 aggregate

Excess Umbrella Liability
$1,000,000 each occurrence

Errors and Omissions
$1,000,000

Payment for Services Rendered

The payment schedule for this project will be on a reimbursement basis according to a
deliverables schedule consistent with the Contractor’s price proposal and as negotiated at the
time a fixed price contract is signed. The price proposal should include the Contractor’s
proposed payment schedule based on the project deliverables. The total contract price (broken
down by deliverable) must include all costs associated with completing the deliverables
including any mileage, supplies, and/or material. Billing will occur upon completion of each
deliverable with documentation and a brief description of the work completed. Payments will not
be made until deliverables are received and approved by the city of New Bedford. In no event
shall payment be made in advance of the services provided.

Indemnification

The Contractor shall indemnify and hold harmless and defend the City of New Bedford, their
officers, agents and employees from all liability of any nature or kind, including costs and
expenses for all actions or claims resulting from injuries or damages sustained by any person or
property arising directly or indirectly as a result of any error, omission, negligent, or wrongful
acts of the Contractor, subcontractor or anyone directly or indirectly employees by them in the
performance of this contract.

Publicity and News Releases

The Contractor shall not make any pronouncements or news pertaining to this solicitation for
proposals or the award of a contract for this proposal without prior approval from the City of
New Bedford.
Ownership and Confidentiality of Work Product

Upon completion of this project the work product in its entirety becomes the property of the City of New Bedford. All electronic documents must have the ability to be accessed and updated when needed. All documents must be noted on each page “For Official Use Only”.

Accountability

The Contractor will work under the direct supervision and direction of the City of New Bedford.

Acceptance

A schedule of deliverables will be included in the contract with the Contractor.

Section IV: Proposal Preparation, Evaluation & Selection

Selection Process
Only those proposers who submit all forms and materials as required in the following “Preparation of Proposals” will be considered responsive and responsible. All vendors who comply with all requirements for submittal of proposal will be considered “Responsive”. All vendors whose references are satisfactory to the City of New Bedford shall be considered “Responsible”.

At a minimum, proposers must submit all materials requested in accordance with the exact specifications of the Request for Proposals. Proposers who meet these minimum criteria will have their proposals reviewed. Meeting minimum requirements does not mean that a proposer will be selected for this project.

Preparation of Proposal
1. The proposal shall detail the individual or firm’s qualifications, experience and expertise. Proposal evaluation will include an examination of the proposer’s qualifications, experience, project action plan and expertise in conducting similar work.
   a. Proposer shall provide a brief written summary of their experience or that of their firm or organization;
   b. If applicable, proposer shall list the number of current personnel that it employs;
   c. Proposer shall detail their own firm’s experience with such similar projects completed during the past three (3) years or more;
   d. Proposer shall provide a list of specific qualifications the proposer has in supplying the services;
   e. Proposer shall submit the names, resumes, and the level of involvement with the project of any staff that will be assigned to this engagement and their respective experience in these types of engagements; and
   f. Proposers must provide contact information for a minimum of four (4) references that have received services from the proposer within the last three (3) years, two (2) of which must be government customers. A minimum of one (1) of these references must
have been active within the twelve (12) months prior to this Request for Proposals due date. Use a separate sheet(s) clearly marked “REFERENCES” to provide the following information for each reference:

- Customer name
- Years as a customer
- Street
- City, State, Zip
- Contact Person
- Telephone number
- E-mail address

POOR REFERENCES MAY BE USED AS A BASIS FOR DETERMINING THAT A VENDOR IS NOT RESPONSIBLE.

2. The proposal must conform the proper’s understanding of the RFP. The narrative portion and the materials presented in response to this RFP must contain the following information:
   a. A Clear outline of the recommended approach to the project. Proposer shall provide a proposed plan for performing the overall work, including:
      - A detailed description of the work activities the proposer plans to carry out.
      - A detailed description of how such activities will be accomplished.
      - A timeline for the total project.
   b. Explain how the proposer’s administrative process will ensure that appropriate levels of attention are given and that the work is properly performed in a timely manner.
   c. Proposer shall submit a sample summary or explanation of its most relevant and recent work.
   d. If proposer is not an individual, proposer shall affirm the financial stability of proposer’s firm or organization.

3. General proposal elements:
   a. All proposals must contain the Proposal Signature page, Non-Collusion and Tax Compliance Certifications page, Vote of Corporate Authority (If proposer is a Corporation) and Price Proposal page provided. Faxed or e-mailed pages will not be considered.
   b. The proposal document must be submitted with an original in signature by the person authorized to sign the proposal (blue ink is preferred).
   c. Erasures, interlineations or other modifications in the proposal shall be initialed in original ink by the authorized person signing the offer.
   d. Periods of time, stated as a number of days, shall be calendar days unless otherwise indicated.
   e. It is the responsibility of all proposers to examine the entire RFP package and seek clarification of any item or requirement that may not be clear and to check all
responses for accuracy before submitting a proposal. Negligence in preparing an offer
confers no right of withdrawal after due time and date.
f. Submit one hard copy original price proposal in a sealed envelope clearly marked in
the lower left corner with the words: “#19210107-Mobile Command Vehicle-Price
Proposal” as well as the Vendor’s name.
g. Submit one bound single sided hard copy original of the non-price proposal in a sealed
envelope or box clearly marked in the lower left corner with the words: “#19210107-
Mobile Command Vehicle-Non-Price Proposal” as well as the Vendor’s name. An
electronic copy of the non-price proposal should be submitted with the hard copy.
Electronic Copies should be submitted on properly labeled portable media and MUST
mirror paper versions exactly. Electronic copies must be single PDF file. Submission
by email is not acceptable.

Section V: RFP Evaluation Criteria

Minimum Criteria
A vendor must meet the following minimum criteria before being evaluated further: submission
of a proposal that meets all requirements of this RFP including required forms and complete
reference list.

PROPOSAL EVALUATION CRITERIA

1. Experience Building Similar Vehicles

- **Highly Advantageous**: The proposer has successfully completed the construction of 11
or more vehicles of a similar size and scope for public safety agencies in the last 3 years.
- **Advantageous**: The proposer has successfully completed the construction of 7 to 10
vehicles of a similar size and scope for public safety agencies in the last 3 years.
- **Not Advantageous**: The proposer has successfully completed the construction of 3 to 6
vehicles of a similar size and scope for public safety agencies in the last 3 years.
- **Unacceptable**: The proposer has successfully completed the construction of fewer than 3
vehicles of a similar size and scope for public safety agencies in the last 3 years.

2. Project Management Experience

- **Highly Advantageous**: The proposal demonstrates more than 7 years experience
successfully managing similar projects to completion within budget, on schedule and
with high-quality results satisfactory to the client; and the principals and staff assigned to
the project are highly qualified and equipped to manage this project successfully.
- **Advantageous**: The proposal demonstrates 4 to 7 years of experience successfully
managing similar projects to completion within budget, on schedule and with high-
quality results satisfactory to the client; and the principals and staff assigned to the
project are highly qualified and equipped to manage this project successfully.
- **Not Advantageous**: The proposal demonstrates either less than 4 years of experience
successfully managing similar projects to completion within budget, on schedule and
with high-quality results satisfactory to the client; and the principals and staff assigned to
the project are highly qualified and equipped to manage this project successfully.

- **Unacceptable**: the proposal does not provide enough information to evaluate project
management experience.

3. **Schedule and Timeline**

- **Highly Advantageous**: The proposed delivery timeline shortens the schedule requested
in the RFP by committing to delivery of the vehicle before July 1, 2019 and a detailed
work schedule that supports how this will be accomplished is provided.

- **Advantageous**: The proposed delivery timeline meets the schedule requested in the RFP
by committing to delivery of the vehicle between July 1, 2019 and July 31, 2019, and a
detailed work schedule that supports how this will be accomplished is provided.

- **Not Advantageous**: The proposed delivery timeline fails to meet the schedule requested
in the RFP because it does not commit to delivery of the vehicle before July 31, 2019 or a
detailed work schedule that supports achievement of the stated delivery date is not
included.

- **Unacceptable**: A proposed delivery timeline was not included in the submission.

4. **Equipment and Technology**

- **Highly Advantageous**: The proposed equipment and technology throughout the vehicle is
of superior quality in all of the following areas: functionality/ease of use, reliability,
expected lifespan, advanced features and serviceability.

- **Advantageous**: The proposed equipment and technology throughout the vehicle is of
superior quality in 4 of the following 5 areas: functionality/ease of use, reliability,
expected lifespan, advanced features and serviceability.

- **Not Advantageous**: The proposed equipment and technology throughout the vehicle is of
superior quality on 1 of 3 of the following 5 areas: functionality/ease of use, reliability,
expected lifespan, advanced features and serviceability.

- **Unacceptable**: The proposed equipment and technology throughout the vehicle is not of
superior quality in all of the following areas: functionality/ease of use, reliability,
expected lifespan, advanced features and serviceability.

5. **Floor Plan and Layout**

- **Highly Advantageous**: The proposed floor plan and layout of all required features is
extremely well organized and logical, allows for effortless movement of personnel
throughout the entire vehicle and uses space efficiently with no wasted space.

- **Advantageous**: The proposed floor plan and layout of all required features is generally
organized and logical, allows for movement or personnel throughout the entire vehicle
and shows little wasted space.

- **Not Advantageous**: The proposed floor plan and layout of all required features shows
some lack of organization or logic, will present some challenges for movement of
personnel throughout the vehicle or wastes significant space.
• Unacceptable: The proposed floor plan and layout of all required features shows a significant lack of organization or logic, will present substantial challenges for personnel moving throughout the vehicle and proposes a generally inefficient use of the space.

6. Maintenance and Serviceability

• Highly Advantageous: All vehicle features that will require regular maintenance or service are easily viewed and accessed without any unnecessary disassembly required.
• Advantageous: Most vehicle features that will require regular maintenance or service are easily viewed and accessed without any unnecessary disassembly required.
• Not Advantageous: Some vehicle features that will require regular maintenance or service are not easily viewed and accessed, or require significant, unnecessary disassembly.
• Unacceptable: Most vehicle features that will require regular maintenance or service are not easily viewed and accessed, or require significant, unnecessary disassembly.

7. Remote Support

• Highly Advantageous: The proposer is able to provide remote support related to all aspects of the vehicle both during and outside normal business hours.
• Advantageous: The proposer is able to provide remote support related to all aspects of the vehicle during normal business hours.
• Not Advantageous: The proposer is not able to provide remote support related to all aspects of the vehicle during normal business hours.
• Unacceptable: The proposal does not provide enough information to evaluate remote support capabilities.
New Bedford MCC Radio Install Specifications Sheet

*use current mobile radios in T Band
*purchase only radios that are needed

Front Dispatch Location Area...

- Install (4) Motorola xt1500 P25 UHF Mobile Radios
  - Radio, basic mounting bracket, and mic will be supplied by customer
  - Vendor to supply new antenna and power cable
- Install (4) Motorola xpr4450 UHF MotoTrbo Mobile Radios
  - Radio, basic mounting bracket and mic will be supplied by customer
  - Vendor to supply new antenna and power cable
- Install (1) Motorola xt2500 w/ 1 Remote Head 800mhz Mobile Radio
  - Radio, basic mounting bracket, remote head with bracket and mic will be supplied by customer
  - Vendor to supply new antenna and power cable
- Install (1) ICOM Aeronautics Radio
  - Radio, basic mounting bracket, remote head and mic will be supplied by customer
  - Vendor to supply new antenna and power cable
- Completely Supply & Install (1) Motorola apx6500 VHF Band
- Completely Supply & Install (1) Motorola apx6500 800 mhz Radio
- Allow for the installation of (6) additional radios for future use
- Completely Supply & Install (1) JPS ACU 2000 Interoperability Gateway
  - Connect to radios in Front Dispatch Locations
  - Controlled by own computer
- Completely Supply & Install (2) FutureCom DVRS w/ Motorola apx6500 UHF Mobile Radios

Rear Conference Room Area

- Install (1) Motorola xt1500 P25 UHF Mobile Radio
  - Radio, basic mounting bracket, and mic will be supplied by customer
  - Vendor to supply new antenna, external speaker and power cable
- Install (1) Motorola xpr4450 UHF MotoTrbo Mobile Radio
  - Radio, basic mounting bracket and mic will be supplied by customer
  - Vendor to supply new antenna, external speaker and power cable

Front Cab

- Install (1) Motorola xt1500 P25 UHF Mobile Radio
  - Radio, basic mounting bracket, and mic will be supplied by customer
  - Vendor to supply new antenna, external speaker and power cable
- Install (1) Motorola xpr4450 UHF MotoTrbo Mobile Radio
  - Radio, basic mounting bracket and mic will be supplied by customer
  - Vendor to supply new antenna, external speaker and power cable
City of New Bedford
Mobile Command Vehicle
RFP # 19210107

PRICE SUBMITTAL FORM

PRICE FOR MOBILE COMMAND VEHICLE

Year and Model of Mobile Command Vehicle being Supplied:

_____________________________________________________

Dollars

_____________________________________________________

Written

Company: ____________________________________________

Authorized Signature: __________________________________

Print Name: __________________________________________

Title: ________________________________________________

Date: ________________________________________________

Telephone: __________________________________________

Email: ______________________________________________
CITY OF NEW BEDFORD
MASSACHUSETTS

NON-COLLUSION AND TAX COMPLIANCE FORM

CERTIFICATE OF NON-COLLUSION

The undersigned certified under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word “person” shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

______________________________________________________________
Signature of individual submitting bid

______________________________________________________________
Name of business/organization

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes reporting of employees and contractor, and withholding and remitting child support.

______________________________________________________________
Signature of person submitting bid

______________________________________________________________
Name of business
City of New Bedford  
Massachusetts

VOTE OF CORPORATION AUTHORIZING  
EXECUTION OF CORPORATE AGREEMENTS

At a meeting of the Board of Directors of ________________ duly called and held on  
______________, 20___ at which a quorum was present and acting throughout, the following vote  
was duly adopted.

VOTED: That ____________, a President of the corporation, be and hereby is authorized to affix the  
Corporate Seal, sign and deliver in the name and behalf of the corporation contract documents with the  
City of New Bedford, the above mentioned documents to include but not be limited to Bids, Proposals,  
Deeds, Purchase and Sales Agreements, Agreements, Contracts, Leases, Licenses, Releases and  
Indemnifications; and also to seal and execute, as above, surety company bonds to secure bids and  
proposals and the performance of said contract and payment for labor and materials, all in such form and  
on such terms and conditions as he/she, by the execution thereof, shall deem proper. A true copy  

ATTEST:

______________________________  
(Affix Corporate Seal)

Signature

______________________________  
Title: Clerk                     Date