

Northeast Indiana Regional Development Authority (RDA)
Meeting Minutes
1/23/18

The meeting was held at 1:00PM in the Ventura Room located in the lobby at 200 E. Main St., Fort Wayne, IN 46802.

Attendance

Andrew Briggs, Gene Donaghy, Bob Marshall, Jeff Turner

Staff

Liz Boren, Andrew Boxberger, Michael Galbraith, Erin Whittle

Call to Order and Introductions

Bob Marshall

Bob Marshall welcomed everyone to the Northeast Indiana RDA Development Board meeting.

Approval of Minutes

Bob Marshall

Bob Marshall asked for a motion to approve the minutes from the December 12, 2017 board meeting. **Jeff Turner motioned, Andrew Briggs seconded and the minutes were unanimously approved.**

Election of Officers

Bob Marshall

Bob Marshall made a recommendation to elect Andrew Briggs as President, Brad Bishop as Vice President, and Gene Donaghy as Secretary. **Jeff Turner made a motion to elect the new officers, Gene Donaghy seconded and the motion was unanimously approved.**

Claims

Andrew Briggs

Erin recommended processing claims in advance due to no February meeting. **Jeff Turner motioned to approve the claims, Gene Donaghy seconded and the claims were unanimously approved.**

Road to One Million Projects

Mike Galbraith

Mike gave a brief overview of the status of the Road to One Million projects. Most projects are complete or near completion. Great Lakes Capital has met certain milestones and are producing a warrant for a draw at the next meeting.

Trine University submitted a disbursement request for meeting a project milestone. **Andrew Briggs made a motion, Bob Marshall seconded and the request was unanimously approved.**

The DeKalb County YMCA plans to further their project with trail connections and submitted an amended sub-recipient agreement. **Bob Marshall motioned, Gene Donaghy seconded and the request was approved. Jeff Turner abstained to avoid conflict of interest because he represents the major donors on the project.**

Other Business

Mike Galbraith

Mike presented the balance sheet and PNL. The project update sheet was included in the board member packet as well. Erin will provide the 2018 budget at the March meeting.

New Business

Mike Galbraith

Jeff Turner has proposed meeting in March rather than February. The board members decided to meet on March 12, 2018 at 2:00pm with location yet to be determined.

Adjournment

Andrew Briggs

With no new business and no further business to discuss, Andrew Briggs asked for a motion to adjourn the meeting. **Bob Marshall motioned, Gene Donaghy seconded and the meeting was adjourned.**

Submitted: Gene Donaghy, member