

Travel and Hospitality expenses

Individual
Jayne Hinchliff-Milne

Period
December 2, 2016 to March 1, 2017

Event Description	Date	Attendees*	Destination/Location	Hospitality	Air/Train Fare	Other Transportation**	Accommodation	Meals & Incidentals	Other Expenses***	Total
No expenses for this period										\$ -
Total				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Attendees: Hospitality breakdown of NCC employees and guests.

** Other Transportation: bus, taxi, business-use car mileage, parking and car rental.

*** Other Expenses: Passport fees, telephone expenses, photocopiers, etc.