

**Travel and Hospitality expenses**

**Individual**  
Gary Lacey

**Period**  
December 2, 2016 to March 1, 2017

Event Description	Date	Attendees*	Destination/Location	Hospitality	Air/Train Fare	Other Transportation**	Accommodation	Meals & Incidentals	Other Expenses***	Total
NCC and Rick Hansen Foundation collaboration event - Executive Briefing	February 1 ,2017	63 guests, 10 employees	Café Deluxe, Ottawa, ON	\$ 936.49						\$ 936.49
<b>Total</b>				<b>\$ 936.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 936.49</b>

\*Attendees: Hospitality breakdown of NCC employees and guests.

\*\* Other Transportation: bus, taxi, business-use car mileage, parking and car rental.

\*\*\* Other Expenses: Passport fees, telephone expenses, photocopiers, etc.