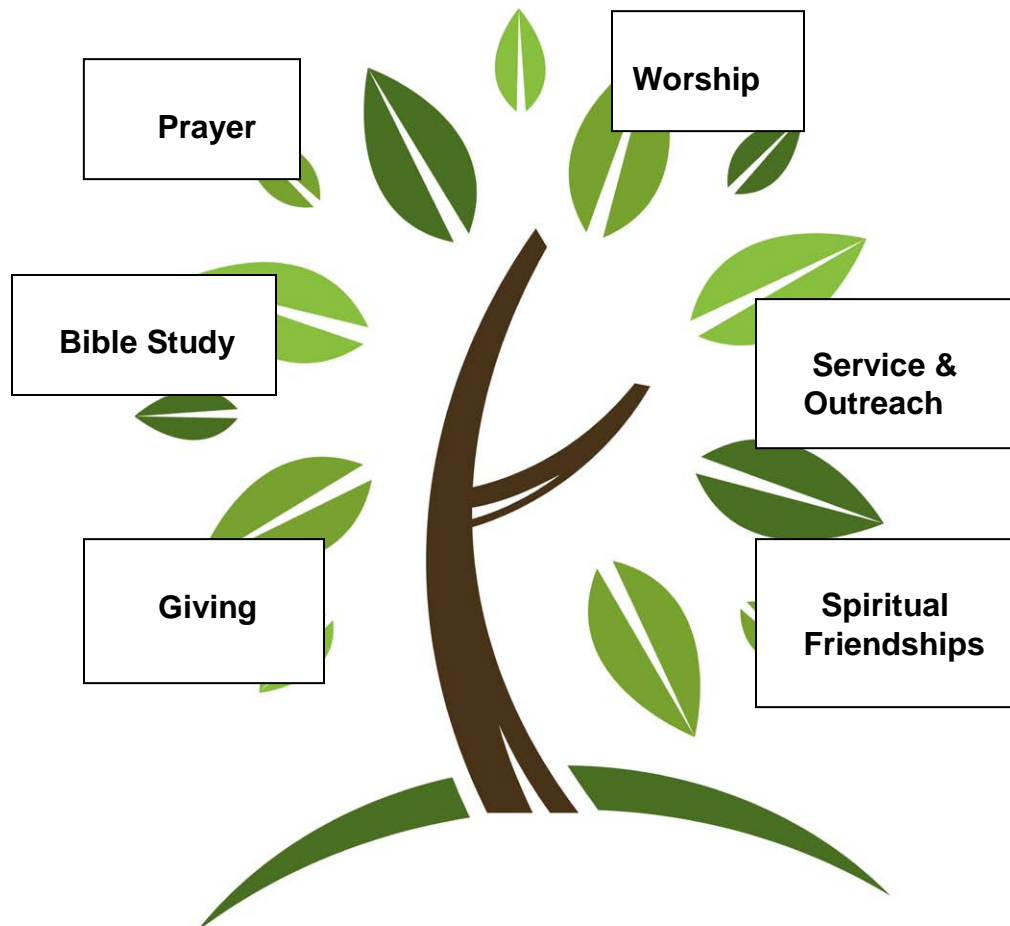


Holy Cross Lutheran Church

Staff, Council, Boards,
Member and Support Ministries

Growing in Discipleship



Helping God's people grow in faith while being nurtured and refreshed in Christian fellowship so that the Christian lifestyle can reflect the love of Christ in our daily activities and in our service to the community and the world. " ...to prepare God's people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." Ephesians 4:12-13

MEMBER AND SUPPORT MINISTRIES

Accountable to: Pastor and Staff

Group Name	Meeting Times	Mission Statement
Bulletin	Weekly. Announcements due Wed Morning.	Bulletin publication for Sunday worship and communication to congregation
Messenger	Monthly - Articles due mid-month prior to the next month messenger	Edit and publish the Messenger. Collate and staple for mailing and distribution
Holy Cross Web Site		Submit items and updates for church website.
Decorating Committee	As needed	Decorate church exterior for special events and services
Sunday Coffee Cart	Weekly on Sunday morning	Prepare hot water and coffee for Sunday Morning Worship
Soup Suppers	Wed Eve Soup Suppers for Advent and Lent	Coordinates the cooks and servers
Care Ministry	Once per year during February	Providing members a way of caring for each other through prayer, service, visitation and other means.
Servant of the Day	As needed	Connecting members who have various needs with Holy Cross members who would like to serve the Lord by helping others.
Helping Hands	As needed	Providing safety for seniors and disabled

Accountable to: VP of Support Council Member (Treasurer)

Group Name	Meeting Times	Mission Statement
Trustees / Facilities	As needed	Provides electricians, handymen, yard work etc. as needed to maintain and improve church property
Finance Committee	As needed	Financial Review and Endowment Management
Church Historians	As needed	Archive church history and submitted photos
Offering Counters	Weekly on Sunday	Count offerings at the end of the late Worship Service
Librarian	As needed	Catalog and shelve returned books/media

WORSHIP MINISTRIES

Accountable to: Board of Elders

Group Name	Meeting Times	Mission Statement
Lectors	8:30 & 11:00 Sun. Worship & Special Worship Days.	Assist in worship services by scripture reading
Ushers	8:30 & 11:00 Sun. Worship & Special Worship Days.	Provide ushers during worship services
Multi-Media Ministry	As needed	Inspire people in worship, provide text people can read easily, help run the multi-media program
Contemporary Worship Advisor	As needed	Coordinates One Voice, Good Tidings, and other contemporary music in worship
Altar Guild	As needed	Decorate inside sanctuary, change paraments, set-up, clean-up for communion 1 st & 3 rd Sundays
Acolytes	As needed	Schedule Jr. High Youth to serve as Acolytes during Church services.
Celebration Services	Wed. 6:30 p.m. (Sept-May)	Mid-week worship services.

MUSIC MINISTRIES

Accountable to: Music Coordinator and Board of Elders

Group Name	Meeting Times	Mission Statement
One Voice	Practice the Thurs before 2 nd & 4 th Sunday. During summer, almost every Thurs/Sun	To lead the congregation in worshipful praise to our God. Each 2 nd Sunday at 8:30 a.m. and 4 th Sunday at 11:00 a.m.
Chancel Choir	Practice the Thurs before 3 rd Sunday.	To praise the Lord in worship through song
New Life Choir	Practice the Thurs before 1st Sunday.	To praise the Lord in worship through song
Adult Bell Choir	Sanctuary; Mon @ 7:30 p.m.	To praise the Lord by enhancing worship through hand bells and chimes.
Children's Bell Choir		To participate in the worship service for the enhancement of faith
Good Tidings	Practice every Sunday evening at 7:00 pm	High School age group that leads the contemporary 8:30 service the 1 st & 3 rd Sunday
Joy Singers	1 st & 2 nd Sundays @11:00 a.m. in the New Life Building	Enable K-Jr High kids to glorify God, inspiring them to sing praises and participate in worship with music.
King's Brass	Sanctuary on Wed. @ 7:30 p.m.	To enhance the worship service through traditional brass music

YOUTH MINISTRIES

Accountable to: VP of Children's Ministry Council Member

Group Name	Meeting Times	Mission Statement
Children's Ministry Team	Quarterly	To provide opportunities for families & children to learn about God's love and grow in Christ
Nursery	Nursery Care available during Sunday morning worship services and Bible Study.	To provide a safe and loving child care environment for children ages birth through 4 years of age.
Sunday School 2 year olds – 5 th grade	Sunday 9:50-10:50 a.m., Celebration Center. Classes in Good News Bldg.	To provide opportunities for families and their children ages 2 years to 5 th grade to learn about God's love and grow in Christ
VBS (Vacation Bible School)	Preschool- K VBS is in June 1 st – Jr. High VBS is in August	To provide opportunities for families and children to learn about God's love and grow in Christ.
Good News Club	Wed evenings 6:30-8:00 (Sept-May) K- 5th grade	To provide opportunities for children K – Grade 5 to learn about God's love and grow in Christ.

Accountable to: Director of Children's Education (DCE)

Group Name	Meeting Times	Mission Statement
Junior High School	Sunday 9:50-10:50 a.m., Good News Bldg.	We provide opportunities for youth grades 6-8 to grow in their relationship with Christ and each other.
High School	Tues 7-8:30 p.m. Celebration Center Sun 9:50-10:50 in the youth room	We provide opportunities for youth grades 9-12 to grow in their relationship with Christ and each other
College	As needed	We connect college age youth to Christ and each other.
Confirmation Class	Wed 6:30-8:00 (Sept-April) in the Celebration Center	We provide opportunities for youth grades 6-8 to grow in their relationship with Christ and each other.

SMALL GROUP MINISTRIES

Accountable to: Small Group Ministry Coordinator

Group Name	Meeting Times	Mission Statement
Small Groups ChristCare Equippers	As needed	To provide small group bible study, ministry and fellowship opportunities
Men's Ministry	1 st Sat of the month at 8:00 a.m. in the Celebration Center	Men's group focused on fellowship and bible study
Woolies	Once per month	Women's fellowship with knit/crochet projects
Women's Bible Study	Mon. 10:30 – noon New Life Bldg	Growing in faith by increasing our knowledge of the bible
Wed. Morning Bible Study	Wed. 10:30 a.m. New Life Bldg	Growing in faith by increasing our knowledge of the bible
Women's Thursday Night Bible Study Group	1 st & 3 rd Thurs eve. Except July/Aug	We support women in their walk with God through prayer, bible study, and spiritual songs
Sew & Grow ChristCare	1 st & 3 rd Thurs 7-9 p.m. (except Sept-June)	We worship, care, pray and study God's word together with a mission to support the San Jose Family Shelter and The Community Pregnancy Center with funds raised quilt auction.
Empty Nesters ChristCare	As needed	ChristCare Bible Study and fellowship for those with an "empty nest"
Sunday Adult Bible Class	Sundays at 9:45 a.m. New Life Bldg	"Heroes of the Faith" and other special services
New Member Bible Class	Sunday 9:45 a.m. in New Life Bldg (check with Pastor)	"Discipleship 101", basic Lutheran Beliefs
Ladies Fellowship	Twice a month	We provide support and fellowship to divorced women
Men's ChristCare Group	As needed	Men's Discipleship
Unemployment Support Class	Sun 9:45 a.m. in classroom next to Nursery	Provides bible study and support for those unemployed
Young Adults Small group	As needed	Fellowship to encourage spiritual friendships for 25-40 age group

MISSION & COMMUNITY OUTREACH MINISTRIES

Accountable to: Chairperson of Children's Center Board of Directors, Council Member

Group Name	Meeting Times	Mission Statement
Children's Center	As needed	After School care for school age and summer camp programs (grades K- 5).
Children's Center Pantry	As needed	To serve those families who have fallen on tough times through food donations

Reports to: VP of Non-Members Council Member

Group Name	Meeting Times	Mission Statement
Community Outreach Committee	1 st Tuesday each month at 7:00 PM (Sept – May)	Coordination and implementation of Holy Cross Community Outreach programs and projects, bringing Christ to the community.
Nursing Home Ministry	1 st 3 Weds of each month	Share the good news of Jesus with residents via conversations, bible stories, songs and prayers as well as show love and concern
Welcome/New Member Ministry Team	As needed	Prepare welcome bags for visitors, tracking on data base “neighbor-to-neighbor” visitor follow up visits, 3 rd Sunday name tags (friendship Sundays)
No One Wants (NOW)	(Nov – Dec)	Outreach to shut-ins, COME program, Friends Outside families with gifts and food.
C.O.M.E.	As needed	Community outreach through First Immanuel Lutheran Church (clothing donations)
Missions	Quarterly meetings	To encourage, organize and support church mission through out the world. *includes disabilities awareness Joni and Friends Special delivery at Santa Clara Valley Med. Center
Neighborhood Outreach Walks	Usually 3 rd Sat of the month, 10-00 a.m. to 11:30 a.m.	To distribute flyers to nearby neighborhoods inviting people to join in worship at Holy cross
Prison Ministry	Thurs @ 7-10 p.m. Elmwood Correctional Facility	We pray for, visit with and provide ministry to prisoners (Matt 25:25-26)

ADULT MINISTRIES

Accountable to: VP of Members Council Member

Group Name	Meeting Times	Mission Statement
Young Family Ministry	As Needed	We provide opportunities for adults specific to ages 25-40 to grow in their relationship with Christ and each other
Moms & Young Children	Once a month	We provide opportunities for Moms and their kids (birth – K) to get to know each other, support each other and grow in their relationship with Christ
Adults Ministry	As Needed	We provide opportunities for adults of all ages to grow in their relationship with Christ and each other
60+ G.E.M.S.	3 rd Thursday of month at 1:30 p.m. in church library	Minister to the spiritual needs and social needs of 60+ members through contact and group activities
Fellowship Ministry	As needed	Organize and coordinate fellowship activities to encourage spiritual friendships
Sports & Recreation Committee	As needed	Organize sports & recreation activities to encourage spiritual friendships