

**THE GREECE**  
UNITED METHODIST  
**CHURCH**  
**Staff-Parish Relations Committee**

**Annual Calendar**

1/8/13

NOTE: This outline is based on the UMC guidance pamphlet and the recent practices of the committee. It is intended to guide the group's monthly agendas and activities.

**Jan – March**

- Training review ... explore church and ministry
- Evaluate Admin Secretary
- Review / Update Covenant with Pastor

**April – June**

- Assess ministry areas/staff
- Review legal responsibilities
- Evaluate
  - Deacon
  - Music Director
  - Treasurer

**July- Sept**

- Review salary and non-salary support for staff
- Interview candidates for ordination
- Evaluate
  - Financial Secretary
  - Organist
  - Pastor

**Oct – Dec**

- Evaluate Deacon
- Clergy Advisory
  - Pastor
  - Deacon
- Review and Approve Lay Servants and Lay Leaders
- Update Church Profile