

BHABA Block Party Contract

(Block Party Trailer cannot be checked out unless this contract agreed to and signed by an authorized church representative over 18 years of age.)

Church name _____

***By signing we are acknowledging that we have read and understand the BHABA Block Party users manual and agree to the terms of the block party manual. That we are properly insured and will assume responsibility for any damages to the trailer and/or equipment and we are responsible for the proper cleaning of the equipment and trailer. We will promptly return the equipment and trailer immediately after our event. We understand that our insurance MUST carry at least \$1,000,000 in liability for the event and that our Certificate of Insurance must list BHABA as additional insurance. We will report an accidents involving the equipment, trailer or individuals immediately. Driver must be responsible, insured and over 18yrs of age.**

Part 1. Person responsible (please print name): _____

Signature: _____ DL# _____

Phone Number(s): _____

BHABA Office Manager Signature: _____

1. ___ Paid \$25 suggested deposit. No-refundable. Make check to BHABA
2. ___ Deposit paid per use \$50. Refunded when trailer is returned in good order. Make Check to BHABA.
3. ___ Certificate of Insurance, Check date, insure filled out properly.

Part 2. Pick-up date for Block Party Trailer: _____

Date Block Party Trailer will be returned _____

Trailer # ___ inspected at pick up: yes – no.

Returned to/inspected by: _____ Date Returned _____

Was it returned clean? _____

Any damage to be report? (use the back of this sheet if more space is needed)

Was deposit kept or returned? If not, reason:

**Part 1 is to be filled out by the BHABA Office Manager, initial 1, 2, & 3 when completed.
Part 2 is to be filled out by the BHABA representative checking in/out the trailer.**

A Copy will be sent to be given to church using the trailer once filed at the BHABA office and one to be kept on file at BHABA office.