

HWHL Constitution Amended: September 2016

ARTICLE I NAME:

The name of this organization shall be Hamilton Women's Hockey League (HWHL).

ARTICLE II OBJECTS:

1. To promote the participation of women in all aspects of ice hockey;
2. To provide recreation and enjoyment for adult women through the game of ice hockey;
3. To promote fair play and sportsmanship on and off the ice.

ARTICLE III AFFILIATION:

HWHL shall be affiliated CARHA Hockey and abide by the combined rules of HWHL and CARHA HOCKEY. HWHL rules will be first in order.

ARTICLE IV MEMBERSHIP:

1. Membership in HWHL shall include:

- (a) All registered female players having met the registration criteria as set by the Executive committee.
- (b) All coaching and bench staff;
- (c) All members of the Executive committee.
- (d) The HWHL Referee-in-Chief, as appointed by the Executive .

1. All members shall agree to abide by and comply with the Constitution, By-Laws and Rules of the HWHL

ARTICLE V EXECUTIVE:

1. The Executive of HWHL shall consist of the President, Vice-President, Secretary, Treasurer, 6 Directors, Scheduler and Tournament Director with the Past President acting in an advisory capacity only, or serving as one of the appointments for the year.
2. The members of the Executive, shall be elected or appointed at The Annual General Meeting for a term of one year.
3. Any member who requests appointment of themselves as President or Vice President, must have served a minimum of 2 years consecutively on the HWHL executive committee.

ARTICLE VI ANNUAL GENERAL MEETING:

1. An Annual General Meeting shall be held before May 31 each year. The agenda shall include a financial report of the season just ended, as well as the election or appointing of the Executive committee.
2. Any member in good standing shall be entitled to speak, vote, make and second motions at the Annual General Meeting. There shall be no proxies. A non-member may speak with the consent of the Chairperson.
3. Notice of the Date, Time and Place of the meeting must be announced to all members at least one month before the meeting.
4. No quorum shall be required at the Annual General Meeting.
5. Any changes to the constitution or additions to rules and bylaws shall be recorded and passed into formal written format, effective immediately. The Executive Committee, with majority vote will pass changes to the Constitution and/or HWHL Rules.

ARTICLE VII COMMUNICATIONS:

1. Player Representatives: At the beginning of each season, each team shall designate one of its players as its Player Representative. A Player Representative is the spokesperson for her team in communicating with the Executive committee and is responsible for conveying information from the league to her team. Meetings with the Player Representatives shall be arranged by the Executive committee.
2. Communicating with Executive: Any HWHL member may object, complain or make recommendation to the Executive by electronic means or a signed letter directed to the President. Any formal complaint submitted by a HWHL member shall be reviewed by 2 delegated Executives and a response or course of action be determined.

HWHL shall be governed by:

1. CARHA Rules and HWHL Rules and Regulations, which will be set out by the Executive annually and presented to the membership during the regular season as deemed necessary.

ARTICLE X AMENDMENTS:

1. This constitution may be amended by majority vote of the current year Executive Members.
2. Amendments may be proposed at the initiative of the Executive or by any member in good standing.
3. Any member in good standing wishing to propose an amendment for consideration at the Annual General Meeting must do so by written submission to the Executive, no later than April 30 Amendments will be distributed to the membership for review prior the Annual meeting and will be voted on by the membership at the Annual General Meeting.

HAMILTON WOMEN'S HOCKEY LEAGUE BYLAWS

AMENDED September 2016

ARTICLE I DUTIES OF EXECUTIVE:

1. The Executive shall control the affairs and be responsible for the operation of HWHL.
2. The Executive shall have the power to fill any vacancies which may occur on the Executive.
3. The Executive shall appoint a Referee-in-Chief
4. The Executive may appoint standing or ad hoc committees for any purpose, which may include individuals on the Executive or in the membership.
5. Any Executive may call a meeting if 2 Executives agree a meeting is necessary. Notice of 48 hours must be given to all executives of meeting.

ARTICLE II DUTIES OF OFFICERS:

- (A) President:
1. The President shall chair meetings of the Executive and of the membership.
 2. The President may call an executive meeting as necessary.
 3. The President shall speak and act on behalf of the Executive and of HWHL.
 4. The President or a person designated by the President shall preside over all meetings or hearings involving disciplinary action.
 5. The President shall be an ex-officio member of any committee formed for any purpose.
 6. The President may vote only when it is necessary to break a tie.
 7. The President may delegate any duty to any member of the Executive.

(B) Vice-President:

1. The Vice-President shall perform the duties of the President when requested to do so by the President.
2. In the absence of the President, the Vice-President shall chair Executive or General meetings.

(C) Secretary:

1. The Secretary shall record and distribute the minutes of all meetings.
2. The Secretary shall prepare and distribute the agenda for all meetings of the Executive and of the membership.

3. The Secretary shall carry out correspondence for HWHL as instructed by the President or the Executive.

(D) Treasurer:

1. The Treasurer shall handle and keep records of all HWHL financial transactions.
2. The Treasurer shall pay all accounts as instructed by the Executive.
3. The Treasurer shall present a current financial report at all meetings of the Executive.
4. The Treasurer's books shall be reviewed annually by a professional accountant whose report shall be presented at the Annual General Meeting.
5. The Treasurer, President and Vice President shall be the signing officers of HWHL.

(E) Directors

The Directors' duties shall be assigned by the Executive.