

HOUSE RULES OF HARCREST APARTMENTS LTD.
AMENDED APRIL, 2000

THESE RULES ARE PRESCRIBED BY THE DIRECTORS UNDER POWERS GRANTED THEM IN ARTICLE NUMBER 97 (97) OF THE ARTICLES OF ASSOCIATION AND THE AMENDED LANDLORDS AND TENANTS ACT 1970.

- SECURITY** DO NOT LET ANYONE IN THE BUILDING IF YOU DO NOT KNOW THEM. MAKE SURE FRONT AND BACK DOOR CLOSES BEHIND YOU.
- LAUNDRY** RESIDENTS ARE ALLOCATED A LAUNDRY PERIOD. USE OF FACILITIES WITHOUT PERMISSION OF TENANT WHOSE TIME YOU ARE USING IS PROHIBITED. TIMES (PLUS OPEN TIMES) ARE POSTED IN THE LAUNDRY RM.
- ESCAPE** (SIDE DOORS ON THE 3RD. FLOOR) THESE ARE EMERGENCY EXITS ONLY. DOORS ARE TO BE KEPT CLOSED AT ALL TIMES "BY ORDER OF THE FIRE MARSHALL".
- BIKE ROOM** NO PERSONAL ITEMS TO BE STORED ON THE FLOOR SURROUNDING THE BIKES (FIRE RULES) IF USING WORK SHOP, PLEASE CLEAN UP AFTER YOURSELF.
- NOISE** ALL RESIDENTS ARE REQUESTED TO BE CONSIDERATE OF THEIR NEIGHBOURS AT ALL TIMES, ESPECIALLY AFTER 11:00 P.M.
- GARBAGE DISPOSAL** DOUBLE BAG GARBAGE AND BREAK UP CARDBOARD BOXES.
- PETS** NO PETS ARE ALLOWED IN THE BUILDING AT ANY TIME, INCLUDING GUESTS' PETS.
- BIKES** NO BIKES THROUGH LOBBY AND PLEASE DO NOT CHAIN THEM TO THE POLES ON THE FRONT ENTRANCE.
- TRANSFER OF SHARES** ALL SHAREHOLDERS WHO WISH TO TRANSFER THEIR SHARES ARE REQUESTED TO APPLY TO THE SECRETARY FOR SPECIAL INFORMATION FORMS FOR PROSPECTIVE BUYERS.
- PERSONAL** ALL RESIDENTS, ESPECIALLY THOSE LIVING ALONE, ARE REQUESTED TO SUPPLY THE SECRETARY WITH THE NAME AND ADDRESS OF YOUR EXECUTOR AND NEXT OF KIN. THIS WILL BE DEPOSITED IN YOUR FILE FOR USE IN CASE OF EMERGENCY.
- COMPLAINTS** ALL COMPLAINTS ARE TO BE MADE IN WRITING, ADDRESSED TO THE BOARD OF DIRECTORS AND MAILED OR HANDED PERSONALLY TO THE SECRETARY.
- GARAGES** DUE TO ONLY 12 GARAGES FOR 29 SHAREHOLDERS, GARAGES WILL GO TO THOSE SHAREHOLDERS WITH A VEHICLE. GARAGES ARE FOR VEHICLE STORAGE ONLY.
- FINES** A FINE SYSTEM FOR INFRACTIONS OF COMPANY POLICIES IS IMPLEMENTED AFTER A WARNING LETTER. THE FINE IS \$25.00 AND PAYABLE AT THE END OF THE MONTH. FAILURE TO PAY WILL RESULT IN NON-TRANSFER OF SHARES IN CASE OF SALE OF THE SUITE, UNTIL THE FINE IS PAID.
- KEYS** A REFUNDABLE KEY DEPOSIT OF \$100.00 IS CHARGED FOR ALL EXTRA KEYS GIVEN A SHAREHOLDER.

THE NUMBER OF PEOPLE ALLOWED TO LIVE IN A SUITE IS AS FOLLOWS:

- 1 PERSON PER BACHELOR SUITE
- 2 PERSONS PER ONE BEDROOM SUITE
- 3 PERSONS PER TWO BEDROOM SUITE

PROSPECTIVE ROOMMATES WILL BE INTERVIEWED AND WILL HAVE TO SIGN THE TERMS OF AGREEMENT RE: REGULATIONS, POLICIES. IT IS THE RESPONSIBILITY OF THE SHAREHOLDER TO ADVISE THE BOARD RE: ROOMMATE, PARTNER ETC. MOVING INTO THE BUILDING.