

Pyramid Model (PM) Year 1 Roles Overview

PM YEAR 1 TRAINING OVERVIEW

Time:	Training:	Who Attends:
1 day	Program Wide Adoption Training	Implementation Team
1 day each	PM Tier 1, 2, 3a and 3b	Implementation Team & all coachees
1 day	BIR Training	Behavior Coach & Data Manager
1 day	Practice Based Coaching Training	Internal Coach(es)
1 day	Data Manager Training	Data Manager and 1 Internal Coach
2 days	TPO Training	Internal Coach(es)
1 day	Implementation Retreat	TBD by Implementation Team

Implementation Team

- Who** 6-10 team members, including administrators, an internal coach, data manager and representatives from each role or program
- What** Create the systems and processes to support program wide adoption
- How Long** *Approx. 1.5 hours each month to meet

Internal Coach

- Who** A member of the team who will be trained in Practice Based Coaching
- What** Observe classrooms, provide feedback and reflect on practices 2 times each month
- How Long** *Approx 1.5-2 hours each month per coachee and *Approx. 5 hours for each TPOT (2/year)

Data Manager

- Who** Member of the program who can use Microsoft Excel to enter data
- What** Enter data into spreadsheets provided by MNCoE, run reports, attend the implementation team meetings, and submit data to MNCoE 2/year
- How Long** *Approx. 3-4 hours each month

Coachee

- Who** All staff in a coached classroom team, including teachers, paraprofessionals, early childhood special educators and related service providers
- What** Implement PM practices and participate in Practice Based Coaching sessions
- How Long** *Approx. 1-2 hours each month

Behavior Coach

- Who** A member of the team with behavioral expertise
- What** Provides support around behaviors to Internal Coaches, coachees, families, & participates on Implementation Team
- How Long** *Approx. 3.5 hours each month

**These times are approximate and may vary depending on your program's size and rate of scale up. See the detailed handout "Roles and Responsibilities" for additional information.*