



MINNESOTA CENTERS OF EXCELLENCE
For Young Children With Disabilities

Innovation Application Timeline and Checklist

	Action	Time Needed	Notes	Done
1	Leader views Introduction Module , alone or with PDF support. http://mncoe.org/state-innovations/	30-60 minutes <i>PDF support optional</i>		
2	PDF discusses Give and Get, Roles and Responsibilities and Stages of Implementation documents with leaders. http://mncoe.org/state-innovations/	Approx. 60 minutes <i>PDF support needed</i>		
3	PDF presents either the Introduction Module or Digging Deeper Module with a team, including leader(s), from the program.	Approx. 60 minutes <i>PDF support needed</i>		
4	PDF works through Hexagon Tool with team, including leader(s), from the program. http://implementation.fpg.unc.edu/sites/implementation.fpg.unc.edu/files/resources/NIRN-Education-TheHexagonTool.pdf	Approx. 1.5-2 hours <i>PDF support needed</i>		
5	Leader(s) and/or team determine whether or not to apply.	Depending on team <i>PDF optional</i>		
6	Leader completes Innovation Application using the FAQ Guide by March 1, 2018. (PDF cannot assist in completing application.) <i>School Board Approval is required for the JPA if selected, but is not required for the application.</i>	Depending on team		

Applications available through your assigned Professional Development Facilitator (PDF)

Revised November 8, 2017