

# Family Guided Routines Based Intervention Year 1

## Implementation Team

**Who**

6-10 team members, including administrator, an internal coach, data manager and representatives from each role

**What**

Create the systems and processes to support program wide adoption

**How Long**

\*Approx. 1.5 hours each month to meet

## Internal Coach

**Who**

A member of the team who will be trained in Practice Based Coaching

**What**

Observe classrooms, provide feedback and reflect on practices 2 times each month

**How Long**

\*Approx 1.5-2 hours each month per coachee and  
\*Approx. 4 hours for each Key Indicator (2/year)

## FGRBI YEAR 1 TRAINING OVERVIEW

Time:	Training:	Who Attends:
1 day	Program Wide Adoption Training	Implementation Team
1 day each	Guide 1, 2, 3, 4 and 5	Implementation Team & all coachees
1 day	Data Manager Training	Data Manager & 1 Internal Coach
1 day	Practice Based Coaching Training	Internal Coach(es)
1 day	Key Indicator Training	Internal Coach(es)
2 days	Implementation Retreat	TBD by Implementation Team

## Data Manager

**Who**

Member of the program who can use Microsoft Excel to enter data

**What**

Enter data into spreadsheets provided by MNCoe, run reports, attend the implementation team meetings, and submit data to MNCoe 2/year

**How Long**

\*Approx. 2-3 hours each month

## Coachee

**Who**

Staff who are being coached, including early interventionists and related service providers

**What**

Implement FGRBI practices and participate in Practice Based coaching sessions

**How Long**

\*Approx. 1-2 hours each month

*\*These times are approximate and may vary depending on your program's size and rate of scale up. See the detailed handout 'Roles and Responsibilities' for additional information.*