

# How to Get Your CDL License

## Step One

Meet with Kimberly to obtain a CDL manual and review it.

If you missed this meeting, I have manuals in my office that you can have. Read sections 2, 3 and 4. These are the ones that deal with transporting passengers and cargo in a group C vehicle. If you go over the "Test Your Knowledge" sections of this book, it makes the test much easier, as many of these same questions are used on the test.

## Step Two

Take the written test at the Secretary of State's Office. You are taking the CDL with a P (for passenger) endorsement test for a group C vehicle only.

When you take your written test (actually a computerized on-line test), they will ask you for your medical certificate. Because we are a church and no one is getting paid for driving, we are exempt from the medical certificate. If you would like to use your CDL in another way somewhere and be paid, a medical certificate is required.

On the form, you will mark the following: Group C; P-Passenger Vehicles; Excepted Intrastate; not equipped with air brakes. **If you would be leaving the state of Michigan,** you would mark: Group C; P-Passenger Vehicles; Not Excepted Interstate; not equipped with air brakes (medical certification required). This will make sense when you see the form. When you pass the written test, you will be issued a Chauffeurs license upgrade to your current license, and you will be issued a learner's permit that will allow you to practice driving the bus under direct supervision of a current CDL driver.

## Step Three - optional

Hands-on training to familiarize yourself with our bus. This can be arranged by calling me (818-0526) and I can arrange for you and one of our current CDL drivers to help you with the walk-around inspection of the vehicle and the road test driving, which you will be required to do for your final test. With your learner's permit, you will be able to drive our bus in the church parking lot and if you would like to go out on the road, a current CDL driver must go with you.

## Step Four

Arrange with Kimberly (you will be taking a church bus) and Star Truck Rental on 36th Street to take your final test. This will take approximately two hours, without travel to and from Star Truck Rental.

## Step Five

Return to the Secretary of State, with paperwork from Star Truck Rental indicating that you passed your test, for obtaining your CDL.