



***I believe in YOU!***  
***Я верю в ВАС!***

*Н.Купер*

~ Наташа Купер, [Power English Coach](http://www.PowerEnglishClass.com/)

## **Bonus Power English Class**

**7 secrets of mastering 4 skills with 1 exercise**

**7 секретов овладения 4-мя навыками  
с помощью 1-го упражнения**

If you argue your limitations, they'll be\_\_\_\_\_.

Если Вы будете оспаривать Ваши ограничения, они будут\_\_\_\_\_.

The biggest reason why people fail at mastering English is they\_\_\_\_\_.

Самая большая причина, по которой людям не удастся освоить английский язык  
– это то, что они так этого и \_\_\_\_\_.

Spectacular achievements are preceded by\_\_\_\_\_.

Выдающимся достижениям предшествует\_\_\_\_\_.

Ordinary things done\_\_\_\_\_over time produce\_\_\_\_\_results.

Ординарные вещи, повторяемые\_\_\_\_\_на протяжении времени,  
дают\_\_\_\_\_результаты.

## Four English Skills Четыре навыка

1. Понимание на слух (устной речи, идиом, реалий культуры)
2. Речь (беглость, грамотность, произношение, этикет)
3. Чтение (произношение, извлечение смысла)
4. Письмо (правописание, грамотное построение фразы, этикет и культурные нормы)



1.

### **Listening Comprehension:**

understanding the spoken language, idioms and cultural references



2.

### **Speaking Fluency:**

practical grammar, pronunciation, intonation, etiquette and cultural awareness



3.

### **Reading:**

pronunciation, understanding the meaning



4.

### **Writing:**

spelling, grammar, etiquette

Самую большую трудность вызывают навыки #1 и #2,  
**понимание на слух** и **речь**.

## 7 secrets / 7 ways to practice 1 exercise

1. \_\_\_\_\_ after the narrators [right away, the moment they \_\_\_\_\_]
2. Say \_\_\_\_\_ the narrator – [check yourself] – repeat \_\_\_\_\_ the narrator
3. Take the role of the \_\_\_\_\_
4. Take the role of the \_\_\_\_\_
5. \_\_\_\_\_ the phrases after the narrators
6. Write down your \_\_\_\_\_
7. \_\_\_\_\_ yourself

## 7 секретов / 7 способов практики с 1 упражнением

1. \_\_\_\_\_ за каждым диктором – в ту секунду, как он \_\_\_\_\_.
2. Произнесите фразу \_\_\_\_\_ – [проверьте себя] – повторите \_\_\_\_\_.
3. Возьмите на себя роль \_\_\_\_\_ абонента.
4. Возьмите на себя роль \_\_\_\_\_ абонента.
5. Запишите фразы за \_\_\_\_\_.
6. Запишите ваши \_\_\_\_\_.
7. Запишите себя на \_\_\_\_\_.

## 1 упражнение



### III. OFFERING TO TAKE A MESSAGE

Example:

**CALLER:**  
May I speak to Mary Smith, please?

**YOU:**  
*She's not in right now. Would you like to leave a message?*

**RECIPIENT:**  
She's not in right now. Would you like to leave a message?

**YOU:**  
*She's not in right now. Would you like to leave a message?*

1. Caller: May I talk to Phil Donald, please?

**You:** \_\_\_\_\_

Recipient: He's not in right now. Would you like to leave a message?

**You:** \_\_\_\_\_

2. Caller: I'd like to talk to Mr. Jones, please.

**You:** \_\_\_\_\_

Recipient: He's not in right now. Would you like to leave a message?

**You:** \_\_\_\_\_

3. Caller: Ms. Bryan, please.

**You:** \_\_\_\_\_

Recipient: She's not in right now. Would you like to leave a message?

**You:** \_\_\_\_\_

4. Caller: Is Ms. Eckell in?

**You:** \_\_\_\_\_

Recipient: She's not in right now. Would you like to leave a message?

**You:** \_\_\_\_\_

5. Caller: Is Susan there?

**You:** \_\_\_\_\_

Recipient: She's not in right now. Would you like to leave a message?

**You:** \_\_\_\_\_

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Глава 1 - "Как ответить на звонок". Языковой решебник ["Телефон в быту и бизнесе"](#), Наташа Купер.

1. Repeat after the narrators - right away, the moment they pause.
2. Say before the narrator – [check yourself] – repeat after the narrator.
3. Take the role of the 1<sup>st</sup> caller.
4. Take the role of the 2<sup>nd</sup> caller.
5. Write down the phrases after the narrators, repeating out loud as you are writing.
6. Write down your responses.
7. Record yourself.

1. Повторяйте за каждым диктором – в ту секунду, как он замолкает.
2. Произнесите фразу до диктора – [проверьте себя] – повторите за диктором.
3. Возьмите на себя роль 1-го абонента.
4. Возьмите на себя роль 2-го абонента.
5. Запишите фразы за дикторами, повторяя их вслух, пока пишете.
6. Запишите ваши ответы.
7. Запишите себя на диктофон.

CD 1  
#4

### III. SETTING UP A TIME FOR AN APPOINTMENT



Example:

*(Ask if Tuesday, the fourteenth would be convenient.)*

**YOU:**  
**Would Tuesday, the fourteenth be convenient?**

**CALLER:**  
Would Tuesday, the fourteenth be convenient?

**YOU:**  
**Would Tuesday, the fourteenth be convenient?**

1. *(You could come in on Wednesday at two. Ask if it would be convenient.)*

**You:** \_\_\_\_\_

Caller: I could come in on Wednesday at two. Would that be convenient?

**You:** \_\_\_\_\_

2. *(You could meet your party on Friday at 11. Ask how his schedule looks.)*

**You:** \_\_\_\_\_

Caller: I could meet you on Friday at eleven. How does your schedule look?

**You:** \_\_\_\_\_

3. *(You have time on Wednesday. Ask if that fits into your party's schedule.)*

**You:** \_\_\_\_\_

Caller: I have time on Wednesday. How does that fit into your schedule?

**You:** \_\_\_\_\_

4. *(Ask if next Monday at four would work out.)*

**You:** \_\_\_\_\_

Caller: Would next Monday at four work out?

**You:** \_\_\_\_\_

5. *(Ask what is the earliest they have.)*

**You:** \_\_\_\_\_

Caller: What is the earliest you have?

**You:** \_\_\_\_\_

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Глава 1 - "Как назначить встречу". Языковой решебник "[Appointments and Reservations](#)", Наташа Купер.

Если Вы попали на этот урок случайно и хотите попасть на другие бесплатные уроки Наташи Купер, получать ее советы по изучению английского языка,

**подпишитесь на рассылку**

**<httpss://www.PowerEnglishClass.com/>**

**Подробнее о Виртуальной Школе Наташи Купер**

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