

## About *International Forum of Allergy & Rhinology*

*International Forum of Allergy & Rhinology* is a peer-reviewed scientific journal, and the Official Journal of the American Rhinologic Society and the American Academy of Otolaryngic Allergy, published by John Wiley & Sons, Inc. *International Forum of Allergy & Rhinology* provides a forum for clinical researchers, basic scientists, clinicians, and others to publish original research and

explore controversies in the medical and surgical treatment of patients with otolaryngic allergy, rhinologic, and skull base conditions. The application of current research to the management of otolaryngic allergy, rhinologic, and skull base diseases and the need for further investigation will be highlighted. Unsolicited manuscripts must meet pre-submission requirements.

## Format of Manuscript Elements

Manuscripts must be in English with wide (1 inch) margins, typed and double-spaced throughout. Please number pages consecutively, and include the corresponding author's name on each page. Manuscripts should contain each of the following elements in sequence: 1) Title page 2) Abstract 3) Text 4) Acknowledgments 5) References 6) Tables 7) Figure/Video legends. Start each subdivision on a new page. Define unusual abbreviations at the first mention in the text.

Manuscripts should follow the *AMA Manual of Style (10th ed.)* for grammar, punctuation, and style, and should meet the Uniform Requirements for Manuscripts Submitted to Biomedical Journals established by the ICMJE for general authorship guidelines.

Use generic drug names in the text; use of brand names is optional, and these should be specified in parentheses. The text should be written in a uniform style, and its contents as submitted for consideration should be deemed final by the author and suitable for publication as follows:

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The title page should contain the complete title of the manuscript, names and affiliations of all authors, institution(s) at which the work was performed, and name, address, telephone and fax numbers, and E-mail address of the author responsible for correspondence. Authors should also provide a short title of not more than 45 characters (including spaces), and must identify a minimum of five key words (5-10), not in the title but taken from *Index Medicus*, that will highlight the subject matter of the article. Any funding sources for the study (whether financial or in-kind) and any authors' financial disclosures and conflict of interest should be listed on this page as well as in the cover letter. No financial disclosures should be noted as well.

### Abstract

Abstracts must be 250 words or less, and should be intelligible without reference to the text. Abstracts must be organized into four sections: Background, Methods,

Results and Conclusions. Purpose of the study should be included in Background and sample sizes must be included in Methods.

## References

References should be numbered consecutively according to the order in which they are cited in the text. A reference cited only in a table or figure is numbered within the sequence established by the first mention of that table or figure in the text.

References must be current. Use of references more than 10 years old is discouraged unless they are classic or unique works. Authors must verify all references. The reference list should follow the text of the manuscript. Follow the *AMA Manual of Style (10th ed.)* for reference formatting and punctuation.

In the reference list, abbreviate names of journals according to MEDLINE/*Index Medicus*. For five or more authors, list the first three names followed by "et al." Please note the following examples for format and punctuation:

### Journal

1. Kobler JB, Chang EW, Zeitels SM, et al. Dynamic imaging of vocal fold oscillation with four-dimensional optical coherence tomography. *Laryngoscope* 2010; 120:1354-1362.

### Book

2. Kay AB, Kaplan AP, Bousquet J, et al. *Allergy and Allergic Diseases*. 2nd ed. Hoboken, NJ: Wiley-Blackwell; 2009.

### Chapter in a book

3. Corrigan C. T Cells and Cytokines in Asthma and Allergic Inflammation. In: Kay AB, Kaplan AP, Bousquet J, et al., eds. *Allergy and Allergic Diseases*. 2nd ed. Hoboken, NJ: Wiley-Blackwell; 2009:48-82.

### Web site

4. Health on the Net Foundation. Health on the Net Foundation code of conduct (HONcode) for medical and health Web sites. Available at: <http://www.hon.ch/HONcode/Conduct.html>. Accessed August 26, 2008.

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### Figures (line art): Electronic Formatting

- Each figure should be saved in a separate file.
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## Manuscript Types

### Original Research

**Research Articles.** Research articles are generally 3500 words or fewer, exclusive of tables, figures, and references, and include Introduction, Materials and Methods, Results, Discussion, and Conclusion sections conforming to standard scientific reporting style. The introduction should include a succinct summary of the known literature in the area and a rationale for and justification of the purpose of the study and why the experimental question and hypothesis are important or novel. Whenever possible, information on why the study is important for the practicing clinician should be provided. In the Methods and Results sections, detailed information on statistics should be provided such as name of statistical test, whether tests were one- or two-tailed, test used for each set of data, and correction factors, if any, for multiple comparisons. Data and figures should present or reflect standard deviations rather than standard error of means. All significant and relevant non-significant results must include test values, degree(s) of freedom, and probability. The Discussion section should include a clear exposition of the clinical and scientific importance of the study. Articles should strive to highlight the clinical meaning of the constructs and results as opposed to their methodological and mechanistic implications. Conclusions must be clearly justified from the study. Videos are encouraged. We

allow three video files no longer than 30 seconds each or one video at one and a half minutes in length. Connected and continually-playing segments are allowed within each video file. In exceptional cases, a longer segment may be considered with prior permission of one of the editors.

### Ask the Experts

'Ask the Experts' is an online commentary column which allows the readership to ask questions regarding of the Journal Editorial Board and other leading experts within the field. Submissions should be no more than 250 words but may also include up to 5 references. The submission may not be directed to a particular individual, but rather should be directed to the Editor. The questions must be problem-specific and not patient-specific, and a decision whether to accept a question and to solicit a response will be made based upon the level of interest to the broader rhinology and allergy community. Selected questions and responses will be published in the print version of the Journal.

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- Comments that are not directly relevant to a recent *International Forum of Allergy & Rhinology* article
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Managing Editor  
*International Forum of Allergy & Rhinology*  
John Wiley & Sons, Inc.  
111 River Street  
Hoboken, NJ 07030  
IFAR@wiley.com

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