

**MINUTES OF THE MEETING
OF THE
MASSACHUSETTS CONVENTION CENTER AUTHORITY
EXECUTIVE COMMITTEE
NOVEMBER 16, 2023**

A meeting of the Executive Committee of the Massachusetts Convention Center Authority (“Authority”) was convened on November 16, 2023 at the Hynes Convention Center, 900 Boylston Street, Boston, MA, in Meeting Room 200, via Microsoft Teams or phone: Dial-in Number 1-857-702-2232; Conference ID: 519642052#.

Committee members in attendance at the Hynes were: Emme Handy, Khushbu Webber, Carlos Aramayo, Sheena Collier, Ashley Groffenberger and Cindy Brown.

Staff members in attendance at the Hynes were: David Gibbons, John Donahue, Vikas Nagardeolekar, Michael Esmond, David Silk, Devin Taylor and Mark O’Leary.

Staff members in attendance remotely via MICROSOFT TEAMS MEETING or telephone were: Christine Pulgini, Patrick Bowden and Joanne Pages

Outside Counsel in attendance was: Thomas Kiley, Esq.

I. ROLL CALL

The meeting was called to order at 9:00 am, and Chair Handy confirmed a quorum for the meeting with a Roll-Call Vote.

Roll-Call Vote:

Carlos Aramayo	Present.
Cindy Brown	Present.
Sheena Collier	Present.
Ashley Groffenberger	Present.
Emme Handy	Present.
Khushbu Webber	Present.

II. APPROVAL OF MINUTES

Upon motion duly made and seconded, the minutes of October 19, 2023 Executive Committee meeting were approved with a Roll-Call Vote.

Roll-Call Vote:

Carlos Aramayo	Yes.
Cindy Brown	Yes.
Sheena Collier	Yes.
Ashley Groffenberger	Yes.
Emme Handy	Yes
Khushbu Webber	Yes.

III. APPOVAL OF MINUTES

Upon motion duly made and second, the minutes of October 19, 2023 Executive Session meeting were approved with a Roll-Call Vote.

Roll-Call Vote:

Carlos Aramayo	Yes.
Cindy Brown	Yes.
Sheena Collier	Yes.
Ashley Groffenberger	Yes.
Emme Handy	Yes
Khushbu Webber	Yes.

IV. PERSONNEL UPDATE

Devin Taylor, Human Resources Director, gave a brief update to the Committee. Ms. Taylor proposed a review from the Executive Committee to adjust highly compensated employee salaries to reflect a 3% adjustment effective 7/1/23, and a flat-rate bonus of \$1500. This adjustment would reflect the same rate adjustment and flat-rate bonus, issued to all eligible MCCA employees on July 1, 2023. Additionally, Ms. Taylor presented to the Committee on Executive Director, David Gibbons' bonus is incentive pay that is outlined in his employment agreement. Upon approval of the Committee, the Executive Director is eligible for additional incentive compensation for each year in which he provides services hereunder in an amount not exceeding (10%) of his base compensation in such year.

V. BOARD VOTE: Bay State Cruise Company Contract Extension

Shannon Smith, Director of Transportation, presented the following vote to the Committee.

The Massachusetts Convention Center Authority's ("Authority") Transportation Department desires to extend the contract with Bay State Cruise Company to align with the existing term of its contract with the private companies that fund the ferry service. This allows us to guarantee our ability to meet the terms of the ferry operations contract within the costs outlined therein.

A vote to implement the recommendations of the Transportation Department would take the following form:

VOTED: The Executive Committee of the Massachusetts Convention Center Authority recommends that the full Board adopt the following vote:

VOTE: The Massachusetts Convention Center Authority hereby authorizes the Executive Director to extend the existing contract with Bay State Cruise Company for a term of three (3) years.

Roll-Call Vote:

Carlos Aramayo	Yes.
Cindy Brown	Yes.
Sheena Collier	Yes.
Ashley Groffenberger	Yes.
Emme Handy	Yes
Khushbu Webber	Yes.

VI. EXECUTIVE SESSION: TO CONDUCT STRATEGY SESSION IN PREPARATION FOR CONTRACT NEGOTIATIONS WITH NONUNION PERSONNEL

Chairman Handy stated because the Committee was about to conduct strategy session in preparation for contract negotiations with nonunion personnel, an open session may have a detrimental effect on the Authority's bargaining position. A recorded vote is required to take this meeting into Executive Session.

Chairman Handy conducted a roll call vote. Emme Handy, Carlos Aramayo, Cindy Brown, Sheena Collier, Ashley Groffenberger, and Khushbu Webber voted in favor in of going into Executive Session. No member was opposed.

Roll-Call Vote:

Carlos Aramayo	Yes.
Cindy Brown	Yes.
Sheena Collier	Yes.
Emme Handy	Yes.
Ashley Groffenberger	Yes.
Khushbu Webber	Yes.

At 9:38 am, the Committee entered into Executive Session.

At 10:01 am, the Committee reconvened in Open Session.

Roll-Call Vote:

Carlos Aramayo	Yes.
Cindy Brown	Yes.
Sheena Collier	Yes.
Emme Handy	Yes.
Ashley Groffenberger	Yes.
Khushbu Webber	Yes.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

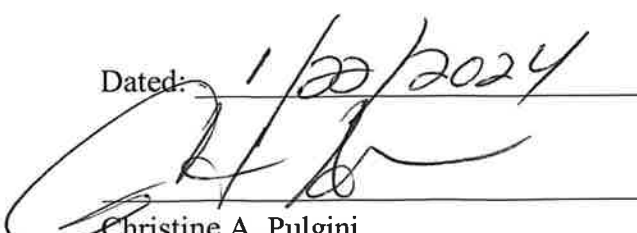
Upon a motion duly made and seconded, Chair Handy conducted a Roll-Call vote to adjourn the meeting.

Roll-Call Vote:

Carlos Aramayo	Yes.
Cindy Brown	Yes.
Sheena Collier	Yes.
Emme Handy	Yes.
Ashley Groffenberger	Yes.
Khushbu Webber	Yes.

The meeting adjourned at 9:36 am.

Dated: 1/22/2024


Christine A. Pulgini

Associate General Counsel